

PLANNING COMMISSION SPECIAL MEETING
Town Hall – 2nd Floor, East Conference Room

The following minutes are a summary of items on the agenda. This meeting may be viewed in its entirety by accessing the video of the same date online via the Town's website at www.frontroyalva.com.

CALL TO ORDER

Chairman Merchant called the special meeting of the Planning Commission to order at 6:00 pm.

ROLL CALL

Present: Darryl Merchant, Chairman
Connie Marshner, Commissioner
Glenn Wood, Commissioner
Michael Williams, Commissioner

Absent: Daniel Wells, Vice Chairman

Staff Present: Lauren Kopishke, Planning Director/Zoning Administrator
George Sonnett, Town Attorney
John Ware, Deputy Zoning Administrator
Connie L. Potter, Executive Assistant, Clerk of the Planning Commission

OLD BUSINESS

- **Comprehensive Plan** - Certification and recommendation of the new Comprehensive Plan document which shall update and supersede the Front Royal Comprehensive Plan, adopted March 23, 1998. Chapter 22, Article 3: §15.2-2223 through §15.2-2232 of the Code of Virginia outlines the legal authority and requirement that all localities prepare, recommend, and adopt a Comprehensive Plan.

Chairman Merchant explained there was a motion on the floor and a second from the April 19, 2023 meeting. He stated they needed to amend the previous motion changing the date of the Final Document from November 30, 2022 to May 19, 2023.

Commissioner Marshner moved, seconded by Commissioner Williams to amend the date in the previous motion to May 19, 2023.

Note: This being the only change.

VOTE: Yes – Williams, Wood, Marshner, Merchant
 No – N/A
 Abstain – N/A
 Absent – Wells

ROLL CALL

Ms. Potter read the previous Planning Commission motion from the April 19, 2023 meeting with the date change.

Commissioner Williams moved, seconded by Commissioner Wood to forward a recommendation of approval to Town Council and certify the Comprehensive Plan document dated May 19, 2023 in accordance with Chapter 22, Article 3: §15.2-2223 through §15.2-2232 of the Code of Virginia with all the amendments listed in the documents entitled Spreadsheet Comp Plan Map Amendments, Future Land Use, Categories, amendments and also with the understanding this will remain a living document.

Vice Chairman Wells moved, seconded by Commissioner Wood to postpone consideration of the pending motion until our next regularly scheduled meeting on May 17, 2023.

The decision at the May 17, 2023 meeting was postponed to the June 7, 2023 special meeting.

Commissioner Wood mentioned that there was a minor correction needed but did not think it was a reason to postpone a vote.

Commissioner Williams reminded Commission members that this was a living document.

Chairman Merchant thanked Ms. Kopishke and staff for their work on the proposed Comprehensive Plan. His wish for the Comprehensive Plan was to determine what the will of the people is. The primary thing he heard was “hometown charm”. That is the direction staff, and the consultant took in building a document around that statement. Chairman Merchant stated that he supports moving the document forward to the Town Council.

VOTE: Yes – Marshner, Williams, Wood, Merchant
 No – N/A
 Abstain – N/A
 Absent – Wells

ROLL CALL

ADJOURNMENT

Chairman Merchant asked all those in favor of adjourning the meeting say aye.

VOTE: Yes – Wood, Marshner, Merchant, Williams

No – N/A

Abstain – N/A

Absent – Wells

VOICE VOTE

The meeting was adjourned at 6:07 p.m.

Approved by Planning Commission

Date: 6/21/2023