



TOWN COUNCIL SPECIAL MEETING MINUTES

Monday, April 18, 2022

A portion of this meeting can be viewed in its entirety at <https://www.frontroyalva.com/655/Meetings>

ROLL CALL PRESENT: Mayor Chris W. Holloway
 Vice Mayor Lori A. Cockrell
 Councilman Gary L. Gillispie
 Councilman Joseph E. McFadden
 Councilwoman Amber F. Morris
 Councilman Letasha T. Thompson

APPOINTED STAFF PRESENT: Town Manager Steven W. Hicks
 Deputy Town Attorney George Sonnett
 Clerk of Council Tina L. Presley

ADDITIONS/DELETIONS TO THE AGENDA (unanimous vote is required)

Councilman Gillispie moved seconded by Councilwoman Thompson to add "Consultation with legal counsel and briefings by staff members or consultants pertaining to probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, specifically, permit fees charged by the Town's former Building Department, pursuant to Section 2.2-3711. A. 7. of the Code of Virginia" as an additional motion to the closed meeting motion listed below.

Vote: Yes – Vice Mayor Cockrell, Councilmembers Gillispie, McFadden, Morris, and Thompson
 No – N/A
 Absent – N/A
 Abstain – N/A

ROLL CALL

CLOSED MEETING

Councilman Gillispie moved seconded by Councilwoman Thompson that Council that Town Council convene and go into Closed Meeting for the discussion, consideration, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees, or employees of any public body, pursuant to Virginia Code §2.2-3711. A.1 of the Code of Virginia and consultation with legal counsel and briefings by staff members or consultants pertaining to probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, specifically, permit fees charged by the Town's former Building Department, pursuant to Section 2.2-3711. A. 7. of the Code of Virginia.

Vote: Yes – Vice Mayor Cockrell, Councilmembers Gillispie, McFadden, Morris, and Thompson

No – N/A
Absent – N/A
Abstain – N/A

ROLL CALL

Vice Mayor Cockrell moved seconded by Councilman McFadden that Council certify that to the best of each member's knowledge, as recognized by each Council member's affirmative vote, that only such public business matters lawfully exempted from Open Meeting requirements under the Virginia Freedom of Information Act as were identified in the motion by which the Closed Meeting was convened were heard, discussed or considered in the Closed Meeting by Council, and that the vote of each individual member of Council be taken by roll call and recorded and included in the minutes of the meeting of Town Council.

Vote: Yes – Vice Mayor Cockrell, Councilmembers Gillispie, McFadden, Morris, and Thompson

No – N/A
Absent – N/A
Abstain – N/A

ROLL CALL

Councilwoman Morris moved seconded by Councilwoman Thompson to direct the Town Manager to authorize and process refunds of all building permit fees received for all building permit applications submitted to the Town but not issued, or for permits issued by the Town but not finalized, prior to the termination of the Town's Building Department.

Councilwoman Thompson noted that she was glad that the Council has come to a resolution to get the process of refunds worked out.

Councilman McFadden noted that it was important that Council heard from the public on the process; and the action tonight was a way to move forward.

Vote: Yes – Vice Mayor Cockrell, Councilmembers Gillispie, McFadden, Morris, and Thompson

No – N/A
Absent – N/A
Abstain – N/A

ROLL CALL

Mayor adjourned the meeting.

Approved by Town Council

Date: 4/25/22