



# PARKING/STREET SIGN REQUEST APPLICATION

Chapter 158-9 in Front Royal Town Code

## APPLICANT INFORMATION

(PLEASE PRINT)

Name \_\_\_\_\_

Address: \_\_\_\_\_

Phone # \_\_\_\_\_ E-Mail \_\_\_\_\_

Address/Location for Proposed Sign \_\_\_\_\_

Owner                       Renter\*                       Other\* \_\_\_\_\_

*\*A letter must be received from the property owner stating his/her approval of the installation of the sign adjacent to their property*

SIGN BEING REQUESTED:    Parking                       Street

TYPE OF SIGN:    Handicapped-Only\*    No Parking    Church Directional    Other \_\_\_\_\_

*\*Handicapped-Only signs allows anyone with a handicapped placard/plate on their vehicle to park in these designated spaces.*

Reason for the Request \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_

All applications are reviewed by various Town Departments within (thirty) 30 days from date of this application, for any comments that may affect the Town Manager's decision to approve or deny the request.

If approved, Parking Signs are installed and maintained by the Town at no charge to the applicant.

Directional Signs and Private Drive Signs are constructed and installed at the applicant's cost. The Town Public Works Department will produce a FREE estimate. If the applicant approves the estimate the work will begin and once completed, the applicant will be invoiced for payment. All Directional and Private Drive Signs are maintained by the applicant.

All street signs are constructed and installed per VDOT standards and regulations.

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Applicant Signature

Date

**OFFICE USE ONLY**

APPROVAL     DENIAL

Additional Comments \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Town Manager's Signature: \_\_\_\_\_ Date \_\_\_\_\_