

The regular meeting of the Town Council of the Town of Front Royal, Virginia was held on April 23, 2018, in the Warren County Government Center's Board Meeting Room. Mayor Tharpe led Council and those attending in the Pledge of Allegiance to the flag and a Moment of Silence. The roll was called at 7:00 p.m.

PRESENT: Mayor Hollis L. Tharpe
Councilman John P. Connolly
Councilman Gary L. Gillispie
Councilman Jacob L. Meza
Councilman Christopher S. Morrison
Councilman William A. Sealock
Vice Mayor Eugene R. Tewalt
Town Attorney Douglas W. Napier
Town Manager Joseph E. Waltz
Clerk of Council Jennifer E. Berry, CMC

(The above listed members represent the full body of Council as authorized in the Town Charter.)

Council chose to place the approval of the Regular Council Meeting minutes of April 9, 2018 on the next regular agenda.

RECEIPT OF PETITIONS OR CORRESPONDENCE FROM THE PUBLIC

Michael Turner, 56 Morrison Lane, read a letter from Knights of Columbus, which stated:

Because the Knights of Columbus is a Pro Life and Pro Family organization we are committed to speak up for the rights of the most vulnerable among us. At our April business meeting we voted unanimously to support the efforts of Warren County to keep the obstetrics unit in the new hospital being built by Valley Health. Our families are the greatest asset of this community and we support every measure that ensures their safety.

Mr. Turner stated that this was a family values based town and he would encourage Council to support the resolution on the agenda regarding Valley Health. He asked that Council delay the vote on the hospital rezoning and he encouraged Valley Health to meet with Birth Local and the Knights of Columbus.

Gene McGuirk, of 252 Chestnut Hill Drive, noted that Council and Valley Health can serve the community by improving resident's health, and by focusing on patients first with quality healthcare, providing easy to access to care and being responsive to needs. He stated that information was on Valley Health's website, including their mission statement: "Serving Our Community By Improving Health" – though with the proposed new hospital the community can expect a level of decline. Mr. McGuirk stated that having a birthing center 25 more miles away makes care more difficult and for some they have no way to travel to Winchester. He noted that part of the website quotes Valley Health as being "Responsive to patient's needs" – though they are not and Valley Health, in his opinion, has been granted a monopoly on the healthcare needs of the community.

Melanie Salins, of 95 Murrays Drive, noted that the Certificate of Public Need for Warren County stated that the area needs a birthing unit and addresses the same concerns for women and babies that have been mentioned here this evening and at earlier meetings. She stated that the unacceptable distances quoted were important, though no one can legally force Valley Health to do the right thing. Mrs. Salins stated that they all have learned that cardiac cath labs are medical cash cabs and Valley Health has been coming up short on their charitable

contributions and providing misleading information and statistics to the community and the Virginia Department of Health. She asked Council to speak up today and commit to doing the right thing. She asked that Valley Health speak up and say their decisions were based off of greed and they do not care what the Town actually needs.

Mike Salins, 95 Murrays Drive, that by closing of the birthing unit Valley Health needs to be aware that when a woman comes into the hospital in labor, by Federal law, she must be stabilized and treated. He added that when a pregnant lady comes to the desk, they cannot be told that they need to go to Winchester. He stated that this public record serves as notice to Valley Health of this requirement.

Alicia Perko, of 403 Ulysses Way, Linden, thanked Council for listening. She pointed out that a many studies may contradict one another about birthing units closing. She added that Valley Health has stated that 120 nursing home beds will remain, and she questioned why the beds are not going to the new facility. Ms. Perko opined that "if you build it they will come" and she encouraged Valley Health to make the right choice to build a new birthing unit in the proposed hospital.

Jeanne Anderson, of 7 Tee Court, Linden, voiced that Council, the EDA, and the Planning Office has let the Town down and Valley Health has convinced themselves that their choice is the right one. She noted that the graph she presented that the births into the community hospital that has issues. Ms. Anderson stated that there were many connections in the community that influenced the decision and she agrees that a new hospital is necessary, though the lack of some services at the new hospital is unacceptable.

Steven Schlesinger, 8 W. Prospect Street, thanked Council for their work and noting that we live in a small town with a good food and we need a good hospital. He stated that soon his wife will deliver, and he will be driving her to another hospital 90 minutes away in order to avoid a Valley Health facility. He stated that it was greatly hurting this town by not having the birthing unit here.

Mark Merrill, President and CEO of Valley Health, noted that pre-term births on average are 9.3%, though Warren County's were at 6.8%. He noted that studies show that there is no correlation between preterm birth and the location of the hospital. He stated that the percentage is 7.9% for low birth weight, though the area district is more favorable though at 6.8%. Mr. Merrill stated that access to prenatal care is essential to a healthy baby and that will continue in the Warren County community. He noted that prenatal care is not the very best in this community and that is the biggest factor in a health mother and child. He stated that Winchester Medical Center has OBGYN 24/hours a day, while Warren Memorial does not always have one on staff.

Robert Adanitsch, 9017 Stonewall Jackson Highway, stated that perhaps OB doctors would expand in this area if they had a great hospital to turn to. He announced that the ICU is also being removed from the new hospital and the Town Council is being duped. He noted that the hospital would be going from 60 beds to 30 beds; they would have no ICU, and no labor and delivery unit. He noted that the Town Council leads the town, and he implored Council to stand up and do what is right for the community.

Michelle Matthiae, of 364 Tulip Poplar Drive, noted that as Councilmembers they have so much before them and she does not envy their decision making and the safety and welfare of their citizens is very important. She asked Council to speak for those that cannot speak for themselves. Ms. Matthiae noted that Council call upon their honor and integrity and make the right decision. She stated that Valley Health was making choices for profit not people.

Jen Knappek, of 145 Pilgrims Way, has seven children and is a certified lactation consultant, and stated that being in labor while in the car is miserable. She stated that she is with mothers and babies often and the most valuable time for mothers and babies is the first 48 hours and if their family is an hour away with other children at home, then that mother will not be provided with proper support.

Floyd Heater, President of Warren Memorial, thanked Council for their time on the rezoning matter and the members of the public that have spoken out on the issue. He noted that the decision to not include a birthing unit was not taken lightly. He stated that Valley Health has worked very hard to provide safe and exceptional obstetrics in Winchester. Mr. Heater reminded Council that Valley Health stands by their population projections and 6 out of 10 women do not currently choose Warren Memorial Hospital at this time. He added that there would be no associated layoffs with the new hospital. Mr. Heater added that they are licensed for 60 beds, though they are expecting 36 private rooms. He stated that they are actually expanding to Critical Care from 6-12 beds and they respectfully request the approval of the rezoning.

Naomi Zepeda, of 303 Thunderbird Road, noted that she has had seven of the eight children at Warren Memorial and she is very distressed to hear that the birthing unit is not included in the new hospital. She noted that she had a major issue with her son and his life and hers were in danger with little time to make a decision. Ms. Zepeda stated that she was unsure how prenatal care would work with the changes to the local hospital without that available birthing unit.

Liz Hickman, of 518 Randolph Avenue, noted that there was 12 inches of snow and she had her baby at Warren Memorial at the last minute. She asked that Valley Health not make a decision based on money and she asked the Council make a decision to delay the rezoning at this time.

Mary Kay Clark, of Seton Home School, noted that Council needs to be sympathetic to the large number of families with small children in the community. She stated that the Town was growing, and the churches are packed. She stated that Christendom College has gone to two services each Sunday to accommodate the number of attendees. Ms. Clark added that the community was filled with good religious families, and we want them to stay here and grow up here and it is important to keep them here with a good area hospital. She noted that those who are making decisions need to choose what is best for the community, not what is best financially.

Town Manager, Joseph Waltz, announced that the Taste of the Town and car show would be this Friday. He noted that also on Saturday morning, the Town will have the Arbor Day event and the Criser Road trail ribbon cutting as well.

Doug Stanley, County Administrator, presented the following report to Council:

Development Review Commission – Committee met on March 28th.

The Committee discussed projects in the County including:

- Site Plan Review for the proposed Chick-Fil-A at Riverton Commons. They are proposing to demolish the former ChevyChase/Capital One bank building in Riverton Commons Shopping Center to construct a 5,000 square foot restaurant with two drive-through lanes. The engineer is currently addressing agency comments, including DEQ comments and will be resubmitting the site plan in the near future. Building Permit application was submitted on April 5th.
- Royal Farms site is progressing with no issues.

The Committee also discussed Town projects including:

- The proposed Dunkin Donuts on South Street adjacent to Spelunkers. The site plan will be on the April Town Planning Commission meeting.
- The River and Peak store has recently opened on South Street.
- Tri Thai intends to open in April on Main Street (Weaver Building).
- Front Royal Brewery intends to open on June 1 on Main Street.

The Committee will meet again on April 25, 2018.

Building Inspections – New Construction Starts – In review of the new construction for the first quarter of 2018, I want to report that we had a total of 47 new home starts. Of that number, 4 were inside Town limits and the remaining 43 outside Town limits. As a comparison, in the first quarter of 2017 the County had a total of 46 new home starts.

Cable Franchise Agreement – Comcast – The Board has approved a new non-exclusive cable franchise agreement with Comcast effective April 23, 2018 for a period of 15 years. As part of the agreement, Comcast will provide the County with a \$31,000 equipment grant for upgrading of equipment for the Board Room. As proposed, the Town would receive an identical grant with its agreement.

Warren County Website – The County launched its new website in February. The upgrade of the County's website has drastically increased the security of the site while allowing for the reorganization and enhancement of the information that is published. Using Google Analytics and user statistics, we have reconfigured the layout and content so that citizens are provided with a modern, efficient, and user friendly resource where they can find all of the information that they need in one centralized location.

FY 2018-2019 Budget – At its meeting on April 17th, the Board adopted the FY2018-2019 budget and 2018 tax rates. The tax rates include a \$0.01 RE tax increase from \$0.65 to \$0.66 per \$100 of assessed value and a \$0.10 increase in the machinery and tools and contract carrier tax rate from \$1.95 to \$2.05 per \$100 of assessed value. The \$0.01 RE tax increase will go to fund four additional school resource officers and a career development program for the Sheriff's Office starting 1/1/2019.

2018 Board Goals List – The Board goals list was approved by the Board at its April 17th meeting. A copy of the list is included on the County's website.

Front Royal Golf Club – The County received one proposal for management and use of the Front Royal Golf Club property. County staff has met with the vendor and have requested additional information to complete the review and make a recommendation to the Advisory Committee and eventually the Board.

2017 County Recycling Report – The County submitted preliminary recycling data to the Northern Shenandoah Valley Regional Commission for the annual Department of Environmental Quality report that indicates that County residents and businesses recycled 25,049.14 tons of principle recyclable material in 2017 out of a total of 57,557.73 tons of waste. This represents a total of 43.5% of material recycled for the year. In 2016 the County was at 44%.

Tourism Committee – The Joint Tourism Committee met on April 11th and discussed available funding, budget, and the wayfinding signage system. The Committee will meet again on May 9th.

Reassessment – Wingate Appraisal has completed approximately 13,270 parcels or 52%, which leaves about 12,250 to complete this year. Now that the weather has improved with spring we hope that they

will be able to be more productive. The Planning Department has developed a map that shows what areas have been completed and which areas Wingate is working on. A copy is posted on the County's website and Facebook page.

Riverton Commons/Crooked Run – Both commercial centers have passed their 10-year anniversaries and the majority of the tenants have re-upped their leases. Staples, the one large tenant who did not resign, has been replaced by Michaels, which will open this spring.

Project Updates

Ressie Jeffries Elementary School – Roof/Addition/Parking Lot Project – The building addition and roof project are substantially complete, and the contractor is currently working on the punch list. Staff met with the architect and contractor on April 6th to review progress. We would hope to have all work completed by the end of April.

Ressie Jeffries Elementary School – Playground Project – County staff started work on the project in September and hope to have the site work completed in April. Phases I and II of the project should be completed by May 1st. Thanks to a \$5,000 donation and a 5-year \$25,000 donation match, Phases III and IV will be fully funded if the school can raise another \$25,000-\$30,000.

Rockland Park – In 2016 the County was awarded a two-year grant totalling \$14,920 for outdoor fitness equipment for Rockland Park from the Warren Coalition. The equipment includes a ten (10) piece exercise station. County staff has recently completed the construction of a 32'x40' concrete pad for the equipment near the shelters and the installation of the equipment was completed last week.

Rivermont Fire Station – The Building Committee recommended the County proceed with a one-story option. County staff met with Company #2 leadership on March 27th to review preliminary plans for the replacement station at the Airport Road site. We hope to complete final design plans and put the project to bid by late-summer 2018.

Health and Human Services Complex – The Board of Supervisors, at its meeting on April 3rd, awarded a contract to Juniper Construction in the amount of \$1,892,816. Improvements include portions of the building to accommodate the Registrar's Office and the Brighter Futures alternative school program. The approximate area for the renovation of the Voter Registrar area is 4,500 SF (4,000 SF of office and 500 SF of restrooms). The alternative school program space includes 6,800 SF (6,200 SF of office and classroom area and 600 SF of restrooms). The contract amount was \$138,289.00 below the estimate provided by Moseley and \$473,074.83 below the estimate of Downy and Scott.

VDOT/Marlow-Silek Revenue Sharing Project – The project will widen a portion of Route 340/522 South from the crossover in front of Shenandoah Motors to the Crooked Run Boulevard entrance by adding a 3rd lane and right turn lane. The project will also extend the left turn lane for the crossover. W&L Construction re-started work the week of April 2nd and hope to have the project completed by early May.

VDOT/Morgan Ford Bridge – The bridge and roadway opened to traffic on January 22nd. Work remaining to be completed includes staining the concrete bridge rails, final asphalt surface, seeding, and final pavement markings. The contractor completed paving of the bridge approaches and roadway up to Howellsville Road on April 13th. All remaining work and schedules are heavily dependent upon weather conditions and temperature. Motorists are advised to use caution while traveling through the work zone. The project remains on schedule for completion by June 2018.

VDOT/Happy Creek Road – The public hearing for the project has been moved up and will be held at 4:00 pm on May 22nd at Warren County Middle School. This will allow VDOT to move up the advertisement date for the project to January 2021.

Commercial Projects – Work continues on the following projects:

- Royal Farms Convenience Store – Building and fuel canopies are under construction – Spring 2018 Completion
- Marriott/TownePlace Suites – Winter 2018 Completion

- Chick-fil-A – Winter 2018 Completion

Project	Ad/Bid Date	Cost	Estimated Completion Date	Status
FRWC Airport Obstruction Removal	Summer 2016	\$804,000	Spring 2018	Under Construction
Morgan Ford Bridge	12/2016	\$9,713,152	Spring 2018	Under Construction
Ressie Jeffries Renovations	Fall 2016	\$5,405,885	Spring 2018	Under Construction
Rockland Park Athletic Fields	N/A	\$300,000-\$400,000	Spring 2018	Under Construction
Rockland Park Bathhouse Renovation	N/A	\$75,000-\$100,000	Fall 2018	Under Design
WCSSO/WCFR – Radio System Upgrade	N/A	\$1,509,022	Spring 2018	Installation

Councilman Meza noted that he would be recusing himself during the Valley Health Resolution and Rezoning Application for the hospital due to his employment with Valley Health.

Mayor Tharpe asked if there were any proposals for additions or deletions to the agenda.

Councilman Connolly asked that the Valley Health Resolution be removed for separate vote and discussion.

CONSENT AGENDA ITEMS – (ROLL CALL VOTE REQUIRED)

- A. COUNCIL APPROVAL – Request to Use Stone from McKay House
- B. COUNCIL APPROVAL – Various Resolutions for CDBG Project
- C. COUNCIL APPROVAL – Bid for Curb/Gutter Installation
- ~~D. COUNCIL APPROVAL – Resolution Urging Valley Health to Reconsider Closing Its Labor and Delivery Services at Warren Memorial Hospital~~ *Removed for separate discussion and vote*

Vice Mayor Tewalt moved seconded, by Councilman Sealock that Council approve the consent agenda as presented.

Vote: Yes – Connolly, Gillispie, Meza, Morrison, Sealock and Tewalt
 No – N/A
 Abstain – N/A
 Absent – N/A
 (Mayor Tharpe did not vote as there was no tie to require his vote)
 (By Roll Call)

COUNCIL APPROVAL – Resolution Urging Valley Health to Reconsider Closing Its Labor and Delivery Services at Warren Memorial Hospital

Council is requested to approve a resolution urging Valley Health to reconsider its announced closing of its Labor and Delivery Services at Warren Memorial Hospital in the Town of Front Royal, as presented.

Councilman Connolly moved, seconded by Councilman Morrison that the Town Council approve a Resolution urging Valley Health to reconsider its announced closing of its Labor and Delivery Services at Warren Memorial Hospital in the Town of Front Royal, as presented.

Councilman Connolly moved, seconded by Vice Mayor Tewalt that the Town Council approve the revised Resolution submitted to Council.

Councilman Connolly noted that this is short sighted by Council, from a development standpoint. He stated that Valley Health sticks to their talking points and the needs of the community are overlooked. He noted that he has sent a letter to the Virginia Department Health expressing his own concerns and he feels that Valley Health needs to listen to the community adding that it is not just the same people that come out and speak at every meeting. Councilman Connolly urged Valley Health to listen to the community when they speak out, noting that it was a war of words regarding statistics and we are discussing basic standards of care for people. He asked the hospital to please find and create alternative options for a birthing unit. He noted that any tools that Council has available to compel Valley Health are essentially void, adding though that Valley Health is creative and he has every faith that something can be found to address the needs of the people.

Vice Mayor Tewalt noted that he would echo Councilman Connolly adding that it is vital to the community. He stated that the hospital is making a financial decision, adding that the community needs the birthing center reopened at the new hospital.

Councilman Sealock stated that he had two children 28 miles away from the hospital and driving 100 mph was not pleasant. He noted that Town Council became the target two weeks ago though Valley Health needs to solve this matter. He stated that Valley Health and Warren Memorial Hospital have poor public relations. Councilman Sealock noted that he spent many years on the EDA Board trying to grow the community and one of the many issues they heard was the hospital was inadequate the community needs to be close knit. He opined that now the schools were adequate, the community is close knit, but the hospital will be inadequate.

Vote: Yes – Connolly, Gillispie, Morrison, Sealock and Tewalt
No – N/A
Abstain – Meza
Absent – N/A
(Mayor Tharpe did not vote as there was no tie to require his vote)
(By Roll Call; on motion to amend to revised resolution)

Vote: Yes – Connolly, Gillispie, Morrison, Sealock and Tewalt
No – N/A
Abstain – Meza
Absent – N/A
(Mayor Tharpe did not vote as there was no tie to require his vote)
(By Roll Call; on Valley Health Resolution)

PUBLIC HEARING – Ordinances to Amend Town Code Sections 134-22.1.C and 134-31.1.C (Water & Sewer Service Rates) in the Route 522 North Corridor (1st Reading)

Summary: Council is requested to affirm on its first reading an Ordinance to amend and re-enact Front Royal Town Code Sections 134-22.1.C and 134-31.1.C (Water and Sewer Service Rates), as presented. If approved/adopted at the second reading the ordinances will be amended to include the following: in the Route U.S. North Corridor Area (Corridor), commercial and industrial users of Town water and sewer services, in order to obtain such services, will pay in-town rates, plus a fee equal to a Payment-In-Lieu-of-(Town) Taxes (“PILOT fees) (but not payment of tax meals and lodging taxes); to expand the Corridor area to include Crooked Run West, which contains tax map parcel numbers 12 M 2 9 (11.22ac), 12 M 2 10 (2.33ac), 12 M 2 11 (53.93 ac), 12 M 2 12 (20.00 ac), 12 M 2 13 (30.43 ac), and 12 M 2 14 (29.94 ac), in total containing 147.85 acres.; and, to include a copy of the Town’s amended PILOT utility agreement which users of Town municipal water and sewer in the Corridor will have to sign in order to obtain such utility services, as presented.

Mayor Tharpe opened the public hearing. As no one came forward to speak, the public hearing was closed.

Councilman Connolly moved, seconded by Councilman Meza that Council affirm on its first reading an Ordinance to amend and re-enact Front Royal Town Code Sections 134-22.1.C and 134-31.1.C (Water and Sewer Service Rates), as presented.

Councilman Connolly thanked Town Attorney Napier for his dedicated work on this matter as it will make all matters clearer for everyone.

- Vote: Yes – Connolly, Gillispie, Meza, Morrison, Sealock and Tewart
- No – N/A
- Abstain – N/A
- Absent – N/A
- (Mayor Tharpe did not vote as there was no tie to require his vote)
- (By Roll Call)

PUBLIC HEARING – Annual Appropriation Ordinance for FY2018-2019 Budget (1st Reading)

Council is requested to affirm on its first reading the Town’s Annual Appropriation Ordinance for the FY2018-2019 Budget effective July 1, 2018 through June 30, 2019, as proposed.

Mayor Tharpe opened the public hearing. As no one came forward to speak, the public hearing was closed.

Vice Mayor Tewalt moved, seconded by Councilman Sealock that Council affirm on its first reading of the Town's Annual Appropriation Ordinance for the FY2018-2019 Budget effective July 1, 2018 through June 30, 2019, as proposed.

Vote: Yes – Connolly, Gillispie, Meza, Morrison, Sealock and Tewalt
 No – N/A
 Abstain – N/A
 Absent – N/A
 (Mayor Tharpe did not vote as there was no tie to require his vote)
 (By Roll Call)

COUNCIL APPROVAL – Rezoning Application - Valley Health-Hospital (2ND Reading)

Summary: Council is requested to adopt on its second and final reading a Rezoning Application submitted by Valley Engineering, on behalf of Valley Health, for the conditional rezoning of approximately 147 acres for the future site of a hospital, medical office and accessory uses. The property is presently zoned both R-S (Suburban Residential) District and A-1 (Agricultural and Open Space Preservation) District. The application proposes to change all of the Applicant's property to the MCD (Mixed-Use Campus Development District). The submission includes a concept plan with two phases of development. The first phase includes a replacement hospital and medical office building, access improvements, mechanical yard, maintenance building, heliport, and associated site improvements. The second phase includes completion of the hospital loop road, a phase 2 medical office building, and associated site improvements. Access to the site is proposed via Oden Street (secondary access) and an entrance off of Leach Run Parkway (primary access). A buffer and large tracks of forested areas are designated for conservation. The proffers address signalization of the primary and secondary entrances, a future vehicular access connection with the property of HEPTAD LLC, conformance with the concept plan, and a northbound right-turn lane with taper located on Leach Run Parkway at the primary entrance. The proffers also address the zoning of two small tracts of land that are part of a trade agreement with Warren County at the entrance of Oden Street and Leach Run Parkway.

Councilman Sealock moved, seconded by Vice Mayor Tewalt that Council adopt on its second and final reading a Rezoning Application submitted by Valley Engineering, on behalf of Valley Health, for the conditional rezoning of approximately 147 acres from R-S (Suburban Residential) District and A-1 (Agricultural and Open Space Preservation) District to MCD (Mixed-Use Campus Development District) for future hospital, medical office and accessory uses as shown in concept plan and proffers, as presented.

Councilman Connolly stated that Virginia State Code plays strongly on this approval. He noted that governs matters related to a conditional rezoning. He added that it is very easy for members of the public to say "break the law and see what happens" but he took an oath to uphold Virginia Law when he took the oath to serve on Council and he intends to follow through.

Vote: Yes – Connolly, Gillispie, Morrison, Sealock and Tewalt
 No – N/A
 Abstain – Meza

Absent – N/A
(Mayor Tharpe did not vote as there was no tie to require his vote)
(By Roll Call)

COUNCIL APPROVAL – Budget Amendment/Transfer/Acceptance of Bid for Criser Road Bridge Replacement Project

Summary: Council is requested to approve a FY2018 budget amendment to withdraw \$199,583.35 from General Fund Balance and transfer that amount to the Street Fund to allocate funding for the Criser Road Bridge Replacement Project; and, to accept the bid from Archer Western Construction in the amount of \$986,075.00 for the replacement of the Criser Road Bridge.

Budget/Funding:

- 9790-49999 General Fund Contingencies <\$163,000.00> (Remaining funds from sale of PD
- 8101-41001 Planning & Zoning Salaries <\$36,583.35>(Property Maintenance Funds)
- 9790-49006 Transfer from G/F to Street Fund \$199,583.35
- 4500-3240407 Street Fund Transferred from G/F \$199,583.35
- 4500-3410206 Street Fund – Reimbursement Revenue \$225,000.00 (V-DOT Revenue Sharing)
- 4500-47926 Highway Maintenance Criser Road bridge \$424,583.35
- 4500-R47962 Bridge Repairs Carry Over Funding - \$292,552.65
- 4500-R47926 Criser Road Bridge Carry Over Funding - \$268,939.00

Councilman Meza moved, seconded by Councilman Morrison that Council approve a FY2018 budget amendment to withdraw \$199,583.35 from General Fund Balance and transfer to the Street Fund to allocate funding for the Criser Road Bridge Replacement Project; and, to accept the bid from Archer Western Construction in the amount of \$986,075.00 for the replacement of the Criser Road Bridge.

Vote: Yes – Connolly, Gillispie, Meza, Morrison, Sealock and Tewart
No – N/A
Abstain – N/A
Absent – N/A
(Mayor Tharpe did not vote as there was no tie to require his vote)
(By Roll Call)

COUNCIL APPROVAL – Budget Amendment/Acceptance of Bid for Royal Phoenix Northern Pump Station Project

Summary: Council is requested to approve a FY2018 budget amendment to withdraw \$469,381.92 from the Sewer Fund Reserves to be allocated toward the Royal Phoenix Northern Pump Station Project; and to approve the bid from GB Foltz Contracting in the amount of \$469,381.92 for construction of the Royal Phoenix Northern Pump Station Project.

Budget/Funding: 9801-3510110 WWTP Appropriated Funds Forward \$469,381.92
9801-47009 WWTP Buildings and Structures \$469,381.92

Councilman Connolly moved, seconded by Councilman Morrison that Council approve a FY2018 budget amendment to withdraw \$469,381.92 from the Sewer Fund Reserves to be allocated toward the Royal Phoenix

Northern Pump Station Project; and to approve the bid from GB Foltz Contracting in the amount of \$469,381.92 for construction of the Royal Phoenix Northern Pump Station Project.

Vote: Yes – Connolly, Gillispie, Meza, Morrison, Sealock and Tewalt
No – N/A
Abstain – N/A
Absent – N/A
(Mayor Tharpe did not vote as there was no tie to require his vote)
(By Roll Call)

COUNCIL APPROVAL – Software Update to Utility Billing Package

Summary: Council is requested to approve the purchase of a software update to the Town’s utility billing package for future Automated Metering Infrastructure (AMI) integration in the Finance Department, from SUPERION in the amount of \$137,435.00 Budget/Funding: 9417-R47001 – Electric Meter Reading – Machinery & Equipment

Councilman Meza moved, seconded by Councilman Sealock that Council approve the purchase of a software update to the Town’s utility billing package for future Automated Metering Infrastructure (AMI) integration in the Finance Department, from SUPERION in the amount of \$137,435.00.

Vote: Yes – Connolly, Gillispie, Meza, Morrison, Sealock and Tewalt
No – N/A
Abstain – N/A
Absent – N/A
(Mayor Tharpe did not vote as there was no tie to require his vote)
(By Roll Call)

COUNCIL APPROVAL – Budget Amendment/Acceptance of Byrne/Justice Assistance Grant Award

Summary: Council is requested to approve a Budget Amendment in the amount of \$19,560.00 and accept a Byrne/Justice Assistance Grant award in the same amount from the Department of Criminal Justice Services (DCJS) to allow both the Front Royal Police Department and the Warren County Sheriff’s Office to establish and equip a dual agency Civil Disturbance Unit consisting of ten (10) officers from the FRPD and WCSO and to purchase the necessary personal protective and operational equipment needed by the unit to safely handle any future threats of civil unrest in the community and neighboring jurisdictions. Budget/Funding: 1000-3310010 General Fund Grant Proceeds 3102-45409 Police Patrol – Police Supplies

Councilman Connolly moved, seconded by Vice Mayor Tewalt that Council approve a Budget Amendment in the amount of \$19,560 and accept a Byrne/Justice Assistance Grant award in the same amount from the Department of Criminal Justice Services (DCJS) to allow both the Front Royal Police Department and the Warren County Sheriff’s Office to establish and equip a dual agency Civil Disturbance Unit and to purchase the necessary equipment needed by the unit to safely handle any future threats of civil unrest in the community and neighboring jurisdictions. He further moved that Council direct the Town Manager to sign and process the necessary paperwork.

Vote: Yes – Connolly, Gillispie, Meza, Morrison, Sealock and Tewalt
No – N/A

Abstain – N/A
Absent – N/A
(Mayor Tharpe did not vote as there was no tie to require his vote)
(By Roll Call)

There being no further business, the Mayor declared the meeting adjourned at 8:37 p.m.

APPROVED:

Jennifer E. Berry
Clerk of Council