

TOWN OF FRONT ROYAL

BOARD OF ARCHITECTURAL REVIEW

APPEAL INFORMATION

1. If a property owner is aggrieved by a final decision of the Board of Architectural Review, the property owner may present a petition to the Town Council appealing the decision within ten (10) days of the Board's final decision. Town Council has the authority to reverse, modify, or affirm the Board's decision. (See Section 175-94 of the Code of the Town of Front Royal (1984), as amended.)
2. A petition to appeal the Board of Architectural Review's decision must be filed with the Town Clerk.
3. Upon receipt of a petition, the Town Clerk will place the matter on Town Council's next regularly scheduled meeting agenda. The Town Council will not render its decision on the appeal until the next regularly scheduled meeting.
4. A property owner aggrieved by any final decision of Town Council, pursuant to Section 175-94 of the Code of the Town of Front Royal (1984), as amended, may present to the Circuit Court of Warren County, Virginia a duly certified petition, setting forth the alleged illegality of the action of the Board of Architectural Review, provided such petition is filed with the Circuit Court Clerk within thirty (30) days of the final decision by Town Council.

VIRGINIA:

IN THE COUNCIL OF THE TOWN OF FRONT ROYAL

IN THE MATTER OF

_____)
_____)
_____)

PETITION FOR APPEAL

This is a Petition for Appeal from a decision of the Board of Architectural Review under Section 175-94 of the Zoning Ordinance of the Code of the Town of Front Royal (1984), as amended.

- 1. Name of the Petitioner(s): _____
- 2. Doing business as (if applicable): _____
- 3. Street address of property that is the subject of this appeal: _____

- 4. Date the hearing before the Board of Architectural Review was held at which the decision being appealed was made: _____
- 5. Description of the request for which the Certificate of Appropriateness was sought from the Board of Architectural Review: _____

- 6. Grounds for appeal: _____

7. Name, title address and telephone number of person (s) who will represent the
Petitioner(s) before Town Council: _____

WHEREFORE, your Petitioner(s) requests that the action of the Board of
Architectural Review be reversed or modified and that a Certificate of Appropriateness
be granted.

Signature of Owner(s) (If not Petitioner(s)): _____
Name: (Print or type) _____

Signature of Petitioner(s) or, where applicable, representative(s): _____
Name: (Print or type) _____

Name: (Print or type) _____

Name: (Print or type) _____

TO BE COMPLETED BY TOWN CLERK:

Received by: _____

Date: _____