

The regular meeting of the Town Council of the Town of Front Royal, Virginia was held on July 23, 2018, in the Warren County Government Center’s Board Meeting Room. Mayor Tharpe asked led Council and those attending in the Pledge of Allegiance to the flag and a Moment of Silence. The roll was called at 7:00 p.m.

**PRESENT:** Mayor Hollis L. Tharpe  
Councilman John P. Connolly  
Councilman Gary L. Gillispie  
Councilman Jacob L. Meza  
Councilman Christopher S. Morrison  
Councilman William A. Sealock  
Vice Mayor Eugene R. Tewalt  
Town Attorney Douglas W. Napier  
Town Manager Joseph E. Waltz  
Clerk of Council Jennifer E. Berry, CMC

(The above listed members represent the full body of Council as authorized in the Town Charter.)

*Vice Mayor Tewalt moved, seconded by Councilman Gillispie to approve the Regular Council Meeting minutes of July 9, 2018 as presented.*

Vote: Yes – Connolly, Gillispie, Meza, Morrison, Sealock and Tewalt  
No – N/A  
Abstain – N/A  
Absent – N/A  
(Mayor Tharpe did not vote as there was no tie to require his vote)  
(By Roll Call)

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**RECEIPT OF PETITIONS OR CORRESPONDENCE FROM THE PUBLIC**

Jennifer Roberts, of 47 Royal Lane, Apt. 8, noted that in the last six months she has experienced issues with her bank. She stated that two taxi cab companies in the Town have caused her concern, and there have been ongoing issues with the drivers. Mayor Tharpe stated that her issues should be addressed through the Town Attorney's office.

Town Manager, Joseph Waltz, noted that the E. Criser Road paving is complete. He stated that the Criser Road bridge project continues and they wish for it to be complete in September.

Councilman Morrison thanked the press regarding the ongoing property maintenance issue. He noted that there was a venting via social media and perhaps those individuals should reach out to Council via email or regular mail.

Mayor Tharpe asked if there were any proposals for additions or deletions to the agenda.

**CONSENT AGENDA ITEMS – NONE**

**COUNCIL APPROVAL – Reconsider Bid for Chemicals used at Wastewater and Water Treatment Plants during FY19**

**Summary: Council approved bids from various companies for the purchase of various chemicals to be used at the Wastewater Treatment and Water Treatment Plants during FY 19 on July 9, 2018. One of the items awarded on July 9, was awarded**

incorrectly to Univar due to a clerical error. Council is requested to reconsider the approval by awarding the chemical bid for 54,000 gallons of DelPac to USALCO in the amount of \$2.7936 per gallon instead of \$2.86 per gallon.

**Budget/Funding:** FY19 Water Treatment budget line item 9601-45413 “Other Operating Supplies”, and the FY19 Wastewater Treatment budget line item 9801-45413 “Other Operating Supplies”

*Councilman Gillispie moved, seconded by Councilman Morrison, that Council approve the chemical bid for 54,000 gallons of DelPac to USALCO in the amount of \$2.7936 per gallon to correct the bid approved at the July 9, 2018 meeting.*

Vote: Yes – Connolly, Gillispie, Meza, Morrison, Sealock and Tewalt  
No – N/A  
Abstain – N/A  
Absent – N/A  
(Mayor Tharpe did not vote as there was no tie to require his vote)  
(By Roll Call)

**COUNCIL APPROVAL – Budget Amendment to Accept VML Funds**

**Summary:** Council is requested to approve a budget amendment in the amount of \$4,000 to accept funds from the Virginia Municipal League (VML) Insurance Program to purchase water filled barricades.

**Budget/Funding:** 1000-3310010 – General Fund Grant Proceeds - \$4,000  
3102-45413 – Police Patrol Other Operating Expense - \$4,000

*Councilman Connolly moved, seconded by Vice Mayor Tewalt, that Council approve a budget amendment in the amount of \$4,000 to accept funds from the Virginia Municipal League (VML) Insurance Program to purchase water filled barricades.*

Vote: Yes – Connolly, Gillispie, Meza, Morrison, Sealock and Tewalt  
No – N/A  
Abstain – N/A  
Absent – N/A  
(Mayor Tharpe did not vote as there was no tie to require his vote)  
(By Roll Call)

**COUNCIL APPOINTMENTS – Planning Commission**

**Summary:** Council is requested to appoint two members to the Front Royal Planning Commission to 4-year terms to expire August 31, 2022.

*Vice Mayor Tewalt moved, seconded by Councilman Connolly, that Council appoint Cee Ann Davis and Douglas Jones to the Front Royal Planning Commission to 4-year terms to expire August 31, 2022.*

Vote: Yes – Connolly, Gillispie, Meza, Morrison, Sealock and Tewalt  
No – N/A  
Abstain – N/A

Absent – N/A  
(Mayor Tharpe did not vote as there was no tie to require his vote)  
(By Roll Call)

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**CLOSED MEETING – Consultation with Legal Counsel**

**Motion to Go into Closed Meeting**

*Councilman Sealock moved, seconded by Vice Mayor Tewalt, that Council convene and go into Closed Meeting for the purpose of consultation with legal counsel employed or retained by a public body regarding specific legal matters, specifically, legal mechanisms relating to handling debt service related to prior and current budget years, requiring the provision of legal advice by such counsel, pursuant to Section 2.2-3711. A. 8. of the Code of Virginia.*

Vote: Yes – Connolly, Gillispie, Meza, Morrison, Sealock and Tewalt  
No – N/A  
Abstain – N/A  
Absent – N/A  
(Mayor Tharpe did not vote as there was no tie to require his vote)  
(By Roll Call)

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***Motion to Certify Closed Meeting***

*Councilman Sealock moved, seconded by Councilman Gillispie that Council certify that to the best of each member's knowledge, as recognized by each Council member's affirmative vote, that only such public business matters lawfully exempted from Open Meeting requirements under the Virginia Freedom of Information Act as were identified in the motion by which the Closed Meeting was convened were heard, discussed or considered in the Closed Meeting by Council, and that the vote of each individual member of Council by roll call and recorded and included in the minutes of the meeting of Town Council.*

Vote: Yes – Connolly, Gillispie, Meza, Morrison, Sealock, Tewalt and Tharpe  
No – N/A  
Abstain – N/A  
Absent – N/A  
(By Roll Call)

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There being no further business, the Mayor declared the meeting adjourned at 7:36 p.m.

APPROVED:

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Jennifer E. Berry  
Clerk of Council