



REGULAR TOWN COUNCIL MEETING

July 9, 2018 @ 7:00pm
Warren County Government Center

1. Pledge of Allegiance
2. Moment of Silence
3. Roll Call
4. Approval of the Regular Council Meeting minutes of June 25, 2018
5. Receipt of Petitions and/or Correspondence from the Public
6. Reports:
 - a. Report of special committees or Town officials and Town Manager
 - * **Report from Chief of Police on Construction of New Police Department**
 - * **Report from Director of Planning on Conceptual Plans of the Afton Inn**
 - b. Requests and inquiries of Council members.
 - c. Report of the Mayor
 - d. Proposals for addition/deletion of items to the Agenda.
7. **CONSENT AGENDA ITEMS** – (ROLL CALL VOTE REQUIRED) - NONE
8. **COUNCIL APPROVAL** – Bid – Chemicals for WWTP & WTP Plants
9. **COUNCIL APPOINTMENT** – Joint Tourism Advisory Board

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MEMORANDUM

Date: June 29, 2018
To: Tina Presley, Senior Administrative Assistant
Jennifer Berry, Clerk of Council
From: Alisa Scott, Purchasing Manager
RE: Request to Add Agenda Item

Please add the following to the July 9, 2018 regular council meeting agenda for their action: On Thursday, June 14, 2018, I held a bid opening to set firm pricing during FY19 for chemicals used at both the Water and Wastewater Treatment plants. The request for quotations (RFQ) is for estimated usage as demand varies throughout the year. I received nine (9) responses listed on the attached tabulation sheet. These will be awarded to the lowest quote submitted per chemical.

Due to the historical demand and spending on various chemicals, Town Council approval is required. Staff recommends the awards for firm pricing during FY19 be awarded to the following:

Coyne Chemical – Sodium Fluoride @ \$1,698.8965/TON, Potassium Permanganate @ \$3,827.0406/TON, and Sodium Chlorite @ \$547.3235/DRUM.

Shannon Chemical – Sodium Permanganate @ \$597.97/DRUM.

USALCO – Polyaluminum Hydroxychlorosulfate @ \$1.5688/GAL.

UNIVAR – Sodium Hypochlorite @ \$176.24/WT, Carbon @\$1,654.00/DT, Potassium Permanganate (Technical Grade) @ \$7,348.00/TON, and DelPac-XG Aluminum Hydroxide (OR approved equal) Univar Coag 1160@ \$2.86/GAL.

Suffolk Sales & Service – Micro C 1000 @ \$1.57/gallon

Funding for these chemicals will be available in the FY19 Water Treatment budget line item 9601-45413 “Other Operating Supplies”, and the FY19 Wastewater Treatment budget line item 9801-45413 “Other Operating Supplies”.



TOWN OF FRONT ROYAL, VIRGINIA

Quotation Tabulation

Item: WATER TREATMENT/WASTEWATER TREATMENT CHEMICALS

Quotation #19

Date: June 14, 2018

Mailed: 6 & Website Notification

Replied 9

	VENDOR QUOTATIONS								
	ENVIRONMENTAL OPERATING SOLUTIONS BOURNE MA	KUEHNE CO. SOUTH KEARNY NJ	Thatcher Salt Lake City UT	COYNE CHEMICAL CROYDON PA	SHANNON CHEMICAL MALVERN PA	USALCO BALTIMORE MD	UNIVAR MORRISVILLE PA	CHEMTRADE CHEMICALS PARSIPPANY NJ	SUFFOLK SALES & SERVICE SUFFOLK VA
ESTIMATED QUANTITIES FOR FIRM DELIVERED PRICE FOR THE PERIOD: JULY 1, 2018 THROUGH JUNE 30, 2019 WATER TREATMENT:									
32,000 GALLONS - POLYALUMINUM HYDROXYCHLOROSULFATE	N/Q	N/Q	N/Q	N/Q	N/Q	1.5688/GAL	\$2.52/GAL	\$3.48/GAL	N/Q
270 TONS - SODIUM HYPOCHLORITE	N/Q	\$250.00/TON	N/Q	N/Q	N/Q	N/Q	\$176.24/WT	N/Q	\$195.00
1 TON - CARBON (AQUA NUCHAR) 50# BAGS ONLY	N/Q	N/Q	\$2,318.00	N/Q	N/Q	N/Q	\$1,654.00/DT	N/Q	N/Q
6 TONS - SODIUM FLUORIDE (CRYSTAL)	N/Q	N/Q	N/Q	\$1,698.8965/TON	N/Q	N/Q	\$1,917.00/TON	N/Q	N/Q
6 TONS - POTASSIUM PERMANGANATE (TECHNICAL GRA	N/Q	N/Q	N/Q	\$3,827.0406/TON	N/Q	N/Q	\$7,348.00/TON	N/Q	N/Q
8 DRUMS - SODIUM PERMANGANATE	N/Q	N/Q	N/Q	\$715.9913/DRUM	\$597.97/DRUM	N/Q	\$645.15/DRUM	N/Q	N/Q
2 DRUMS - SODIUM CHLORITE	N/Q	N/Q	N/Q	\$547.3235/DRUM	N/Q	N/Q	N/Q	N/Q	N/Q
2 DRUMS - HYDROLCHLOIC ACID	N/Q	N/Q	N/Q	N/Q	N/Q	N/Q	N/Q	N/Q	N/Q
WASTEWATER TREATMENT:									
48,000 GALLONS MICRO-C 2000	\$1.89/GAL	N/Q	N/Q	N/Q	N/Q	2.7936/GAL	\$2.58/GAL		\$1.57/GAL
54,000 GALLONS DelPac-XG-Aluminum Chloride Hydroxide (OR approved equal, per attached specifications)	N/Q	N/Q	N/Q	N/Q	N/Q	N/Q	\$2.86/GAL (Univar Coag 1160)	3.48/GAL	

The above proposals verified to specifications and compliance with terms and conditions.

Alisa Scott
Purchasing Manager

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**Town of Front Royal, Virginia
Council Agenda Statement**

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Item No. 9

Meeting Date: July 9, 2018

Agenda Item: COUNCIL APPROVAL – Joint Tourism Advisory Commission

Summary: Council approved a Memorandum of Agreement (MOA) with the County of Warren for a Joint Tourism Advisory Committee on November 12, 2017. As part of the agreement Council is requested to appoint three members to the Committee. Council appointed two of the three members to a 4-year term on December 11, 2017. The third member (representative from a lodging property) was to be approved at a later time. Council is requested to appoint that member tonight to a 4-year term.

Budget/Funding: None

Attachments: None

Meetings: Work Session held July 2, 2018

Staff Recommendation: Approval Denial

Proposed Motion: I move that Council appoint Brent C. Jackson to the Joint Tourism Advisory Committee, as the representative from a lodging property, to a four-year term, said term to expire June 9, 2022.

*Note: Motions are the formal & final proposal of Council,
proposed motions are offered by Staff for guidance
*To be clear and concise, motions should be made in the positive

Approved By: *JW*