



## TOWN COUNCIL WORK SESSION WITH SUMMIT DESIGN MINUTES

Tuesday, October 19, 2021, at 6:30 PM

Town Hall Conference Room

Tonight's Work Session was to discuss with the Town's consultant Summit Design, the rewrite of the Town's Comprehensive Plan and Update to the Town's Zoning and Subdivision Ordinances.

Mayor Holloway welcomed everyone. Assistant Town Manager Kathy Leidich introduced Anne Darby of Summit Design. Ms. Darby reviewed the presentation [Town of Front Royal Comprehensive Plan Update – October 19, 2021] with Council. This presentation included 1) Review of the Project Schedule Comprehensive Plan + Zoning Ordinance Update; 2) Guide for Success + Review of Planning Basics; 3) Themes for the Plan to Address and 4) Town Council's Feedback. She noted that the process would take approximately 18 months, nine months on Comprehensive Plan and nine months on the Zoning and Subdivision Ordinances Update.

Director of Planning and Community Development Kopishke continued review of the presentation that included 1) Vision and Core Values; 2) Why Vision and Core Values?; 3) Core Values; 4) Implementation Strategies. Town Manager Hicks suggested that council "throw out" what they would like to see addressed and gave various scenarios. Council began voicing their suggestions as well as their likes and dislikes. Ms. Darby encouraged and asked questions on their various suggestions and focuses.

Town Manager Hicks ended the meeting by highlighting Council's suggestions. Ms. Darby reminded Council that tonight's meeting was a great start and not everything was planned to be covered in one night. She encouraged them to speak with their constituents about the comprehensive plan and email any ideas or thoughts to Ms. Kopishke.

The Meeting was adjourned at 7:45. Materials from tonight's meeting may be found in the Planning and Zoning Office.

PRESENT: Mayor Holloway, Vice Mayor Cockrell, Councilmen Gillispie, Lloyd, and Thompson, Town Manager Steven Hicks, Town Attorney Doug Napier, Clerk of Council Tina Presley, Assistant Town Manager Kathleen Leidich, Finance Director BJ Wilson, Director of Planning and Community Development Lauren Kopishke, Public Works Director Robbie Boyer, IT Director Grant Autry, Anne Darby of Summit Design and Assistant and member of the press Tom Sayre.

ABSENT: Councilman McFadden

Approved by Town Council

Date: 11/22/21