

The regular meeting of the Town Council of the Town of Front Royal, Virginia was held on June 24, 2019, in the Warren County Government Center’s Board Meeting Room. Mayor Tederick lead Council and those attending in the Pledge of Allegiance to the flag and a Moment of Silence. The roll was called at 7:00 p.m.

PRESENT: Mayor Matthew A. Tederick
Councilman Gary L. Gillispie
Councilman Chris W. Holloway
Councilman Jacob L. Meza
Vice Mayor William A. Sealock
Councilman Eugene R. Tewalt
Councilman Letasha T. Thompson
Asst. Town Attorney George M. Sonnett
Town Manager Joseph E. Waltz
Clerk of Council Jennifer E. Berry, CMC

ABSENT: Town Attorney Douglas W. Napier

(The above listed members represent the full body of Council as authorized in the Town Charter.)

Councilman Gillispie moved, seconded by Councilman Tewalt that Council approve the Regular Council Meeting minutes of June 10, 2019 as presented.

Vote: Yes – Gillispie, Holloway, Meza, Sealock, Tewalt and Thompson

No – N/A

Abstain – N/A

Absent – N/A

(Mayor Tederick did not vote as there was no tie to require his vote)

RECEIPT OF PETITIONS OR CORRESPONDENCE FROM THE PUBLIC

There were no receipts of petitions or correspondence from the public.

Town Manager, Mr. Waltz, noted that the Town Hall drive thru would be closed this coming Saturday, June 29th for end of fiscal year processing. He announced also that for the July 4th holiday, the business office would be closed on Thursday the 4th, and the refuse and recycling changes were noted for the week. Mr. Waltz stated that the next Town Business Forum would be held Wednesday, June 28th at 6 p.m. at the Town Hall Council Chambers; he invited the public to attend.

Mayor Tederick welcomed Mr. Parsons and thanked him for his efforts moving forward. The Executive Director of the Economic Development Authority, Doug Parsons, stated that the EDA has come quite a distance to make head way to gather an understanding of their financial standings. He stated that Mr. Anzivino, the interim Director, put many good processes in place which has helped.

Mr. Parsons noted that they continued to review the revenue, expense and maintenance standpoint of properties owned by the EDA. He stated that the EDA continues to entertain leads for projects around the community and they have hope that some new businesses would locate here in the area. He noted that the Town Staff has been welcoming and helpful and he

expressed his appreciation for their assistance. Mr. Parsons noted that sites with 25 contiguous acres or more are being ranked with site selection consultants and the next step would be to continue the due diligence in order to market those properties, which includes the Happy Creek Industrial Park parcels. He added that he has met with others at Lord Fairfax Community College and they would continue to work to recruit to participate in the trades industry development as well. Mr. Parsons noted that the EDA website is also being updated in order to be more attractive. He stated that the EDA's personnel policy is being shored up, and they also have two new Board Members to bring up to speed as well.

Councilman Meza noted that he was excited that Mr. Parsons was on board and Council would be as helpful as possible.

Mayor Tederick asked if there were any proposals for additions or deletions to the agenda.

CONSENT AGENDA ITEMS - none

COUNCIL APPROVAL – Resolution for “Employee Appreciation Week”

Summary: Council is requested to approve a Resolution recognizing “Town of Front Royal Employee Appreciation Week” as July 13 – July 19, 2019 for all full-time and part-time Town employees, as presented.

Councilman Holloway moved, seconded by Councilman Thompson that Council approve a Resolution recognizing “Town of Front Royal Employee Appreciation Week” as July 13 – July 19, 2019 for all full-time and part-time Town employees, as presented.

Councilman Tewalt noted his thanks to the Town employees, and Mr. Gillispie echoed Mr. Tewalt's sentiments. Mayor Tederick stated that the Town residents do not always recognize the behind the scene dedication and efforts of the employees.

Vote: Yes – Gillispie, Holloway, Meza, Sealock, Tewalt and Thompson

No – N/A

Abstain – N/A

Absent – N/A

(Mayor Tederick did not vote as there was no tie to require his vote)

**RESOLUTION FOR TOWN OF FRONT ROYAL
EMPLOYEE APPRECIATION WEEK
July 13 – July 19, 2019**

WHEREAS, the Town of Front Royal has 183 full-time and part-time employees; and,

WHEREAS, Town employees are recognized as professionals who accept and meet the daily challenges of providing quality service to our citizens and visitors; and,

WHEREAS, Town employees excel in the workplace and demonstrate dependability, initiative and accountability through their stewardship of Town resources; and,

WHEREAS, the Town Council desires to recognize the service of the Town's employees,

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Town of Front Royal, Virginia hereby express deep and sincere appreciation to the all the employees of the Town of Front Royal for their dedication, service, and vital contributions to the community;

AND BE IT FURTHER RESOLVED that the week of July 13 – 19, 2019 be designated as *“Town of Front Royal Employee Appreciation Week”*.

COUNCIL APPROVAL – Shenandoah Cable Television Pole Attachment License Agreement **SUMMARY:** To provide additional services to the community and businesses Shenandoah Cable Television is seeking a town-wide pole attachment license agreement. This agreement defines the fees, procedures, parameters and appropriate responsibilities involved in attaching cabling to the Town poles, infrastructure and rights-of-way. Council is requested to approve the Shenandoah Cable Television Pole Attachment License Agreement as presented.

Councilman Gillispie moved, seconded by Councilman Tewalt that Council approve the Shenandoah Cable Television Pole Attachment License Agreement as presented and authorize the Town Manager to sign the agreement on behalf of the Town.

Mayor Tederick welcomed Messrs. McIlwee and Mr. Byrd of Shentel and he welcomed their business operations to Warren County. Vice Mayor Sealock noted that the opportunity to expand is great and the Town is glad to have them.

Vote: Yes – Gillispie, Holloway, Meza, Sealock, Tewalt and Thompson
No – N/A
Abstain – N/A
Absent – N/A
(Mayor Tederick did not vote as there was no tie to require his vote)

Councilman Meza moved, seconded by Councilman Holloway that Council adjourn the meeting.

Vote: Yes – Gillispie, Holloway, Meza, Sealock, Tewalt and Thompson
No – N/A
Abstain – N/A
Absent – N/A
(Mayor Tederick did not vote as there was no tie to require his vote)

There being no further business, the Mayor declared the meeting adjourned at 7:17 p.m.

APPROVED:

Jennifer E. Berry
Clerk of Council