



TOWN COUNCIL WORK SESSION MINUTES

Tuesday, October 14th, 2021 at 7:00 PM

Town Hall Conference Room

Resolution to adopt Empower Retirement 457(b) Plan Document, Deferred Compensation Plan – Council all agreed to add the Resolution to the consent agenda for their next regular meeting.

Resolution for VDOT Revenue Sharing Application for 8th Street Bridge Replacement – Public Works Director Robbie Boyer reviewed the 8th Street Bridge Replacement Project, citing that the bridge was originally built in 1965. Councilman Gillispie asked if the bridge would be raised. Mr. Boyer confirmed that it would be flush with the road. Council all agreed to add the Resolution to the consent agenda for their next regular meeting.

FY22 Budget Amendment & Awarding Urgent Sanitary Sewer Point Repairs – Finance Director BJ Wilson explained that the proposed budget amendment for urgent sanitary sewer point repairs was available through funding received from the American Rescue Plan Act (ARPA). He added that the amendment would require a public hearing because the total exceeded one percent of the Town's Budget.

Councilman Gillispie asked where the repairs would be taking place. Public Works Director, Robbie Boyer, noted that repairs were needed throughout Town. Council all agreed to schedule the public hearing and move forward with approval.

FY22 Budget Amendment for Outstanding Purchase Orders – Finance Director BJ Wilson noted that the proposed amendment for outstanding purchase orders was a "housekeeping item." Council all agreed to add the amendment to the agenda for approval at their next regular meeting.

Ordinance Amendment to Increase Number of Chickens in Town Limits – Planning and Zoning Director Lauren Kopishke explained that the Town currently had 38 active Urban Agriculture Permits and Town Code requires yearly inspections by the Code Enforcement Officer. She recommended tabling the discussion until staff had the opportunity to catch up on their outstanding Urban Agricultural Inspections and complete an analysis. She noted that most localities allow up to six, sometimes eight, chickens.

Councilman Lloyd asked if there were any state laws. Ms. Kopishke said she could investigate further. Vice Mayor Cockrell stated that Council should make sure to consider whether the Town has the manpower to accommodate the change. Councilman Lloyd said that he believed the required inspections were originally included in the ordinance with good intentions, but that Council should review whether they are necessary.

Continued Discussion of Short-Term Rentals – Planning and Zoning Director Lauren Kopishke noted that the Town did not currently allow short-term rentals, but that most surrounding localities did. She

Vice Mayor Cockrell moved, seconded by Councilman Thompson, that Council certify that to the best of each member's knowledge, as recognized by each Council member's affirmative vote, that only such public business matters lawfully exempted from Open Meeting requirements under the Virginia Freedom of Information Act as were identified in the motion by which the Closed Meeting was convened were heard, discussed or considered in the Closed Meeting by Council, and that the vote of each individual member of Council be taken by roll call and recorded and included in the minutes of the meeting of Town Council.

Vote: Yes – Mayor Holloway, Councilmen Cockrell, Gillispie, Lloyd, McFadden & Thompson

No – N/A

Abstain – N/A

Absent – N/A

ROLL CALL

PRESENT: Mayor Holloway, Vice Mayor Cockrell, Councilmen Gillispie, Lloyd, McFadden & Thompson, Town Manager Steven Hicks, Assistant Town Manager Kathleen Leidich, Finance Director BJ Wilson, Public Works Director Robbie Boyer, Director of Human Resources Dale Losee, Risk Manager Laura McIntosh, Director of Planning and Zoning Lauren Kopishke and Deputy Clerk of Council Mary Ellen Lynn.

Approved by Town Council

Date: 11/22/21