



TOWN COUNCIL WORK SESSION MINUTES

Monday, April 7, 2021 at 11:30 AM
Town Hall Conference Room

The following minutes are a summary of items on the agenda. This meeting may be viewed in its entirety by accessing the video of the same date online via the Town's website at www.frontroyalva.com.

1. Comprehensive Land Use Plan Update and Tentative Milestones
2. Staff Recommendation to Council for Approval Development Process
3. Staff Recommendation to Amend Chapter 148 Subdivision Ordinance

Today's work session was called to update Town Council on various items in the Planning Department since Planning Director Tim Wilson's last day was today. Mayor Holloway introduced Town Manager Hicks to begin today's presentation [available in the Town Manager's Office]. He went over the portion regarding the Comprehensive Plan that will take about 18 months to amend. He encouraged Council to think about who they wanted on their Technical Advisory Committee. He advised that investors were looking at Front Royal and they want to know what they can and can't do. In conclusion he encouraged Council to keep to the schedule.

Planning Director Tim Wilson went over his portion of the presentation. He recommended all site plans be approved by the Town Manager or his designee but reminded Council that the recommendation would require a Town Code amendment. Mr. Hicks advised that the administrative approval process was unique to Front Royal. He advised that there would be another work session with all councilmembers present to let people know that Front Royal is open for business.

Mr. Wilson also recommended that requirements in Town Code Chapter 148 be placed into Chapter 175, noting that this reorganization of the Code will keep Chapter 148 a true Subdivision Ordinance.

Mr. Hicks advised that the Comprehensive Plan did not need to clarify the Zoning Ordinance. Vice Mayor Cockrell confirmed that the Comprehensive Plan was 10 chapters.

It was agreed to move forward.

Mayor adjourned at 12:09pm

PRESENT: Mayor Holloway, Vice Mayor Cockrell, and Councilmen Lloyd and Thompson (remote by phone), Town Manager Steven Hicks, Town Attorney Doug Napier, Clerk of Council Tina Presley, Planning Director Tim Wilson, and other members of staff, public and press.

Approved by Town Council

Date: 4/26/21