



TOWN COUNCIL WORK SESSION
Monday, August 6, 2018 @ 7:00pm
Town Hall Council Chambers

TOWN/STAFF RELATED ITEMS

1. Donation of Poles to RMA – *Director of Energy Services*
2. Continued Discussion of Radio System for Police Department – *Chief Magalis*

COUNCIL/MAYOR RELATED ITEMS:

3. Council Discussion/Goals (*time permitting*)
4. CLOSED MEETING – Consultation with Legal Counsel

Motion to Go Into Closed Meeting

I move that Council convene and go into Closed Meeting for the purpose of consultation with legal counsel employed or retained by a public body regarding specific legal matters, specifically, legal mechanisms relating to handling debt service related to prior and current budget years, requiring the provision of legal advice by such counsel, pursuant to Section 2.2-3711. A. 8. of the Code of Virginia.

Motion to Certify Closed Meeting at its Conclusion [*At the conclusion of the Closed Meeting, immediately re-convene in open meeting and take a roll call vote on the following:*]

I move that Council certify that to the best of each member's knowledge, as recognized by each Council member's affirmative vote, that only such public business matters lawfully exempted from Open Meeting requirements under the Virginia Freedom of Information Action as were identified in the motion by which the Closed Meeting was convened were heard, discussed or considered in the Closed Meeting by Council, and that the vote of each individual member of Council be taken by roll call and recorded and included in the minutes of the meeting of Town Council

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Work Session Agenda Form

Item # 1

DATE: August 6, 2018

AGENDA ITEM: Donation of Poles to R-MA

SUMMARY: Randolph-Macon Academy (R-MA) is requesting the donation of ten (10) 12' used utility poles to be used during cadet training exercise. Used utility poles are normally sold at the Town's yearly auction. Council is requested to take desired action.

If approved, the donation will be placed on the August 13, 2018 Regular Council Agenda.

Attached is Letter from R-MA and Memo from Director of Energy Services

BUDGET/FUNDING: None

STAFF RECOMMENDATION: Staff recommends the donation.

Work Session



RANDOLPH-MACON ACADEMY

To: David W. Jenkins
Director, Energy Services
Town of Front Royal

18 July 2018

From: Frank Link
Colonel, USAF, Retired
Commandant

Subj: Request for training props

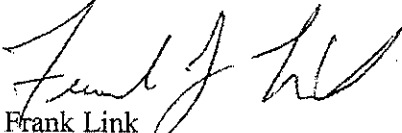
Dear Mr. Jenkins,

Randolph-Macon Academy is requesting ten (10) 12' to 15' sections of used telephone poles that will be used during our Cadet Leadership and Team Building exercises here at R-MA. Any assistance you can provide in support of our training objectives is greatly appreciated!

If your office can support this request I will direct the Deputy Commandant, Todd Freiwald, to coordinate with your office. He may be reached on his cellular phone at 540-481-1538 or email tfreiwald@rma.edu.

Again, I thank you in advance for any assistance you can provide.

Sincerely,



Frank Link
Commandant

Town of Front Royal
Energy Services
P.O. Box 1560
Front Royal, Virginia 22630-1560
(540) 635-3027 Fax: (540) 635-5497



Memo

To: Joe Waltz, Town Manager
From: David W. Jenkins, Director of Energy Services
Date: July 19, 2018
Re: Randolph Macon Academy Request for Training Props

Randolph Macon Academy has submitted a request to the Town of Front Royals Department of Energy Services to donate ten, twelve foot, used utility poles for use during cadet training exercises.

The Energy Services Department saves all used utility poles over the course of the year to be sold at the Town of Front Royal's yearly auction. During the most recent auction, a collection of nearly one hundred used utility poles, of various lengths, was sold for eighty dollars.

David W. Jenkins

Director of Energy Services
Town of Front Royal
PO Box 1560
Front Royal VA 22630
540-635-3027 (office)
540-635-5497 (fax)

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Work Session Agenda Form

Item # 2

DATE: August 6, 2018

AGENDA ITEM: Continued Discussion of Police Department Radio Communications

SUMMARY: Representatives from Front Royal Police Department and Teltronic will be providing budgetary information regarding the proposed radio communications system.

BUDGET/FUNDING:

Total cost \$545,000.00

(Lease options available for 4, 5, and 7 year terms will be attached)

Annual Maintenance year 1	included
Year 2	\$6,454.80
Year 3	\$8,391.24
Year 4	\$8,391.24
Year 5	\$8,391.24

STAFF RECOMMENDATION:

Review the proposal and identify budget option best suited to meet this need.

Work Session

Motorola/Teltronic Budgetary For Front Royal Police Department

Total Transaction Value: \$ 545,000.00

Down Payment:\$ 0.00

Balance to Finance: \$ 545,000.00

Equipment: (As per the Motorola Solutions equipment proposal.)

Title: Title to the equipment will vest with the Lessee.

Insurance: Lessee will be responsible to insure the equipment as outlined in the lease contract.

Taxes: Personal property, sales, leasing, use, stamp, or other taxes are for the account of the Lessee.

	Option 1	Option 2	Option 3
Lease Term	4 Years	5 Years	7 Years
Payment Type	Annually Arrears	Annually Arrears	Annually Arrears
Lease Rate	4.52%	4.57%	4.86%
Lease Factor	0.279493	0.228852	0.172630
Payment	\$152,323.68	\$124,724.34	\$94,083.35
Payment Commencement	First payment due one year after contract execution	First payment due one year after contract execution	First payment due one year after contract execution

Maintenance

1st Year Warranty	Year 2	Year 3	Year4	Year 5
Included	\$6,454.80	\$8,391.24	\$8,391.24	\$8,391.24