



TOWN OF FRONT ROYAL
DEPARTMENT OF PLANNING AND ZONING
102 EAST MAIN STREET, PO BOX 1560
FRONT ROYAL, VA 22630

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APPLICATION FOR ZONING APPROVAL
(PLEASE PRINT)

PURPOSE OF APPLICATION
(Please check appropriate box)

- Business License Home Occupation (see reverse side of application) Change of Ownership
Change of Address Business Name Change Other:

Form sections: Applicant Information, Owner of Said Property, Property Information

Form sections: Describe Proposed Nature of the Business, Prior Use of Building

*ANY NEW SIGNAGE OR SIGN FACE CHANGES WILL REQUIRE A SIGN PERMIT FROM PLANNING & ZONING

By submitting this application, the applicant grants permission to Town officials and employees to enter upon the property, which is the subject of this application, during reasonable hours and for purposes related to the application process.

Signature of Applicant Date

THIS SECTION TO BE COMPLETED BY THE DEPARTMENT OF PLANNING AND ZONING

TAX MAP NUMBER ZONING DISTRICT
PERMITTED PER SECTION PARKING SPACES REQUIRED
HISTORIC DISTRICT ENTRANCE CORRIDOR FLOODPLAIN
ZONING APPROVAL DATE
Comments:



HOME OCCUPATION

HOME OCCUPATION - An occupation conducted entirely within an enclosed dwelling and clearly incidental and secondary to the residential occupancy thereto carried on by a member or members of the family residing on the premises. All home occupations shall meet the standards in §175-108.1, which are as follows:

- A. The use shall be clearly incidental to the principal use of the property for residential purposes, and shall not change the exterior appearance of the dwelling unit, or change the character of the neighborhood.
- B. Operators of home occupations must be residents on the same parcel, or parcels, where the home occupation is located. Notwithstanding subsection B, nonresident employees may also work for the home occupation, but no more than one (1) nonresident employee may work from the parcel, or parcels, at the same time.
- C. No outdoor display, sales or storage of goods, materials or equipment shall be permitted, except that, the Zoning Administrator may authorize up to two (2) business vehicles, including any vehicle used by a nonresident employee. Indoor storage is permitted, provided that it does not violate the other restrictions of this section, including, but not limited to, changing the appearance of the dwelling unit, changing the character of the neighborhood, or increasing traffic.
- D. No wholesale or retail business shall be permitted unless it is conducted entirely by mail and/or telephone and does not involve the bulk shipment/delivery of merchandise to and from the premises; provided, however, that articles produced by the home occupation operators may be sold on the premises.
- E. Provided that the other requirements of this section are complied with, home occupations shall include, but shall not be limited to, the following uses: home offices, computer repair services, telecommunication services, artist studios, instructional services/tutoring, dressmaking, babysitting/babysitting services, or small item repair services. Uses that are restricted from being classified as home occupations shall include, but shall not be limited to, the following uses: motor vehicle repair, beauty/barber shops (with more than one (1) customer at a time), restaurants, animal hospitals/kennels, retail sales, and dance studios.
- F. In the instance of a home occupation involving a nonresident employee, at least one (1) additional off-street parking place shall be provided.
- G. No home occupation shall create greater vehicular or pedestrian traffic than is otherwise normal for the district in which it is located.
- H. No home occupation shall create noise, dust, vibrations, smells, smoke, glare, electrical interference, fire hazard or any other hazard or nuisance to any greater or more frequent extent than that usually experienced in the district on residentially used zoning lots where no home occupation exists.
- I. Notwithstanding other regulations within this Chapter, signs are not permitted for home occupations, except that the Zoning Administrator may authorize a sign for the following circumstances.
 1. When the sign is located on an authorized business vehicle and does not exceed ten (10) square feet in size.
 2. When the sign is located within the C-1, C-2, C-3, I-1, I-2, or MCD Zoning District, subject to the following conditions.
 - a. Shall not exceed four (4) square feet in size.
 - b. Shall not exceed six (6) feet in height, if freestanding.

I _____ (PLEASE PRINT) have read and agree to abide by the "Home Occupation" restrictions as stated in the Town of Front Royal Zoning Ordinance. I also understand that violation of these provisions is a misdemeanor and may result in revocation of my business license and possible fines of up to \$1,000 per day of violation.

SIGNATURE

DATE