

Town of Front Royal

Annual Budget

2013-2014

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TOWN OF FRONT ROYAL
 OFFICE OF THE TOWN MANAGER
 ADMINISTRATION BUILDING
 P.O. BOX 1560
 FRONT ROYAL, VIRGINIA 22630-1560

STEVEN M. BURKE, P.E.
 Town Manager
 (540) 635-8007
 (540) 636-7475 (Fax)
 sburke@frontroyalva.com

April 1, 2013

The Honorable Mayor Timothy W. Darr
 The Honorable Vice Mayor N. Shae Parker
 The Honorable Councilman Daryl L. Funk
 The Honorable Councilman Bret W. Hrbek
 The Honorable Councilman Thomas H. Sayre
 The Honorable Councilman Eugene R. Tewalt
 The Honorable Councilman Hollis L. Tharpe

Dear Mayor Darr and Members of Town Council:

I am pleased to present the Town proposed Fiscal Year (FY) 2013-2014 Budget for Council's consideration. The FY 2013-2014 Budget is balanced as required by Town Code Section 4-29 and conforms to budget policies established by Town Council. The budget has been developed following many hours of discussions with Department Heads, Staff, and the effort of our Finance Director, Kim Gilkey-Breeden.

As in past years, the proposed budget is conservative and responsible, while providing the resources necessary to continue quality service delivery, ensure a qualified and dedicated workforce, reinforce economic and community development, promote infrastructure maintenance and improvement, and maintain a stable community.

The proposed budget represents Town Council's commitment to provide for the most improvement citizen needs within the boundaries of available revenues. Revenue includes the funds collected from taxes, grants, fees, utility payments, and other funding sources. The proposed budget is a plan to communicate to our citizens, customers, employees, and other stakeholders the Town's project goals and expectations for the upcoming fiscal year.

BUDGET OVERVIEW

The proposed FY 2013-2014 Budget for General Fund, Electric, Water, Sewer, and Solid Waste Management operations is \$38,376,795, which represents an overall increase of 2.2% from the FY2012-2013 Budget of \$37,540,158. A breakdown of the individual funds is as follows:

<u>Fund</u>	<u>FY13-14</u>	<u>FY12-13</u>	<u>Difference</u>	<u>Percent Diff</u>
General Fund	\$11,951,745	\$12,204,633	<u>-\$252,888</u>	<u>-2.1%</u>
Electric	\$16,530,300	\$16,008,316	\$680,000	3.3%
Water	\$4,578,135	\$4,229,525	\$770,000	8.2%
Sewer	\$4,333,315	\$4,055,463	\$690,000	6.9%
<u>Solid Waste</u>	<u>\$983,300</u>	<u>\$1,042,221</u>	<u>-\$58,921</u>	<u>-5.6%</u>
<u>TOTAL</u>	<u>\$38,376,795</u>	<u>\$37,540,158</u>	<u>\$836,637</u>	<u>2.2%</u>

The proposed budget, consistent with both the direction of Town Council and with previously approved budgets of the last several years, continues a budget philosophy to maintain the core Town programs, services, and operating budgets.

Graphic representations of the individual General Fund, Electric, Water, Sewer, and Solid Waste operation budgets are provided for your review on the following pages.

GENERAL FUND

General Fund revenues are generally stable with very slight increases in some sources. The proposed FY 2013-2014 Budget is based upon maintaining real estate and personal property tax rates from FY 2012-2013. These tax rates are \$0.64 per \$100 assessed value for personal property, and \$0.11 per \$100 assessed value for real estate. The real estate tax included \$0.02 per \$100 assessed value dedicated to three capital projects: 1) Leach Run Parkway, 2) Local Connector Road, and 3) Facilities Studies.

Meals and Lodging tax rates are proposed to remain at the same rates of \$0.04 and \$0.06, respectively. The annual vehicle decal fee will also remain at the same rate of \$25 per vehicle.

Transfers from our Enterprise Funds (Electric, Water, Sewer, and Solid Waste) continue to be based upon the funding formula endorsed by our auditors. With the exception of Solid Waste, the transfers are consistent with the previously approved budget. The transfer from Solid Waste increased from \$19,260 to \$30,510, however it does not meet the transfer amount established by our auditor's formula.

General Fund expenditures benefited from the reduction of Library and EDA operating contributions, which were assumed by Warren County. In addition, the Town's group health insurance rates through the Commonwealth's Local Choice Program remain unchanged from last year.

The proposed FY 2013-2014 Budget includes wage increases of 4% that are offset by a 4% contribution by the employee to the Virginia Retirement System (VRS). The Commonwealth has mandated that all VRS participating municipalities establish a 5% contribution by the employees to VRS by 2016. Staff recommends completing this requirement in the Budget due to the pending VRS program to establish an additional retirement plan for new employees.

ENTERPRISE FUNDS

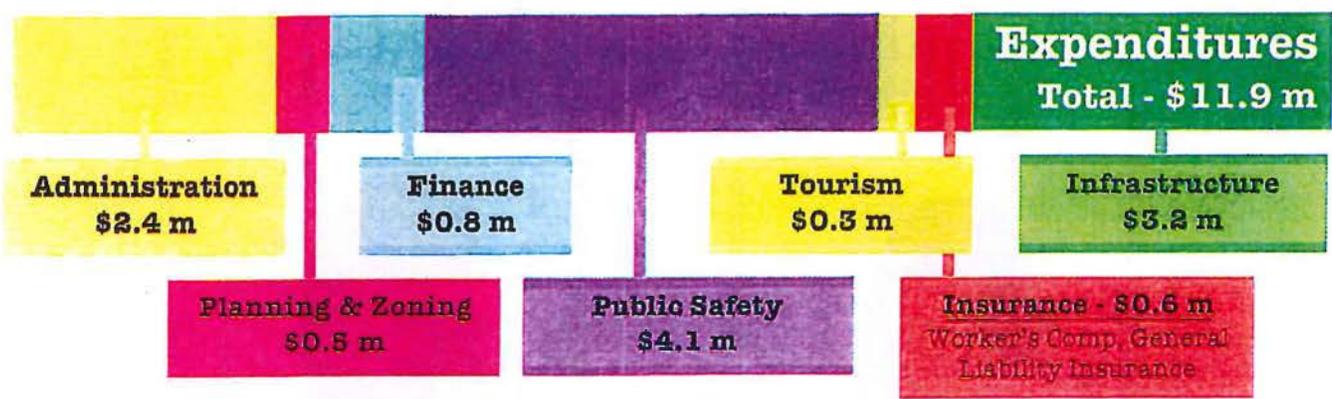
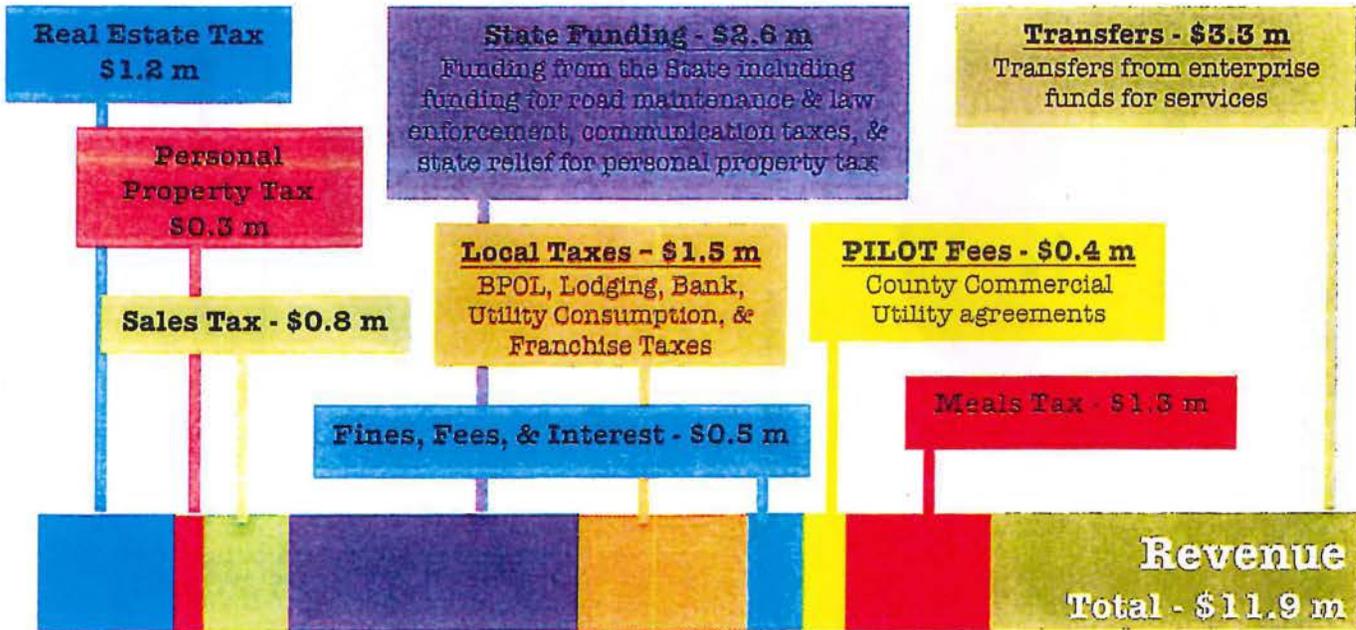
The Town's Enterprise Funds (Electric, Water, Sewer, and Solid Waste) are funded from revenue generated from service rates.

The proposed budget for Electric Fund of \$16,530,300 reflects a 3.3% over last year. However, existing rates are anticipated to fund the proposed budget. The budget proposal includes the acquisition of new equipment to transport replacement utility poles through the limited space in urban back yards to improve our crews ability to respond to repair issues in a safe manner. The budget also includes the design of improvements to their yard to establish a new office facility.



GENERAL FUND

The Town's General Fund revenue comes from many sources, including State funding, Real Estate, Personal Property, Sales, and other local taxes, fees, fines, and PILOT fees. The General Fund differs from our Enterprise Funds, as these "businesses" operate fiscally independently from service fees to fund their expenses. These charts illustrate the major sources of revenue and the major areas of expense for the General Fund.



General Fund Breakdown



Personnel - 62%

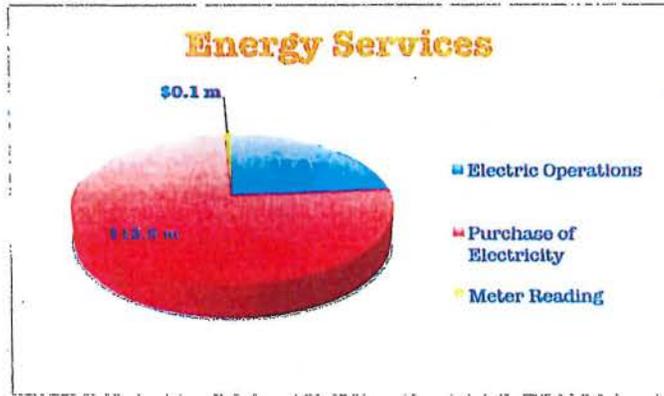
O&M

Operations - 27%



Capital - 11%

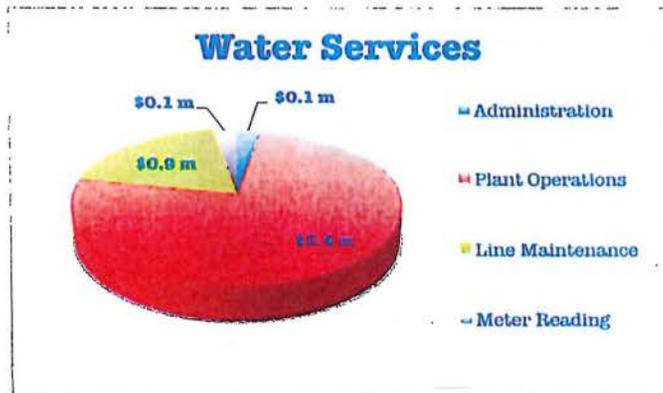
ENTERPRISE FUNDS



Personnel 6.3% Operating 89.6% Capital 4.1%



Personnel - 24.8% Operating - 48.6% Capital - 26.7%



Personnel - 25.7% Operating - 33.0% Capital - 41.3%



Personnel - 74.0% Operating - 21.1% Capital - 4.9%

Other budget proposals include acquisition of automatic defibrillator equipment for line trucks, continued pedestrian signalization improvements, and additional funds to complete the Riverton Substation.

The Water Fund proposed budget of \$4,578,135 is an increase of 8.2% from last year. The water rates are proposed to increase 23.5% due to improvements to meet current regulatory requirements and to offset reduced user consumption. Upgrades to the Water Treatment Plant are currently being evaluated by our consultant. In addition, the budget proposal includes necessary repairs and maintenance to the Fairground Road Water Tank and to the plant's raw water reservoir. The budget also includes funding towards a replacement backhoe and water pump for the Water Maintenance Division.

The proposed budget for the Sewer Fund of \$4,333,315 is an increase of 6.9% from last year. The sewer rates are proposed to increase 20% due to improvement to meet current regulatory requirements. Upgrades to the Wastewater Treatment Plant are anticipated to be completed in 2013 with construction beginning in 2014. In addition, the budget proposal includes necessary repairs and maintenance to the Crooked Run Pump Station, a pump station study, and a replacement vehicle for the plant. The budget also includes funding towards a replacement backhoe and water pump for the Sewer Maintenance Division.

The proposed budget for the Solid Waste Management Fund of \$983,300 is a decrease of 5.6% from last year. The monthly collection rates are proposed to increase \$1 for small residential containers and \$1.75 for large residential containers. In addition, commercial collection rates are proposed to increase. While the budget has reduced, the revenue generated by the Fund last year was insufficient to meet expenses. The Town will evaluate the operating budget in 2013 and provide recommendations to Town Council to improve service and reduce expenses.

Included in the budget is a summary of the anticipated impact on our citizens based on the proposed rate increases. In general, our residents will experience an annual increase between \$75 and \$225 dependent upon the volume of their water consumption.

PERSONNEL

The Town endeavors to recognize the dedicated service of our employees. Part of this effort includes the current evaluation of duties to ensure that the proper job classification is assigned. As a result, the proposed FY 2013-2014 Budget includes two position reclassifications in the IT Department and two position reclassifications in the Environmental Services Department. The addition of one new position in the Energy Services Department is also requested.

The proposed Budget continues to fund the Police Department Master Police Officer and Senior Dispatcher Program.

During FY 2013-2014, our Human Resources Department will conduct a position compensation study to evaluate and compare salaries for all Town positions to ensure that the Town remains competitive with other local municipalities.

The proposed FY 2013-2014 also includes the departure from the "Time in Grade" philosophy from our pay scale. You will see that each position is assigned a "Pay Band". In future budgets, superior performance will be recognized and rewarded through a higher percentage of available merit pay.

UNFUNDED REQUESTS

The proposed FY 2013-2014 Budget was limited in including all budget requests. All though not all-inclusive, the following summarizes some important programs and initiatives that could not be funded in the presented Budget.

- Front Royal Volunteer Fire & Rescue Department Donation Request
- Implement "Paperless Council Agendas" through the acquisition of iPads for Council members
- Request salary adjustment for three positions in the Police Department
- Additional FT Auto Mechanic in Fleet Maintenance
- Cost of Living / Merit Raise / One-time Bonus for employees

CONCLUSION

The influence of the continued economic uncertainty on Federal, State, and local revenues challenges our staff to improve performance and efficiency at every opportunity. Staff will continue to monitor our revenue projections and collections closely, and adjust our spending accordingly. We will keep Town Council and our citizens informed on our budget throughout the fiscal year.

Staff will implement Town Council's suggestion to initiate the budget process earlier to ensure that the proposed FY 2014-2015 Budget is presented to Council in advance of the adoption of the tax rates.

I would like to thank the Department Heads for their continued dedication to service delivery to our citizens. I am also thankful to their recognition of the revenue constraints in their budget requests. Special recognition is dedicated to Kim Gilkey-Breeden, our Finance Director, for her dedication to the preparation of this document.

The Town staff and I look forward to discussing the merits of the proposed FY 2013-2014 Budget with you in the upcoming Work Sessions as we formalize the FY 2013-2014 Budget.

Respectfully submitted,



Steven Burke, PE
Town Manager



Government Finance Officers Association

**Certificate of
Achievement
for Excellence
in Financial
Reporting**

Presented to

**Town of Front Royal
Virginia**

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

June 30, 2012

Executive Director/CEO

TOWN OF FRONT ROYAL, VIRGINIA

Approved Annual Budget Document
For Fiscal Year Ending June 30, 2014

Town Council- July 1, 2013

Timothy Darr - Mayor
Shae Parker - Vice Mayor
Thomas Sayre
Hollis Tharpe
Bret Hrbek
Eugene Tewalt
Darryl Funk

Administrative and Budget Officers

Steven M. Burke - Town Manager
Douglas Napier - Town Attorney
Jeremy Camp - Director of Planning and Zoning
Norman Shiflett - Chief of Police
Joseph E. Waltz - Director of Energy Resources
Jimmy Hannigan - Director of Environmental Services
Kim D. Gilkey-Breeden - Director of Finance
Julie A. Bush - Director of Human Resources
Jennifer Berry - Clerk of Council
Cynthia Hartman - Purchasing Agent

TOWN OF FRONT ROYAL
FISCAL POLICIES

ADOPTED FY2012-2013

POLICY PURPOSE

The Town of Front Royal (Town) through its governing body, the Town Council (Council), is responsible to the Town's citizens to carefully account for all public funds, to manage Town finances wisely and to plan for the adequate funding of services desired by the public, including the provision and maintenance of facilities. The following financial policies and guidelines establish the framework for the Town's overall fiscal planning and management.

Policy Goals

This fiscal policy is a statement of the guidelines and goals that will influence and guide the financial management practices of the Town. A fiscal policy that is adopted, adhered to, and regularly reviewed is recognized as the cornerstone of sound financial management. Effective fiscal policy:

- Contributes significantly to the Town's ability to insulate itself from fiscal crisis,
- Enhances short term and long term financial credit ability by helping to achieve the highest credit and bond ratings possible,
- Promotes long term financial stability by establishing clear and consistent guidelines,
- Directs attention to the total financial picture of the Town rather than single issue areas,
- Promotes the view of linking long term financial planning with day to day operations, and
- Provides the Council and the citizens a framework for measuring the fiscal impact of government services against established fiscal parameters and guidelines.

Policy Implementation and Coordination

The Town has established a Finance Committee that meets to collectively review financial matters of the Town. In addition, staff provides monthly written financial reports and quarterly fiscal presentations to Town Council to allow monitoring of financial activity cash and investment management, and compliance with certain policies outlined herein.

Review and Revision

These policies will be reviewed for appropriateness and comparability with other jurisdictions every year or more frequently if a need for review is identified.

REVENUES

Revenue Diversification

The Town will strive to maintain diversified and stable revenue streams to protect the government from problematic fluctuations in any single revenue source and provide stability to ongoing services.

urrent revenues will fund current expenditures and a diversified and stable revenue system will be maintained to protect programs.

TOWN OF FRONT ROYAL
FISCAL POLICIES

Fees and Charges

All fees established by the Town for licenses, permits, fines, services, applications, enterprise services, and other miscellaneous charges shall be set to recover all or a portion of the Town's expense in providing the attendant service. These fees shall be reviewed annually with the development of the annual operating budget.

Revenue Collections

The Town will strive to achieve an overall property tax collection rate of 100%. The Town shall evaluate all means to achieve the desired tax collection rate.

Use of Fund Balance

The Town's General Fund equity balance will be utilized to provide sufficient working capital in anticipation of current budgeted revenues and to finance unforeseen emergencies without borrowing. The General Fund equity of the Town (Undesignated Fund Balance) will not be used to finance current operations.

Restricted Revenue

Restricted revenue (such as Asset Forfeiture funds) shall only be used for the purpose intended and in a fiscally responsible manner.

BUDGET

Balanced Budget

The provisions of the Code of Virginia shall control the preparation, consideration, adoption and execution of the budget of the Town. In addition, the Town Charter requires the budget to be balanced with planned expenditures equal to estimated revenues.

The Town will annually adopt and execute a budget for such funds as may be required by law or by sound financial practices and generally accepted accounting principles. The budget shall be based upon the tax rates and utility rates set by the Town Council and the expenditure of money for all Town purposes during the ensuing fiscal year. The Town budget shall be balanced within all available operating revenues when presented and adopted by the Town Council.

Use of Current Revenues to Support Current Expenditures

Ongoing and stable revenues will be used to support ongoing operating costs.

Use of One-time Revenue and One-time Expenditure Savings

The use of one-time revenues and one-time expenditure savings (excess cash balances) can be used for non-recurring expenditures at the decision of the Town Council.

TOWN OF FRONT ROYAL FISCAL POLICIES

Review of Fees and Charges

Fees established by the Town for licenses, permits, fines, services, applications, enterprise services, and other miscellaneous charges shall be set to recover all or a portion of the Town's expense in providing the attendant service and reviewed annually with the development of the annual operating budget.

Budget Performance Monitoring

The Town Manager and Finance Director will maintain ongoing contact with the Departmental Directors during the process of the budget execution. Expenditure and revenue projections will be developed monthly and reviewed with Departmental Directors, the Town Manager, and the Town Council. The Town Manager through the Finance Department will exercise appropriate fiscal management as necessary to live within the limits of the adopted budget.

Maintenance of Capital Assets

The budget should provide sufficient funds for regular repair and maintenance of capital assets.

Fund Balance Levels

The Town will employ sound financial management principles to include the establishment of an undesignated fund balance sufficient to maintain required working capital and provide a reserve for unanticipated expenditures or emergencies, revenue shortfalls, and other non-recurring uses.

A. General Policy

The Town shall maintain reserves required by law, ordinance and/or bond covenants.

If reserves and/or fund balances fall below required levels as set by this policy, the Town shall include within its annual budget a plan to restore reserves and/or fund balance to the required levels.

All reserves will be presented in the Town's annual budget.

B. Contingency Fund

The Town will maintain a Contingency Fund and shall maintain a reserve equal to \$1,000,000 to provide a financial cushion to cover revenue shortfalls resulting from unexpected economic changes or recessionary periods or to provide funds in the event of major unplanned expenditures the Town could face as a result of landslides, earthquake or other natural disaster. The Contingency Fund can be comprised of General & Enterprise Fund Balance Reserves.

C. General & Enterprise Fund Balance Reserves

The Town will maintain a General & Enterprise Fund Balance Reserves to provide for adequate cash flow, budget contingencies, and insurance reserves. The General & Enterprise Fund Balance Reserves will maintain a cash flow reserve within each Fund in an amount equal to three months of budgeted operating expenditures. The Town will review annually the required cash flow reserve level that is necessary to meet the Town's cash flow needs. If it is determined that the

TOWN OF FRONT ROYAL
FISCAL POLICIES

three months of operating expenditure reserves is not adequate, the Finance Director shall propose an amendment to these policies.

CAPITAL IMPROVEMENTS PLANNING

Capital Improvement Program

In order to prepare and plan for upcoming capital needs, comply with debt ratio targets, schedule debt issuance, and systematically improve capital infrastructure, the Town will annually prepare and adopt a minimum five-year Capital Improvement Plan. The adopted Capital Improvement Plan will include major capital improvements and identify estimated revenue sources and annual operational costs for facilities to include anticipated debt service requirements.

Capital improvements do not include routine maintenance on existing capital assets.

DEBT

The Town Council generally follows the guidelines listed below in making financial decisions on debt issuance. Adherence to these guidelines allows the Town to plan for the necessary financing of capital projects while maintaining credit worthiness. In addition, continued adherence to these policies will ensure the Town's strong financial position.

The Town shall use an objective analytical approach to determine whether it can afford new or additional general purpose debt. This process shall use the Town's standards of affordability. These standards include the measures of debt service payments as a percent of current expenditures and debt as a percent of taxable real estate value.

Letters of Credit

The Town may enter into a letter-of-credit (LOC) agreement when such an agreement is deemed prudent and advantageous. The Town will prepare and distribute a request for proposals to qualified banks which includes terms and conditions that are acceptable to the Town.

Lease Purchase Obligations

Lease purchase and master lease obligations, including certificates of participation or lease revenue bonds, shall be considered as an alternative to long-term vendor leases. Such debt shall be subject to annual appropriation.

Compliance with Legal Requirements

Pursuant to the Code of Virginia and the Town's Charter, the Town is authorized to issue bonds secured by a pledge of its full faith and credit and unlimited taxing power.

Long Term Debt Policy

The Town will use debt financing for capital improvement projects and unusual equipment purchases under the following circumstances:

TOWN OF FRONT ROYAL
FISCAL POLICIES

- A. When the project is included in the Town's capital improvement program and/or is generally in conformance with the Town's Comprehensive Plan.
- B. When the project is not included in the Town's Capital Improvement Program, but it is an emerging critical need whose timing was not anticipated in the Capital Improvement Program, or it is a project mandated immediately by state or federal requirements.
- C. When the project's useful life, or the projected service life of the equipment, will be equal to or exceed the term of the financing.
- D. When there are designated revenues sufficient to service the debt, whether from project revenues, other specified and reserved resources, or infrastructure cost sharing revenues.

The following criteria will be used to evaluate funding options for capital improvements:

A. Factors that favor pay-as-you-go:

1. Current revenues and adequate fund balances are available.
2. Project phasing is feasible.
3. Debt levels would adversely affect the Town's credit rating.
4. Financial market conditions are unstable or present difficulties in marketing the sale of long-term financing investments.

B. Factors that favor long-term financing:

1. Revenues available for debt service are considered sufficient and reliable so that long-term financing can be marketed with the highest possible credit rating.
2. The project for which financing is being considered is of the type that will allow the Town to maintain the highest possible credit rating.
3. Market conditions present favorable interest rates and demand for municipal financings.
4. A project is mandated by state or federal requirements and current revenues and fund balances are insufficient to pay project costs.
5. A project is immediately required to meet or relieve Town needs.

There are many different types of long-term debt instruments available. Depending on the specific circumstances, the Town will consider using the following types of financing instruments:

- General Obligation Bonds
- Revenue Bonds
- Certificates of Participation
- Lease Revenue Bonds
- Selected State Pooled-Borrowing Programs for Utility Revenue Bonds, Including Those of the Virginia Resources Authority.

Refinanced Outstanding Debt

The Director of Finance with assistance from the Town's Financial Advisor will have the responsibility to analyze outstanding bond issues for refunding opportunities. The Town will consider the following issues when analyzing possible refunding opportunities:

1. Refunding Policy. The Town establishes a minimum aggregate present value savings threshold of 3% of the refunding bond principal amount. The present value savings will be net of all costs related to the refinancing. Debt service savings may be taken in equal amounts over time or on an upfront or deferred basis, at the Town's discretion.
2. Restructuring. The Town will refund debt when it is in the best financial interest of the Town to do so. Such refunding will be limited to restructuring to meet unanticipated revenue

TOWN OF FRONT ROYAL
FISCAL POLICIES

expectations, achieve costs savings, mitigate irregular debt service payments release reserve funds or remove unduly restrictive bond covenants.

3. Term of Refunding Issues. The Town will refund bonds within the term of the originally issued debt. However, the Town may consider maturity extension, when necessary to achieve a desired outcome, provided that such extension is legally permissible. The Town may also consider shortening the term of the originally issued debt to realize greater savings. The remaining useful life of the financed facility and the concept of inter-generational equity should guide this decision.
4. Escrow Structuring. The Town shall utilize the least costly securities available in structuring refunding escrows. A certificate will be provided by a third party agent stating that the securities were procured through an arms-length, competitive bid process (in the case of open market securities), and that the price paid for the securities was reasonable within Federal guidelines. Under no circumstances shall an underwriter, agent or financial advisor sell escrow securities to the Town from its own account.
5. Arbitrage. The Town shall take all necessary steps to optimize escrows and to avoid negative arbitrage in its refunding. Any resulting positive arbitrage will be rebated as necessary according to Federal guidelines.

Bond Insurance

The Town may purchase bond insurance when such purchase is deemed prudent and advantageous. Use of bond insurance shall be based on such insurance being less costly than the present value of the difference between the interest on insured bonds versus uninsured bonds.

In the case of a competitive sale, the Town may permit bidders for its bonds to purchase bond insurance if such insurance will enhance the market reception and lower the interest rate on the Town's bonds. The Town will submit an application for pre-qualification for insurance to facilitate bidders' ability to purchase bond insurance. The winning bidder in a competitive sale will bear any associated cost with such enhancement.

In the instance of a negotiated sale, the Town will solicit quotes for bond insurance from interested providers. The Town will select a provider whose bid is most cost effective and whose terms and conditions governing the guarantee are satisfactory to the Town.

Debt Service Reserves

If necessary, the Town may establish a reserve fund funded from bond proceeds, subject to federal tax regulations and in accordance with the requirements of credit enhancement providers and/or rating agencies. The Town may purchase reserve equivalents (i.e., a reserve fund surety or letter of credit) when such purchase is deemed prudent and advantageous. Such equivalents shall be evaluated in comparison to cash funding of reserves on a net present value basis.

ENTERPRISE FUNDS

It is the intent to reflect the financial policies of the Enterprise Funds to provide for adequate cash management and bond coverage for the operation of the systems.

Independence

TOWN OF FRONT ROYAL
FISCAL POLICIES

The Enterprise Funds will maintain financial independence from the General Fund by:

- a. Continuing the funding of all Enterprise Fund revenue requirements from the Enterprise Fund thereby receiving no financial support from the General Fund.
- b. Issuing self-supporting debt payable solely from the Enterprise Fund.

Enterprise Fund Operating Reserve

The Town will maintain an Enterprise Fund Balance Reserve to provide for adequate cash flow, budget contingencies, and insurance reserves. The Enterprise Fund Balance Reserves will maintain a cash flow reserve within the Enterprise Fund in an amount equal to three months of budgeted operating expenditures and debt service payment. The Town will review annually the required cash flow reserve level that is necessary to meet the Town's cash flow needs. If it is determined that the three months of operating expenditure reserves is not adequate, the Finance Director shall propose an amendment to these policies.

Debt Service Coverage Ratio

Net Revenues should be at least 1.30 times the annual debt service requirement. Net Revenues shall be defined as operating revenues plus availability charges plus interest income less operating expenses plus depreciation and amortization. Excess revenues will be available to first build and maintain the Enterprise Cash and Cash Equivalents plus Long Term Investments then secondly to provide equity funding for future capital projects. Over time adherence to this policy will reduce the overall amount of debt issued by the Town for various Enterprise projects.

Asset Replacement and System Extension

Enterprise Funds shall annually assess asset replacement needs and system improvements necessary to continue to provide service at an acceptable level of service. The Capital Improvement Plan shall include all capital investments, and the Department Director shall review the amount of funds being set aside for replacement and/or extension of all Enterprise assets such that new assets will not be 100 percent debt financed.

SPECIAL GIFT CONTRIBUTIONS

The Town Manager may authorize the Purchasing Agent to purchase gifts or flowers for the following events with available funds from the affected Department's budget:

- Up to \$75 for the purchase of flowers for the death of an active full-time employee or retired employee
- Up to \$75 for the purchase of flowers for the death of an active or former Mayor or member of Town Council
- Up to \$50 for the purchase of flowers for the death of an immediate family member of an active full-time employee
- Up to \$35 for the purchase of flowers for an active employee in the hospital for an extended period or diagnosed with a serious illness

TOWN OF FRONT ROYAL
FISCAL POLICIES

- Up to \$150 for the purchase of a gift or gift card from a local Town business for an employee retiring from the Town

FLEET ACQUISITIONS

The Town shall make all efforts to reduce fuel costs associated with the operation of Town vehicles. To this end, the Town shall evaluate selection of the smallest, most fuel efficient vehicle that can satisfactorily perform the intended use of the vehicle.

Future vehicle acquisitions shall purchase compact or mid-size vehicles for daily operations. Large pickup and heavy-duty trucks shall be equipped with diesel engines unless otherwise approved. Fuel economy shall be specified in all vehicle bid specifications and shall be identified in all recommendations for purchase to Town Council.

The Town shall consider alternative fuel vehicles as technology and operating/maintenance costs allow.

ENTERPRISE SERVICES

The Town of Front Royal attempts to maintain very reliable, high quality water, wastewater, and, electric services. However, continuous and uninterrupted service cannot be guaranteed. Variations in service characteristics and temporary loss of service can result from weather and other natural events, accidents, fires, orders of public authorities, and necessity for making repairs or replacements of the Utility's facilities. The Utility shall not be liable to customer for damages or losses resulting from such interruption or variation in service, unless due to the gross negligence of the Utility. Neither shall such interruptions or variations constitute a breach of any obligations of the Utility under any contract for service with the customer. Interruption of service caused by failure of equipment installed by the customer on the customer's side of service connection shall be the responsibility of the customer.

Meter reading cycles are established to allow for proper collection and processing of Utility consumption information for billing purposes. All residential customer accounts have their meters read and bills rendered monthly, as do all industrial customers, and commercial customers. Normally, a customer's meter is read on or about the same day of each monthly billing cycle; however, reading dates may vary as much as five days due to holidays, or other circumstances beyond the Utility's control. Estimated meter readings are used only in the event that the meter cannot be read directly due to obstruction, or when a meter malfunctions. In which case, the consumption recorded on the bill will indicate an estimated consumption was used.

If an outstanding Utility bill has not been paid by the specified date, a notice of delinquency will be sent alerting the customer of the delinquency and specifying the date by which all outstanding amounts and penalties must be paid to avoid disconnection of services.

The utility will not knowingly disconnect any service where the loss of service would constitute a threat to life for an individual on life support equipment. Each customer seeking life support status shall provide the appropriate certification by a physician and/or medical equipment provider of the equipment used. This certification/notification should also include the account holder name, patient

TOWN OF FRONT ROYAL
FISCAL POLICIES

name (if different from the account holder), account number, customer number, service location, and mailing address as well as the service location telephone number. Notification must be presented annually to the Utility documenting that such condition still exists. Life support designation does not guarantee there will be no interruption in electric service. Storms, accidents, and other emergencies are beyond the Utility's control therefore the customer should have a plan of action or alternative procedures in case of loss of electric service. Accounts with life support designation are not exempt from payments. Accounts with life support designation that become delinquent are subject to the assessment of penalties, late fees, and overdue collections up to and including restricted power until sufficient payment is made to bring the account current and full power is restored.

Generally speaking, the line of demarcation between the customer's responsibility and that of the Utility for installation and upkeep of pipes, cables, and fixtures is the applicable service delivery point, which may be the service meter. For sewer service, the customer's responsibility begins at the property line. For electric and water service, the Utility installs and maintains lines to, or near, the meter.

The Utility will respond promptly to high consumption and billing complaints. If examination of historical Utility consumption information for a customer location suggests the possibility of a meter deficiency or an erroneous meter reading, the Utility will reread the meter and conduct a field investigation at no charge to the customer. If the examination indicates no appreciable chance that the meter was misread or that it malfunctioned, the customer will be charged for rereading the meter and conducting a field investigation. This fee will be waived if rereading and/or investigating the meter verifies an error or malfunction. Unless the Utility has good reason to believe a meter to be faulty, it is not required to replace it.

PAY-FOR-PERFORMANCE

The Town of Front Royal encourages the maximum performance from our employees in the completion of their job assignments. Under the current pay plan, job performance is not the basis for salary adjustments. Therefore, there is limited incentive for our staff to excel in their job responsibilities.

The Town has recently updated our Performance Appraisal Forms to simplify the review process for our supervisors and to better communicate job goals and expectations to our staff.

The Town shall investigate an alternative pay program that relates salary adjustments to performance. In addition, a Pay-for-Performance program can include one-time bonus, one-time reward for immediate recognition of exceptional performance, and pay increases based upon performance.

Adoption of a Pay-for-Performance program has been demonstrated to accomplish improved efficiency and productivity, improved constituent services, and creation of a new organizational culture.

The Town's Police Department has developed a program that falls into the Pay-for-Performance umbrella through their "Master Police Officer" program. Details of the program are included in the budget document.

Consideration of the Pay-for-Performance program will better allow the Town to prepare future budgets by allotting a specified amount funds for the three pay options. The budgeted funds are then allocated to staff based upon their performance appraisals.

Details of this program shall be developed in FY12-13 for consideration by Town Council.

APPROPRIATION ORDINANCE

ANNUAL APPROPRIATION ORDINANCE

OF THE

TOWN OF FRONT ROYAL, VIRGINIA

FOR THE FISCAL YEAR ENDING JUNE 30, 2014

AN ORDINANCE MAKING APPROPRIATIONS OF SUMS OF MONEY FOR ALL NECESSARY EXPENDITURES OF THE TOWN OF FRONT ROYAL, VIRGINIA FOR THE FISCAL YEAR ENDING JUNE 30, 2014 TO PRESCRIBE THE PROVISOS, TERMS, CONDITIONS, AND PROVISIONS WITH RESPECT TO THE TERMS OF APPROPRIATION AND THEIR PAYMENT, AND TO REPEAL ALL ORDINANCES WHOLLY IN CONFLICT WITH THIS ORDINANCE, AND ALL PARTS OF ALL ORDINANCES INCONSISTENT WITH THIS ORDINANCE TO THE EXTENT OF SUCH INCONSISTENCY.

BE IT ORDAINED BY THE COUNCIL OF THE TOWN OF FRONT ROYAL, VIRGINIA:

SECTION I

That the following sums of money are hereby appropriated for the general governmental purposes herein specified for the fiscal year ending June 30, 2014

GENERAL FUND EXPENDITURES

General Government	1,032,165
Financial Administration	833,195
Legal	393,330
Law Enforcement Services	4,077,730
General Property Maintenance	1,048,915
Planning and Zoning Administration	447,050
Risk Management/Insurance	580,650
Economic Development	8,300
Information Technology	548,530
Library Funding	20,000
Transfers/Contingency Reserve	673,395
TOTAL GENERAL FUND EXPENDITURES	\$9,663,260

STREET FUND EXPENDITURES

Public Works	412,745
State Highway Maintenance System	1,628,650
TOTAL STREET FUND EXPENDITURES	\$2,041,395

ECONOMIC DEVELOPMENT FUND

Principal on Debt	95,150
TOTAL DEBT SERVICE FUND EXPENDITURES	\$95,150

SPECIAL REVENUE FUND

Community Development Projects	159,940
Asset Forfeiture	12,000
TOTAL SPECIAL REVENUE FUND EXPENDITURES	\$171,940

and the following sums of money are hereby appropriated for the enterprise operations specified for the year ending June 30, 2014:

ELECTRIC FUND EXPENDITURES

Operations	2,542,100
Purchase of Bulk Electricity	12,517,200
Transfer to General Fund	1,471,000
TOTAL ELECTRIC FUND EXPENDITURES	\$16,530,300

WATER FUND EXPENDITURES

Administrative Office	127,120
Water Plant Operation	1,704,530
Maintenance of Lines	880,270
Meter Reading	124,310
Debt Service	1,118,905
Contingency and Transfers to Other Funds	623,000
TOTAL WATER FUND EXPENDITURES	\$4,578,135

SEWER FUND EXPENDITURES

Administrative Office	123,785
Wastewater Treatment Plant Operations	2,243,010
Maintenance of Lines	765,970
Debt Service	465,350
Contingency and Transfers to Other Funds	735,200
TOTAL SEWER FUND EXPENDITURES	\$4,333,315

REFUSE FUND EXPENDITURES

Operations	952,790
Transfer to General Fund	30,510
TOTAL REFUSE FUND EXPENDITURES	\$983,300

TOTAL ALL FUNDS EXPENDITURES**\$38,396,795****REVENUES
TO BE PROVIDED AS FOLLOWS****GENERAL FUND**

Real Estate Property Tax (\$.0725 Per \$100 assessed valuation)	971,200
Public Service Property Tax & Tax Penalties	41,750
Personal Property Tax (\$.64 per \$100 assessed valuation)	567,000
Other Local Taxes	4,172,000
Permits and Fees	30,000
Fines and Forfeitures	215,000
Revenue from Use of Money and Property	90,250
Public Rights-of-Way Use Fee	50,000
Intergovernmental	619,350
Interfund Transfers:	
Electric Fund	1,471,000
Water Fund	623,000
Sewer Fund	705,200
Refuse Fund	30,510
Reserve Funds [Library funding]	20,000
Miscellaneous Receipts	57,000
TOTAL GENERAL FUND REVENUE	\$ 9,663,260

STREET FUND

State Highway Maintenance Funds	1,500,000
Revenue from Use of Money and Property	9,000
Street, Curb & Gutter Assessments	9,000
Transfers from General Fund	523,395
TOTAL STREET FUND REVENUE	\$2,041,395

ECONOMIC DEVELOPMENT FUND

Real Estate Property Tax (\$.0175 per \$100 assessed valuation)	95,150
TOTAL DEBT SERVICE FUND REVENUE	\$95,150

SPECIAL REVENUE FUND

Asset Forfeiture Grant Funding	12,000
Community Development (\$.0200 per \$100 assessed valuation)	159,940
TOTAL SPECIAL REVENUE FUND	\$171,940

ELECTRIC FUND

Revenue from Use of Money and Property	80,000
Connection Fees	75,000
Internal Loan	150,000
Sale of Service	16,153,900
<u>Miscellaneous Receipts</u>	<u>71,400</u>
TOTAL ELECTRIC FUND REVENUE	\$16,530,300

WATER FUND

Revenue from Use of Money and Property	50,000
Antenna Rentals	65,000
Sale of Service and Commodities	4,233,135
Connection Fees	225,000
<u>Miscellaneous Receipts</u>	<u>5,000</u>
TOTAL WATER FUND REVENUE	\$4,578,135

SEWER FUND

Revenue from Use of Money and Property	46,000
Sale of Service and Commodities	4,067,315
Connection Fees	175,000
Miscellaneous Receipts	45,000
TOTAL SEWER FUND REVENUE	\$4,333,315

REFUSE FUND

Revenue from Use of Money and Property	1,500
Sale of Services/Bags/Recycle Bins/Other	968,800
<u>Sale of Recyclable Materials</u>	<u>13,000</u>
TOTAL REFUSE FUND REVENUE	\$983,300

TOTAL ALL FUNDS REVENUES **\$38,396,795**

SECTION II

All moneys appropriated as shown by the items contained in Section I are appropriated upon the provisos, terms, conditions and provisions hereinafter set forth in connection with said items and those set forth in this section.

Paragraph One

I. To provide for the current and other expenditures of the Town of Front Royal, Virginia; for the fiscal year beginning July 1, 2013 and ending June 30, 2014 the tax rates have been set at:

- A) Upon all real estate the rate shall be set at \$0.11 for each \$100.00 of assessed valuation.
- B) Upon all personal property and machinery and tools the rate shall remain set at \$0.64 for each \$100.00 of assessed valuation. Except, that personal property described in Town of Front Royal Code §75-49(B), that has been specifically accepted for special classification by the designated official, shall remain at \$0.32 for each \$100.00 of assessed valuation for such volunteer fire or rescue members' single vehicle used to respond to calls or perform other official duties.

II. Assessed valuation of property shall be determined and certified to the Town of Front Royal by the Commissioner of the Revenue of Warren County, and the State Corporation Commission on Public Service Corporation Property. All taxes 1st installment shall be due and payable on or before June 5, 2013 and second installment due on or before December 5, 2013 For taxes not paid on or before due date for each installment a penalty of ten percent of the tax due will be added to the tax due. Interest at the annual rate of ten percent of the tax due will be added after December 31, 2013 on all unpaid taxes.

III. Proration of Personal Property Tax.

A. Tax levied and prorated on monthly basis. Tangible personal property tax shall be levied and collected on motor vehicles, trailers, and boats which have acquired a situs within the Town after January 1 of any tax year for the remaining portion of the tax year. When any person acquires a motor vehicle, trailer or boat with situs in the Town after January 1 and situs remains in the Town after such acquisition, the tax shall be assessed against the new owner for the remainder of the tax year. Such tax shall be prorated on a monthly basis. For purposes of proration, a period of more than one-half of a month shall be counted as a full month and a period of less than one-half of a month shall not be counted.

B. Relief or refund. When any motor vehicle, trailer, or boat loses its situs within the Town after January 1 or after the day on which it acquires a situs within the Town (hereafter "situs day"), the tax shall be relieved, prorated on a monthly basis, and the appropriate amount of tax refunded if such tax has already been paid, upon application by the owner to the Commissioner of the Revenue and notice to the Commonwealth of Virginia Department of Motor Vehicles (if applicable); provided however that no refund shall be made if the motor vehicle, trailer, or boat acquires a situs within the Commonwealth in a non-prorating locality.

C. Relief, refund or credit on sale. When any person sells or otherwise transfers title to a motor vehicle, trailer, or boat with a situs in the Town after January 1 or situs day, the tax shall be relieved, prorated on a monthly basis, upon application by the owner to the Commissioner of the Revenue and notice to the Commonwealth of Virginia Department of Motor Vehicles (if applicable), and the appropriate amount of tax already paid refunded or credited by the Treasurer, at the option of the taxpayer, against the tax due on any motor vehicle, trailer, or boat owned by the taxpayer during the same tax year.

D. Time Limitation for refund; minimum refund. Any refund required shall be made within thirty (30) days of the date such tax is relieved. No refund of less than five dollars (\$5.00) shall be issued to a taxpayer, unless specifically requested by the taxpayer.

E. Conditions for certain tax credits. Any person who moves from a non-prorating locality to the Town in a single tax year shall be entitled to a property tax credit in the Town if (i) the person was liable for personal property taxes on a motor vehicle, trailer, or boat and has paid those taxes to a non-prorating locality; and (ii) the owner replaces for any reason the original vehicle, trailer or boat upon which taxes are due to the non-prorating locality for the same tax year. The Town shall provide a credit against the total tax due on the replacement vehicle, trailer, or boat in an amount equal to the tax paid to the non-prorating locality for the period of time commencing with the disposition of the original vehicle, trailer, or boat and continuing through the close of the tax year in which the owner incurred tax liability to the non-prorating locality for the original vehicle, trailer or boat.

F. Exemptions of property for which tax has been paid to another jurisdiction. Tangible personal property which was legally assessed by another jurisdiction in the Commonwealth and on which the tax has been paid is exempt from taxation under this section for the tax year or portion thereof during which such property was legally assessed by other jurisdiction and taxes were paid to that jurisdiction and not refunded in whole or in part.

G. Filing of returns. Filing procedures shall be in compliance with the Warren County Code.

H. Billing for less than full year. Notwithstanding any other date for billings and payment of personal property taxes, the Town may bill all personal property taxes assessed for a portion of the tax year on or after December 15 of each year.

I. Due date of taxes. The taxes shall be due not less than thirty (30) days after the date of the tax bill or due date on the tax bill, whichever is later.

J. Time limit for applications. Any taxpayer entitled to a refund or credit must make application therefore to the Director of Finance no later than three (3) years from the last day of the tax year during which the motor vehicle, trailer or boat lost situs, was sold or had its title transferred.

Paragraph Two

Subject to the qualifications contained in this ordinance all appropriations made out of the General Fund, Street Fund, Economic Development Fund, Special Projects Fund, Service District Fund, Special Revenue Fund, Electric Fund, Water Fund, Sewer Fund, and Refuse Fund are declared to be maximum, conditional and proportionate appropriations, the purpose being to make the appropriations payable in full in the amount named, if necessary, and then only in the event the aggregate revenues collected and available during the fiscal year for which the appropriations are made are sufficient to pay all the appropriations in full. Otherwise the said appropriations shall be deemed to be payable in such proportions as the total sum of all realized revenue of the General Fund, Street Fund, Debt Service Fund, Special Projects Fund, Service District Fund, Special Revenue Fund, Electric Fund, Water Fund, Sewer Fund, and Refuse Fund is to the total amount of revenues estimated to be available in the said fiscal year by the Town Council.

Paragraph Three

All balances of the appropriations payable out of the General Fund, Street Fund, Debt Service Fund, Special Projects Fund, Service District Fund, Special Revenue Fund, Electric Fund, Water Fund, Sewer Fund, and Refuse Fund of the Town Treasury unencumbered at the close of business on the thirtieth day of June, 2013, except as otherwise provided for, are hereby declared to be lapsed into the Town Treasury. Such unencumbered balances shall be used for the payment of the appropriations that may be made in the appropriation ordinance for the fiscal year beginning July 1, 2013. However, nothing in this paragraph shall be construed to be applicable to unencumbered balances remaining to the credit of any Sinking Fund, or any funds created by the setting up of special revenues, but such balances shall be used in financing the proposed expenditures of these funds for the fiscal year beginning July 1, 2013.

Paragraph Four

The director or administrative officer in charge of a department shall have the authority to transfer moneys between line items and categories within the budgeted appropriations of such department. No department receiving appropriations under the provisions of this ordinance shall exceed the total amount of its appropriation except with the prior consent and approval of the Town Council or the Town Manager. Where the Town Manager is the administrative officer in charge of a department, no prior consent or approval shall be required for such department to exceed its appropriation. The Town Manager may transfer moneys within any Fund to provide for such expenditure in excess of a department's budgeted appropriation. No Fund receiving appropriations under the provisions of this ordinance shall exceed the total amount of its appropriation except with the prior consent and approval of the Town Council who may then authorize by resolution the transfer of moneys between the Funds. If any such department or fund shall exceed the amount of its appropriation without such consent and approval, the director or administrative officer, in the discretion of the Town Council, may be deemed guilty of neglect of official duty and may be subject to removal therefore.

Paragraph Five

Nothing in this section shall be construed as authorizing any reduction to be made in the amounts appropriated in this ordinance for the payment of interest, bonds, or contributions to any Sinking Fund on the bonded debt of the Town Government.

Paragraph Six

None of the moneys mentioned in this ordinance in connection with the General Fund, Street Fund, Economic Development Fund, Special Projects Fund, Service District Fund, Special Revenue Fund, Electric Fund, Water Fund, Sewer Fund, and Refuse Fund shall be expended for any purpose other than those for which they are appropriated except as provided in Paragraph Four. It shall be the duty of the Director of Finance to see that this provision is strictly observed and to report to the Town Manager any irregularities.

Paragraph Seven

Allowances out of any of the appropriations made in this ordinance by any or all of the Town departments, bureaus, or agencies to any of their officers and employees for expenses on account of the use of such officers and employees of their personal automobiles in the discharge of their official duties shall not exceed the standard mileage rate as determined by the IRS (55 cents per mile as of January 1, 2009).

Paragraph Eight

All traveling expense accounts shall be submitted on forms and according to regulations prescribed or approved by the Town Manager.

Paragraph Nine

All moneys from the sale of general government real estate or other property shall be set aside in a separate account of the General Fund and subject to expenditure only through appropriate action of the Council. Except, where the Council shall have specified that the moneys from the sale of an item or a class of property shall be paid into a specified account of a Town department.

Paragraph Ten

All moneys collected by any department, bureau, agency or individual of the Town Government shall be paid into the Town Treasury not later than the day immediately following the day of collection.

Paragraph Eleven

The Fund budgets in Section I as included in the general budget are hereby adopted and made the official budget document of the Town of Front Royal. It is expressly provided that the restrictions with respect to the expenditure of the moneys appropriated shall apply only to the lump sum amounts for the classes of expenditures, of Funds, which have been included in this ordinance.

Paragraph Twelve

All ordinances and parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed.

THIS ORDINANCE SHALL BECOME EFFECTIVE JULY 1, 2013.

APPROVED:

Timothy Darr, MAYOR

ATTEST:

Jennifer Berry, TOWN CLERK

The above ordinance was published in the *Northern Virginia Daily* on May 19, 2012, with approval on its first reading at a regular meeting of the Town Council held on May 29, 2012, and to be formally approved on the second and final reading at the regular meeting of the Town Council on June 11, 2012.

Adopted

FY 2013-2014

Annual Revenue

REVENUE OVERVIEW

General Fund

Real Estate and Personal Property tax rates have been set (3.25.13) at the rate of .11 per \$100 of assessed value as determined by the County of Warren Assessment Department, with .02 of \$100 allocated to capital projects designated in Community Development Division of the Budget and personal property at .64 per \$100 assessed value and the PPRTA (Personal Property Tax Relief Act) percentage at 67% up to \$20,000 value of vehicle.

Revenue projections have increased, minimally, or stayed the same this year based on the trend or lack of one the Town has seen over the past 12-18 months, these projections are still very conservative. The Finance Director will continue to monitor the trends of the Towns revenue streams throughout the remaining FY13 and into the FY14 fiscal year.

Meals [.04] and lodging [.06] tax rates will remain the same as previous years, and the annual permanent decal fee will remain at \$25.00 per vehicle.

Support from the Enterprise funds is based on the funding formula accepted by the Town Auditors.

Highway Fund

Revenue for the Highway fund continues to come from State funding of \$1,500,000 and a transfer from General Fund in the amount of \$523,395. This amount from General Fund is based on actual revenue estimates and nothing from Fund Balances or from potential proffers. The funding from the State is the assumption of the last years funding received by the State.

Electric Fund

Rates to the Towns' customers will remain the same as the previous year, based on the completed rate study. The department continues to work on improving the Towns electric portfolio to get the best energy resources for our customers, this continuation of work has resulted in the Town having the lowest power rates in the Commonwealth of Virginia, at this time.

Water and Sewer Fund

The Town during FY11 went through an extensive rate study for both water and sewer and was presented with the results of this study by Burton and Associates in early January 2011, due to bond issues for capital projects for both the water and sewer plant, it was determined that a rate increase would be needed over the next several budget cycles. Therefore, during the budget FY12 water rates increased by 8.5% and sewer rates by 30%; during the FY13 budget cycle it was determined there wasn't a need to move forward with that yearly increase, so Council elected not to raise rates at that time. In review for the upcoming budget cycle it has become apparent that rates will need to increase during the next several fiscal years. This is a result of less water consumption, resulting in less revenue, and the ongoing expenses and upgrades necessary to offer the services to the customers of the Town, therefore in this proposed budget there is an increase of water rates by 23.5% and an increase of sewer rates by 20%. Sewer rate increase is below the recommended increase from Burton and Associates simply because the Town has not finalized plans for the upgrade to the sewer plant.

Solid Waste Management

The department of Solid Waste Management continues to strive to serve the citizens of the Town in a cost effective method yearly, monthly and weekly, but continue to fall short in revenues vs. expenditures. The Department has once again been challenged with how and where cuts can be made and still provides an outstanding service. Though the department has reduced expenses for FY14, it still will be necessary to propose a rate increase in order to balance this year's requests. Listed below is the proposed rate increases:

	Current	Proposed
32 gallon container	\$11.00	\$12.00
96 gallon container	\$12.00	\$13.75
Small commercial	\$23.00	\$24.75
Dumpster	\$180.00	\$190.00
Dumpster	\$230.00	\$240.00

<i>General fund</i>							
Acct #	Acct Name	FY14 Adopted	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual
3110101	Real Estate	\$ 971,200	\$ 849,630	\$ 867,767	\$ 1,110,698	\$ 1,358,956	\$ 984,087
3110102	Delinquent R/E	-	(8,132)	(8,581)	(18,111)	(17,451)	(8,911)
3110201	Public Service R/E	11,500	20,480	36,114	-	22,157	10,489
3110203	Public Service P/P	250	517	2,384	-	386	252
3110301	Personal Property	280,000	276,426	281,910	299,424	400,247	311,871
3110302	Delinquent P/P	-	(21,171)	(25,097)	(17,293)	(25,630)	(29,262)
3110601	Penalty on taxes	15,000	13,231	14,867	17,057	28,069	20,013
3110602	Interest on taxes	15,000	11,931	16,244	27,653	23,056	10,011
3120101	Sales Tax - Warren	760,000	1,402,458	730,391	707,495	684,300	690,993
3120301	BPOL	620,000	648,407	610,295	625,476	607,413	616,516
3120307	Penalty BPOL	5,000	8,528	2,365	8,462	5,860	4,051
3120401	Franchise Tax	50,000	87,213	19,385	119,434	24,167	1,500
3120402	Deregulation	12,000	763	10,091	1,648	2,063	2,557
3120403	Consumer Tax	185,000	182,951	172,832	241,029	173,958	175,369
3120404	Deregulation-Local	35,000	37,863	45,452	-	14,166	3,853
3120501	Auto Decals	300,000	354,605	350,500	458,578	174,686	223,417
3120601	Bank Stock Tax	240,000	192,936	235,301	259,987	239,686	152,245
3121001	Lodging Tax	290,000	291,537	285,245	260,101	238,421	277,217
3121101	Meals Tax	1,300,000	1,356,813	1,262,197	1,190,102	1,092,235	1,195,175
3121201	PILOT	375,000	401,492	372,920	337,469	307,158	1,046,893
3130306	Zoning Income	30,000	21,746	25,317	28,430	26,038	33,625
3130308	Public ROW Use Fee	50,000	4,115	49,271	1,731	67,306	59,035
3130319	Sign Permits	-	60	-	-	75	-
3140101	Fines & forfeitures -CP	200,000	173,881	196,549	239,897	207,686	237,885
3140111	Town issued tickets	15,000	5,785	17,172	9,701	30,677	14,599
3150101	Interest on Bank Deposits	80,000	83,066	82,183	37,624	89,358	99,285
3150202	Rental - General Property	-	-	-	-	-	(779)
3150207	Rent - Adelphia	10,250	10,579	10,255	10,019	9,661	10,407
3161303	Credit Card Fees	-	14,565	7,189	1,914	291	(3,001)
3161305	Income from Visitor Center	12,000	9,653	11,055	10,136	13,032	29,698
3161306	Co-op Advertising	4,000	8,294	4,100	-	-	-
3161307	225th Celebration	-	1,550	-	-	-	-
3161602	Sale of Publication	1,000	322	535	359	548	296
3189902	Private Donations	-	3,800	1,500	12,520	1,590	1,200
3189903	Donations - Trees	-	3,200	4,600	-	2,125	25,492
3189908	Donations -Community Policing	-	1,463	33,301	-	-	-
3189912	Miscellaneous	5,000	3,951	4,726	6,361	16,854	3,761
3220103	Rolling Stock Tax	20,000	17,367	15,139	15,569	15,381	14,036
3220104	Animal Friendly Plates	-	-	-	-	80	138
3220106	VA - PPTRA	287,000	287,000	287,000	283,108	575,726	287,863
3220108	Rental Tax Vehicles	41,000	53,896	38,205	43,112	42,635	36,441
3220401	Communication Tax	180,000	176,398	156,957	180,489	178,294	177,556
3220109	Mobile Home - State Funding	-	-	-	-	-	-
3230701	State Aid - Police	338,350	338,352	338,352	350,664	354,833	387,157

Acct #	Acct Name	FY14 Adopted	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual
331003	Grant -AntiDrug Enforcement	-	4,124	-	-	-	-
3310004	Grant - Arts Commission	5,000	5,000	5,000	5,000	5,000	5,000
3310010	Grant Proceeds	-	-	1,000			
3310012	Community Policing	25,000	1,125	61,597	32,647	55,152	25,551
3310112	Grant - Forestry	-	-	42,556	24,200	-	4,220
3310118	Drug Task Force	10,000	-	3,818	71,307	32,936	86,996
3410201	Sale of Gov't Vehicle & Equip	5,000	8,620	-	96	7,099	-
3410202	Sale of Real Estate	-	180	-	-	160,000	-
3410203	Overpayments	-	-	(22)	(328)	-	483
3410205	Insurance Recoveries	10,000	18,321	5,994	1,712	85	7,127
3410209	Reimbursement	-	6,385	-	108,093	-	-
3510101	Transfer from Water Fund	623,000	623,000	421,000	396,772	396,772	389,950
3510102	Transfer from Electric Fund	1,471,000	1,471,000	1,471,000	1,000,000	1,000,000	920,000
3510104	Transfer from Refuse Fund	30,510	19,260	122,000	102,000	102,000	82,000
3510107	Transfer from Sewer Fund	705,200	735,200	489,950	489,500	489,950	389,950
3510112	Transfer from Hwy Fund	-	-	125,000	-	-	-
3510108	Transfer from Asset Forfeiture	-	-	-	-	-	-
3510109	Cash Over/short	-	(383)	2,096	(3,343)	(79)	(106)
3510110	Appropriated Funds Forward	20,000	616,804	226,656	374,180	643,924	816,597
3888888	Special Revenue	20,000	1,422	21,369	18,414	26,193	20,085
	Total Revenue	\$ 9,663,260	\$ 10,837,577	\$ 9,565,005	\$ 9,481,091	\$ 9,905,125	\$ 9,850,881
	Adopted Budget	\$ 9,663,260	\$ 9,263,825	\$ 9,263,825	\$ 9,116,265	\$ 9,336,728	\$ 9,670,200
	Amended Budget	\$ -	\$ 10,184,740	\$ 11,027,618	\$ 9,071,289	\$ 10,002,118	\$ 10,513,417

Dept of Energy Resources								
Acct #	Acct Name	FY14	Adopted	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual
3150101	Interest on Bank Deposit	\$ 80,000		\$ 52,604	\$ 99,677	\$ 80,599	\$ 140,290	\$ 83,850
3150106	Misc Interest On AR	-		-	-	-	1,000	-
3161703	Connection Charges	75,000		168,373	51,232	210,664	62,450	113,765
3161704	Lease of Meter Socket	900		781	150	865	853	835
3161705	Pole Attachment	50,000		35,228	47,879	47,785	46,937	86,248
3161901	Electric Current	15,928,900		16,168,549	15,272,912	16,692,002	15,097,793	14,677,443
3161903	Temporary Service Charge	500		195	65	195	260	130
3161904	Penalties	225,000		186,634	165,593	237,731	229,272	228,610
3310111	Internal Loan - Renovation	150,000		150,000	-	125,000	125,000	125,000
3410201	Sale of Gov't Veh & Equipment	5,000		11,214	-	-	10,000	-
3410204	Sale of Materials & Supplies	-		2,827	12,985	6,156	-	11,273
3410205	Insurance Recoveries	-		2,435	-	-	-	-
3410209	Reimbursement	-		283,206	-	-	-	-
3510110	Appropriated Funds Forward	-		897,994	821,458	990,386	532,707	354,357
3888888	Special Revenue	15,000		10,213	10,594	21,827	13,499	7,508
	Total Electric fund	\$ 16,530,300		\$ 17,970,251	\$ 16,482,545	\$ 18,413,209	\$ 16,260,061	\$ 15,689,018
	Adopted Budget	\$ 16,530,300		\$ 16,008,316	\$ 15,790,437	\$ 16,887,568	\$ 15,652,295	\$ 15,706,295
	Amended Budget	\$ -		\$ 17,178,235	\$ 16,611,895	\$ 16,642,954	\$ 16,186,002	\$ 16,060,652
	Rate increases	FY14 0%		FY13 0%	FY12 0%	FY11 0%	FY10 0%	FY09 0%
Sewer Fund								
Acct #	Acct Name	FY14	Adopted	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual
3150101	Interest on Bank Deposit	\$ 46,000		\$ 54,201	\$ 113,009	\$ 45,939	\$ 66,193	\$ 53,506
3160710	Assessment Charges	500		(4,410)	-	35,020	132	121
3161703	Connection Charges	175,000		2,084,235	188,362	244,746	66,310	225,896
3161706	Connection Fee - CIP	-		11,000	28,600	8,800	11,000	22,000
3161908	Sales of Sewer - In Town	3,317,315		3,105,635	3,197,929	2,638,110	2,071,695	2,092,625
3161909	Sales of Sewer - Out of Town	750,000		914,985	740,549	616,349	530,788	399,381
3161912	RV Station Fees	40,000		60,330	43,292	52,354	38,247	31,793
3410201	Sale of Gov't Vehicle & Equip	4,000		10,715	-	-	5,000	2,523
3410001	Bond Proceeds	-		-	-	2,500,000	-	-
3410205	Insurance Recoveries	-		-	-	-	-	(335)
3410206	Reimbursements	-		123,875	-	-	-	-
3510110	Appropriated Funds Forward	-		3,624,738	3,359,715	3,430,227	2,705,860	579,185
3888888	Special Revenue	500		1,050	1,050	1,400	700	600
	Total Sewer Fund	\$ 4,333,315		\$ 9,986,354	\$ 7,672,507	\$ 9,572,945	\$ 5,495,924	\$ 3,407,295
	Adopted Budget	\$ 4,333,315		\$ 4,055,463	\$ 4,077,540	\$ 3,310,768	\$ 3,144,825	\$ 3,155,500
	Amended Budget	\$ -		\$ 7,794,926	\$ 74,347,255	\$ 6,751,235	\$ 6,656,139	\$ 3,734,685
	Rate increases	FY14 20%		FY13 0%	FY12	FY11 30%	FY10	FY09

Water Fund								
Acct #	Acct Name	FY14	Adopted	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual
3150101	Interest on Bank Deposit	\$	50,000	\$ 54,201	\$ 69,774	\$ 51,371	\$ 51,193	\$ 120,731
3160706	Antenna Rental - Water Tower		65,000	69,402	65,880	56,901	45,916	45,776
3160707	Remote Water Meters		-	-	-	-	6	-
3160710	Assessment Charge		-	(10)	-	6,984	(2,738)	-
3161703	Connection Charges		225,000	860,188	84,371	189,860	56,076	282,746
3161706	Connection Fee = CIP		-	8,800	30,800	4,400	8,800	22,000
3161904	Penalties		-	-	-	(20)	(355)	-
3161906	Sale of Water - In Town		3,133,635	2,230,755	2,331,128	2,301,480	1,697,101	1,964,955
3161907	Sale of Water - Out of Town		1,099,500	857,367	699,929	882,858	949,048	828,728
3410201	Sale of Gov't Vehicles & Equip		4,000	10,715	-	-	5,000	2,088
3410205	Insurance Recoveries		-	-	-	-	-	(335)
3410206	Reimbursements		-	307,094	-	-	-	-
3510110	Appropriated Funds Forward		-	231,649	87,441	180,183	1,785,982	3,290,559
3888888	Special Revenue		1,000	-	-	-	-	-
Total Water Fund		\$	4,578,135	\$ 4,630,162	\$ 3,369,323	\$ 3,674,017	\$ 4,596,028	\$ 6,557,247
Adopted Budget		\$	4,578,135	\$ 4,229,525	\$ 4,139,852	\$ 3,523,625	\$ 3,387,833	\$ 3,262,832
Amended Budget				\$ 5,110,943	\$ 4,227,293	\$ 3,724,058	\$ 5,172,735	\$ 6,553,391
Rate increases		FY14	FY13	FY12	FY11	FY10	FY09	
		24%	0%		8.5%			
Solid Waste Management								
Acct #	Acct Name	FY14	Adopted	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual
3150101	Interest on Bank Deposit	\$	1,500	\$ 24,959	\$ 10,707	\$ (898)	\$ (3,204)	\$ (2,558)
3160802	Sale of Services		-	-	-	-	-	-
3160804	Tipping Fee- Warren County		943,800	858,448	842,809	935,463	918,658	894,884
3160805	Sale of Plastic Bags		25,000	12,819	14,282	16,329	17,042	-
3160807	Sale of Recycle Containers		4,000	2,095	3,447	3,149	3,064	3,553
3160808	Sale of Recycle - Other		-	-	10	-	205	(148)
3160809	Sale of Mulch		6,500	9,846	6,315	5,457	7,518	7,250
			-	-	-	-	364	3,952
3410201	Sale of Gov't Veh & Equipment		2,500	4,486	-	-	5,000	8,831
3510110	Appropriated Funds Forward		-	-	-	-	-	-
3888888	Special Revenue		-	33,496	8,622	-	42,550	5,738
Total Refuse Fund		\$	983,300	\$ 946,149	\$ 886,193	\$ 959,500	\$ 991,196	\$ 921,502
Adopted Budget								
Amended Budget		\$	983,300	\$ 1,042,221	\$ 1,034,146	\$ 1,021,303	\$ 1,010,100	\$ 1,011,100
				\$ 1,067,642	\$ 1,042,768	\$ 1,021,303	\$ 1,052,650	\$ 1,016,838
Rate increases		FY14	FY13	FY12	FY11	FY10	FY09	
Residential		11.00 to 12.00	-					
		12.00 to 13.75						
		23.00 to 24.75						
Commerical		180.00 to 190.00						
		230.00 to 240.00						

Acct #	Acct Name	FY14 Adopted	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual
Asset Forfeitures							
3310005	Grants - Asset Forfeitures	\$ 12,000	\$ 16,746	\$ 4,892	\$ 3,804	\$ 5,247	\$ 18,474
3310121	Federal -Asset	-	-	26,275	23,007	28,796	-
3510110	Appropriated Funds Forward		5,357				
Downtown Service District							
3110101	Real Estate Tax	-		-	-	322	-
Economic Development							
3110101	Real Estate Tax	95,150	133,516	133,516	104,522	106,350	360
3510105	Transfer from General Fund	-	62,123	-	-	-	-
Special Projects							
3110101	Real Estate Tax	159,940	225,000	225,000	-	-	-
3121101	Meals Tax			-	-	-	-
3190106	Repayment South Town Project			-	-	-	1,577
3510110	Appropriated Funds Forward	-	144,097			751,979	1,029,267
Total Other Revenue		\$ 267,090	\$ 586,839	\$ 389,683	\$ 131,334	\$ 892,694	\$ 1,049,678
Adopted Budget		\$ 267,090	\$ 432,639	\$ 370,516	\$ 116,522	\$ 149,516	\$ 150,506
Amended Budget			\$ 607,623	\$ 370,516	\$ 116,522	\$ 957,695	\$ 1,179,773
Street Fund							
3150101	Interest on Bank Deposit	\$ 8,000	\$ 26,239	\$ 26,700	\$ 10,418	\$ 9,291	\$ 9,856
3150106	Misc Interest on A/R	1,000	418	562	941	1,169	539
3160702	Street & Walk Assessment	4,000	1,024	999	9,506	2,415	7,848
3160704	Curb & Gutter Charge	5,000	434	1,933	2,564	3,952	10,324
3189912	Miscellaneous	-	-	-	-	-	25,000
3240406	Street Construction & Maint	1,500,000	1,660,012	1,628,936	1,570,650	1,515,389	1,525,354
3240407	Transfer from General Fund	523,395	634,447	758,813	902,013	815,365	1,130,052
3410206	Reimbursements	-	65,642	-	-	-	-
3510110	Appropriated Funds Forward	-	358,974	355,112	559,411	706,642	1,236,546
		\$ 2,041,395	\$ 2,747,191	\$ 2,773,056	\$ 3,055,503	\$ 3,054,223	\$ 3,945,518
Adopted Budget		\$ 2,041,395	\$ 2,167,597	\$ 2,282,813	\$ 2,428,013	\$ 2,374,365	\$ 2,759,522
Amended Budget			\$ 2,517,421	\$ 2,637,925	\$ 2,471,244	\$ 3,081,007	\$ 4,021,098

Town of Front Royal Proposed Rate Schedules

[FY13 budget proposed to not move forward with the July 2012 increase and push it out one year]

<u>Water:</u>	Feb-11	Jul-11	23.50%	8.50%	8.50%	8.50%	
			Jul-13	Jul-14	Jul-15	Jul-16	
In-Town	6.95	7.54	9.31	10.10	10.96	11.90	First 3,000 Gallons Per 1,000 Gallons >3,000
	5.96	6.47	7.99	8.67	9.40	10.20	
Laundry In-Town:	6.41	6.95	8.59	9.32	10.11	10.97	Per 1,000 Gallons up to 100,000 Gallons Per 1,000 Gallons 100,001 to 500,000 Per 1,000 Gallons >500,001 Gallons
	5.82	6.31	7.80	8.46	9.18	9.96	
	5.53	6.00	7.41	8.04	8.72	9.46	

(Out of Town Water = Double In-Town Rate)

<u>Sewer:</u>	Feb-11	Jul-11	20%	30.00%	30.00%	7.50%	
			Jul-13	Jul-14	Jul-15	Jul-16	
In-Town	10.08	13.10	15.72	20.44	26.57	28.57	First 3,000 Gallons Per 1,000 Gallons >3,000
	8.67	11.27	13.53	17.58	22.86	24.57	
Laundry In-Town:	9.30	12.09	14.51	18.86	24.52	26.36	Per 1,000 Gallons up to 100,000 Gallons Per 1,000 Gallons 100,001 to 500,000 Per 1,000 Gallons >500,001 Gallons
	8.45	10.99	13.18	17.14	22.28	23.95	
	8.03	10.44	12.53	16.28	21.17	22.76	

(Out of Town Sewer = Double In-Town Rate)

<u>Monthly Charges:</u>	Feb-11	Jul-11	23.50%	8.50%	8.50%	8.50%
			Jul-13	Jul-14	Jul-15	Jul-16
1.25"	12.16	13.19	16.29	17.68	19.18	20.81
1.50"	16.31	17.70	21.85	23.71	25.73	27.92
2"	38.76	42.05	51.94	56.35	61.14	66.34
3"	203.33	220.61	272.46	295.62	320.74	348.01
4"	264.33	286.80	354.20	384.30	416.97	452.41
6"	406.66	441.23	544.91	591.23	641.49	696.01

(Out of Town Rates = Double In-Town Rate)

	Feb-11	Jul-11	23.50%	8.50%	8.50%	8.50%	
Fire Suppression:							
3"	27.80	30.16	37.25	40.42	43.85	47.58	
4"	55.58	60.30	74.48	80.81	87.67	95.13	
6"	113.16	122.78	151.63	164.52	178.50	193.68	
8"	168.74	183.08	226.11	245.33	266.18	288.80	
10"	224.33	243.40	300.60	326.15	353.87	383.95	
12"	279.93	303.72	375.10	406.98	441.58	479.11	
Connection Fees:							
Sewer:			20%	30.00%	30.00%	7.50%	
\$ 7,500	\$ 9,750	11,700	15,210	19,773	21,256	3/4" Tap	
\$ 16,875	\$ 21,938	26,325	34,223	44,489	47,826	1" Tap	
\$ 32,500	\$ 42,250	50,700	65,910	85,683	92,109	1 1/2" Tap	
\$ 51,250	\$ 66,625	79,950	103,935	135,116	145,249	2" Tap	
\$ 101,250	\$ 131,625	157,950	205,335	266,936	286,956	3" Tap	
\$ 157,500	\$ 204,750	245,700	319,410	415,233	446,375	4" Tap	
\$ 313,750	\$ 407,875	489,450	636,285	827,171	889,208	6" Tap	
\$ 501,250	\$ 651,625	781,950	1,016,535	1,321,496	1,420,608	8" Tap	
\$ 720,000	\$ 936,000	1,123,200	1,460,160	1,898,208	2,040,574	10" Tap	
\$ 938,750	\$ 1,220,375	1,464,450	1,903,785	2,474,921	2,660,540	12" Tap	
Water:			23.50%	8.50%	8.50%	8.50%	
\$ 4,000	\$ 4,340	5,360	5,815	6,310	6,846	3/4" Tap	
\$ 8,125	\$ 8,816	10,887	11,813	12,817	13,906	1" Tap	
\$ 15,000	\$ 16,275	20,100	21,808	23,662	25,673	1 1/2" Tap	
\$ 23,250	\$ 25,226	31,154	33,803	36,676	39,793	2" Tap	
\$ 45,250	\$ 49,096	60,634	65,788	71,380	77,447	3" Tap	
\$ 70,000	\$ 75,950	93,798	101,771	110,422	119,807	4" Tap	
\$ 138,750	\$ 150,544	185,922	201,725	218,871	237,476	6" Tap	
\$ 221,250	\$ 240,056	296,469	321,669	349,011	378,677	8" Tap	
\$ 317,500	\$ 344,488	425,442	461,605	500,841	543,413	10" Tap	
\$ 413,750	\$ 448,919	554,415	601,540	652,671	708,148	12" Tap	
Fire Suppression:			23.50%	8.50%	8.50%	8.50%	
\$ 1,585	\$ 1,720	2,124	2,304	2,500	2,713	3" Line	
\$ 3,170	\$ 3,439	4,248	4,609	5,001	5,426	4" Line	
\$ 6,340	\$ 6,879	8,495	9,218	10,001	10,851	6" Line	
\$ 9,510	\$ 10,318	12,743	13,826	15,002	16,277	8" Line	
\$ 12,680	\$ 13,758	16,991	18,435	20,002	21,702	10" Line	
\$ 15,851	\$ 17,198	21,240	23,045	25,004	27,130	12" Line	

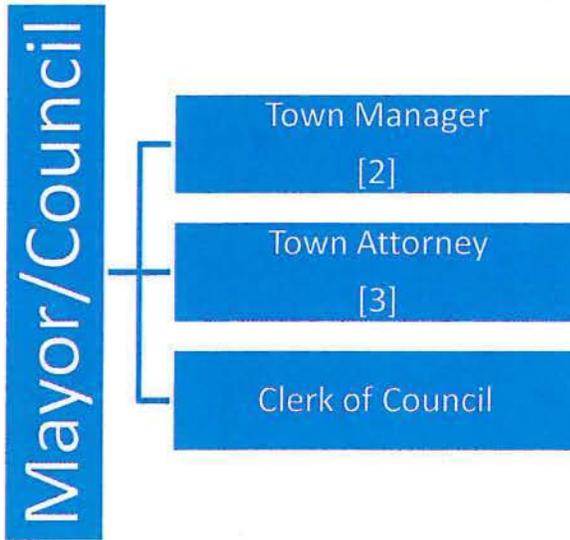
(Out of Town Rates = Double In-Town Rate)

Adopted

FY 2013-2014

Annual Expense
Budget

Adopted FY2013-2014



Town Manager

- Energy Resources [15]
- Enviromental Services [74]
- Information Techonology [2]
- Human Resources [1]
- Risk Management [1]
- Police [49]
- Planning & Zoning [4]
- Tourism [1]
- Finance [11]

EXPENDITURE OVERVIEW

Personnel and Fringe Benefits:

FY14 - \$11,441,895 FY13 - \$11,295,799

Reflects a 0% increase in Group Health Insurance; same formula for employee/employer shares will continue during FY14. This budget proposal increases wages by 4% and the employee will contribute 4% out of pocket expense for their contribution to the Virginia Retirement System. This will fulfill the Towns' obligation of increased wages to offset employee increased contribution. This budget includes reclassifications of some positions within the Town and also includes 2 full staff members; beginning January 1, 2014. Further detail of personnel changes will be addressed on a separate form.

Operating Budget (including debt service payment):

FY14 - \$20,301,355 FY13 - \$20,775,729

A small decrease in the overall operating budget did occur this budget cycle - departments continue to review and examine all expenditures for daily operations to reduce where possible, there has been a significant increase in the line items for the purchase of fuel to operate our fleet.

Capital Projects:

FY14 - \$3,250,440 FY13 - \$1,862,600

An increase in capital projects during this budget cycle; a reflection of putting projects on hold for several years and now the need to move forward leaving the Town with little flexibility in not funding these projects. Reclassification of line items in street fund from operating to capital increase this amount by about \$375,000. Water and Sewer plant upgrades also contribute to the escalation of this number. Details are giving on the departments individual submissions.

Transfers and Contingencies:

FY14 - \$3,383,105

FY13 - \$3,515,030

Support from enterprise funds to general fund increased - this is following the formula that has been established and receiving from enterprise funds the acceptable amount of funding from each.

Total Budget FY14 = \$38,376,795

FY13 = \$37,449,158

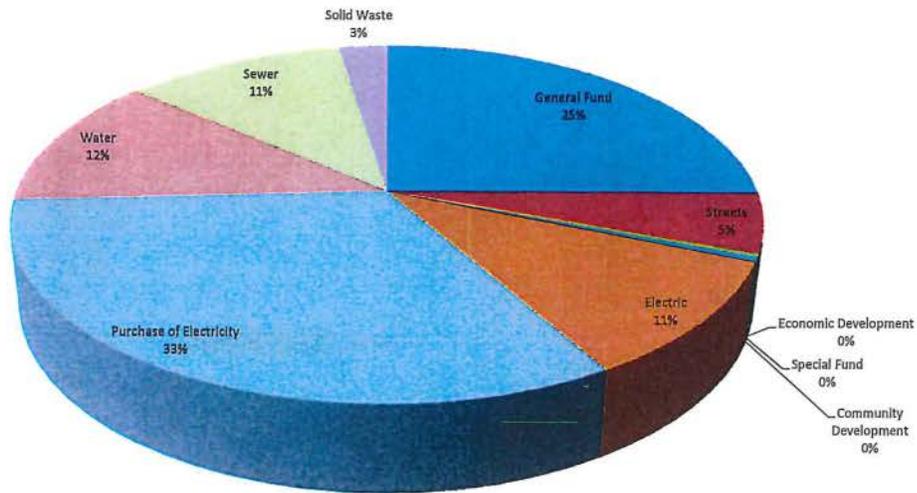
An overall increase of \$920,637

Adopted FY14 - Expenditure Summary

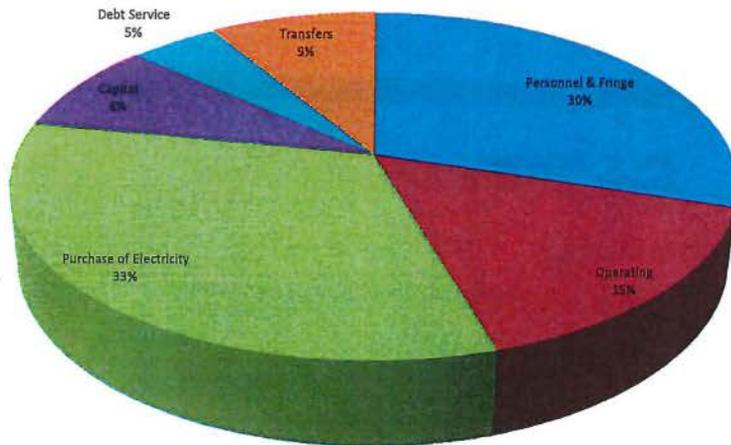
	Personnel & Fringe	Operating	Capital	Debt Service	Transfers	Total	FY13 Adopted	Difference
Council	61,440	113,600				175,040	175,042	(2)
Clerk of Council	34,230	3,710				37,940	37,948	(8)
Elections		8,750				8,750	-	8,750
Town Manager	227,230	19,300				246,530	245,850	680
Human Resources	222,870	37,400				260,270	260,388	(118)
Insurance/Benefits	-	580,650				580,650	674,265	(93,615)
Information Tech	124,070	232,160	192,300			548,530	429,774	118,756
Tourism	136,770	166,865				303,635	298,421	5,214
Finance	719,360	113,835				833,195	822,594	10,601
Town Attorney	336,080	52,250	5,000			393,330	389,710	3,620
Police	3,655,700	325,030	97,000			4,077,730	3,796,753	280,977
Library	-	20,000				20,000	47,500	(27,500)
Planning and Zoning	336,050	50,875	25,000			411,925	408,265	3,660
Boards & Commissions	18,300	16,825	-			35,125	36,325	(1,200)
Economic Development		8,300				8,300	34,955	(26,655)
Transfer/Contingencies				150,000	523,395	673,395	906,770	(233,375)
Asset Forfeitures		12,000				12,000	12,000	-
Debt Service				95,150		95,150	195,639	(100,489)
Community Development			159,940			159,940	225,000	(65,060)
DES								
Water Admin	113,320	13,800				127,120	115,849	11,271
Sewer Admin	109,085	14,700				123,785	114,786	8,999
Water Plant	685,230	769,300	250,000	1,118,905	623,000	3,446,435	3,191,294	255,141
Sewer Plant	670,110	1,247,900	325,000	465,350	735,200	3,443,560	3,178,753	264,807
Water Line Maint	294,520	95,750	490,000			880,270	828,922	51,348
Sewer Line Maint	294,520	106,450	365,000			765,970	761,924	4,046
Meter Reading	85,360	8,950	30,000			124,310	93,460	30,850
Automotive	344,450	50,900	38,200			433,550	384,048	49,502
General Properties	133,305	126,900				260,205	276,019	(15,814)
Horticulture	270,960	44,200	40,000			355,160	379,770	(24,610)
Inspections/Construction	48,355	35,850				84,205	97,750	(13,545)
Hwy-Bridge-Sidewalks	95,540	228,000	5,000			328,540	390,846	(62,306)
Hwy Maint	655,850	472,800	500,000			1,628,650	1,679,001	(50,351)
Solid Waste	727,640	177,150	48,000		30,510	983,300	1,042,221	(58,921)
Electric								
Electric	952,520	811,600	650,000		1,471,000	3,885,120	3,686,155	198,965
Purchase of Electricity		12,517,200				12,517,200	12,225,150	292,050
Meter Reading	89,030	8,950	30,000			127,980	97,011	30,969
TOTAL	11,441,895	18,491,950	3,250,440	1,829,405	3,383,105	38,396,795	37,540,158	856,637

	FY14	FY13	Difference	Cip
General Fund	9,663,260	9,604,397	58,863	397,500
Streets	2,041,395	2,167,597	(126,202)	505,000
Economic Development	95,150	195,639	(100,489)	
Special Fund	12,000	12,000	-	
Community Development	159,940	225,000	(65,060)	159,940
Electric	16,530,300	16,008,316	521,984	680,000
Water	4,578,135	4,229,525	348,610	770,000
Sewer	4,333,315	4,055,463	277,852	690,000
Solid Waste	983,300	1,042,221	(58,921)	48,000
TOTAL	\$ 38,396,795	\$ 37,540,158	856,637	\$ 3,250,440

FY14 Total Expenditures by Fund



FY14 Expenditures by Type



General Government

Town Council
Town Manager
Human Resources
Information Technology
Town Attorney
Tourism

General Government

Mayor
Town Council [6 at large]
Clerk of Council [part-time appointed]

Town Manager
Excutive Administrative Asst.

Town Attorney
Asst. Town Attorney
Sr Legal Administrative Asst

Department of Toursim
Visitor Center Manager
Various part-time staff and Volunteers

Department of Information Technology
Director of IT [1.1.14]
IT Specialist [1.1.14]

Department of Employees & Benefits
Director of Human Resources
Manager of Risk Management
Office Asst . [Part-time]

				Employee History					
		Pay	Band	TM	TA	IT	HR	VC	
	Mayor	9,324		FY14	2	3	2	2	1
	Council	7,927		FY13	2	3	1	2	1
[PT]	Clerk of Council	43,721	6,867	FY12	2	3	1	2	1
	Town Manager	contract		FY11	2	3	1	2	1
	Excutive Admin Asst	24 48,256	77,126	FY10	2	3	1	2	1
	Town Attorney	contract		FY09	2	3	1	2	1
	Asst Town Attorney	24 48,256	77,126	FY08	2	3	1	2	2
	Serior Legal Asst	19 37,710	60,257	FY07	2	2	n/a	1	2
[PT]	Legal Asst	15 30,971	49,462	FY06	2	2	n/a	1	1
	Visitor Center Manager	14 29,452	47,091	FY05	1	2	n/a	1	1
	Manager of IT	24 48,256	77,126	FY04	2	2	n/a	1	1
	Director of IT	30 64,896	103,708	FY03	2	2	n/a	1	1
	IT Specialist	19 37,710	60,257	FY02	1	2	n/a	1	1
	Director of HR	30 64,896	10,378	FY01	1	2.5	n/a	1	n/a
	Manager of Risk Mngt	24 48,256	77,126	FY00	1	2.5	n/a	1.25	n/a
[PT]	Office Asst	10 24,190	38,646						

General Government

	Adopted FY14	Adopted FY13	Adopted FY12	Adopted FY11
Salaries / Fringe				
Town Council and Clerk	\$ 96,670	\$ 95,675	\$ 94,193	\$ 90,426
Town Manager	227,230	228,850	252,138	254,258
Human Resources	222,870	222,988	214,927	212,437
Information Technology	124,070	95,899	80,438	79,427
Tourism	136,770	130,958	121,123	117,392
Town Attorney	336,080	335,960	308,103	308,103
	\$ 1,143,690	\$ 1,110,330	\$ 1,070,922	\$ 1,062,043

Operations				
Town Council and Clerk	\$ 126,060	\$ 117,315	\$ 76,915	\$ 68,800
Town Manager	19,300	17,000	18,400	18,950
Human Resources	37,400	37,400	32,400	38,400
Benefits and Insurances	580,650	674,265	613,987	553,042
Information Technology	232,160	211,050	223,150	203,730
Tourism	166,865	166,163	164,832	149,577
Town Attorney	52,250	53,750	49,250	31,200
	\$ 1,214,685	\$ 1,276,943	\$ 1,178,934	\$ 1,063,699

Capital				
Town Council and Clerk	\$ -	\$ -	\$ -	\$ -
Town Manager	-	-	-	-
Human Resources	-	-	-	-
Information Technology	192,300	122,825	130,500	80,500.0
Tourism	-	1,300	-	-
Town Attorney	5,000	-	-	-
	\$ 197,300	\$ 124,125	\$ 130,500	\$ 80,500

	\$ 2,555,675	\$ 2,511,398	\$ 2,380,356	\$ 2,206,242
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Highlights:

Tourism	
FRAT Bus funding included in Tourism Budget	\$ 36,610
BRAC funding included in Tourism Budget	\$ 5,000
Co-op Advertising Program	\$ 3,000

Capital:

Information Technology:		
Computer Upgrades	\$ 45,000	
Communications	\$ 22,500	
Police Dept Upgrade	\$ 124,800	[lease agreement]

Town Attorney		
Equipment	\$ 5,000	[funding 1 of 4 years]

1101 - Town Council							
Account	Name	FY14 Adopted	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual
41003	Salaries - Parttime	\$ 57,075	\$ 56,886	\$ 56,010	\$ 55,954	\$ 55,954	\$ 55,456
42001	Fica	4,365	4,352	4,360	4,280	4,280	4,274
	Total Personnel & Fringe Benefits	\$ 61,440	\$ 61,238	\$ 60,371	\$ 60,234	\$ 60,234	\$ 59,730
43002	Professional Services	46,000	41,683	35,010	35,507	49,289	31,480
43002	Community Development Contract	50,000	-	-	-	-	-
43006	Printing & Binding	500	212	91	150	200	1,139
43007	Advertising	7,000	8,282	6,308	2,645	1,950	3,176
43010	Catlett Mountain - Cleanup	-	-	-	26,335	-	-
45201	Postal Services	400	43	78	10	391	608
45203	Telecommunications	-	-	-	242	760	594
45401	Office Supplies	200	430	208	575	342	89
45410	Uniforms & Wearing Apparel	-	12	414	-	-	-
45504	Travel & Education	6,000	8,615	7,272	4,457	6,188	5,339
45507	Council Expenses	1,500	1,590	1,291	1,009	1,635	5,587
45509	Gov't Access Channel	2,000	1,338	1,672	1,559	1,612	1,375
	Total Operating Expenses	\$ 113,600	\$ 62,206	\$ 52,344	\$ 72,489	\$ 62,367	\$ 49,387
47001	Machinery & Equipment	-	-	-	-	-	-
47007	ADP - Hardware/Software	-	5,288	1,543	-	-	-
	Total Capital	\$ -	\$ 5,288	\$ 1,543	\$ -	\$ -	\$ -
	Total - Department	\$ 175,040	\$ 128,732	\$ 114,257	\$ 132,723	\$ 122,601	\$ 109,117
	Adopted Budget Amount	\$ 175,040	\$ 128,732	\$ 123,984	\$ 119,684	\$ 124,684	\$ 125,584
	Amended Budget Amount		\$ 183,742	\$ 133,984	\$ 118,684	\$ 129,764	\$ 125,584
	FY14 Highlights:						
	Community Development Position	50,000					

1102- Clerk of Council							
Account	Name	FY14 Adopted	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual
41001	Salaries - Regular	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
41003	Salaries - Parttime	31,800	32,947	30,887	30,400	32,383	51,670
42001	Fica	2,430	2,521	2,396	2,326	2,730	4,134
42005	Medical Insurance	-	-	-	-	-	-
	Total Personnel & Fringe Benefits	\$ 34,230	\$ 35,468	\$ 33,284	\$ 32,725	\$ 35,113	\$ 55,803
43006	Printing & Binding	-	37	-	-	106	-
43007	Advertising	-	-	-	5,656	5,285	5,467
45201	Postal Services	-	2	1	309	117	27
45203	Telecommunications	-	1,041				
45401	Office Supplies	400	605	747	154	578	524
45412	Furniture & Fixtures		320				
45504	Travel & Education	3,000	2,833	1,970	3,199	2,848	2,016
45801	Dues & Memberships	310	205	195	375	235	235
	Total Operating Expenses	\$ 3,710	\$ 5,042	\$ 2,913	\$ 9,693	\$ 9,169	\$ 8,268
							-
	Total Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total - Department	\$ 37,940	\$ 40,509	\$ 36,197	\$ 42,418	\$ 44,282	\$ 64,072
	Annual Adopted Budget	\$ 37,940	\$ 40,509	\$ 37,624	\$ 39,542	\$ 40,442	\$ 61,653
	Amended Budget Amount		\$ 38,488	\$ 37,624	\$ 38,542	\$ 45,442	\$ 61,653
	FY14 Highlights						
	1209 - Board of Elections						
Account	Name	FY14 Adopted	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual
	Total Personnel & Fringe Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
43006	Printing & Binding	1,500	-	1,074	-	1,100	-
43007	Advertising	250	-	221	-	207	-
43035	Clerks	7,000	-	6,958	-	7,590	(125)
	Total Operating Expenses	\$ 8,750	\$ -	\$ 8,253	\$ -	\$ 8,897	\$ (125)
	Total Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total - Department	\$ 8,750	\$ -	\$ 8,253	\$ -	\$ 8,897	\$ (125)
	Annual Adoped Budget	\$ 8,750		\$ 9,500		\$ 8,350	
	Amended Budget Amount			\$ 9,500		\$ 8,950	
	FY14 Highlights:						
		Election held every other year					

1201 - Town Manager							
Account	Name	FY14 Adopted	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual
41001	Salaries - Regular	163,070	\$ 163,212	\$ 158,131	\$ 253,336	\$ 181,064	\$ 180,870
41003	Salaries - Parttime	-	-	-	-	8	-
42001	Fica	12,470	12,064	11,688	19,983	12,071	11,923
42002	VRS/Life Insurance	28,720	32,930	27,171	24,697	27,738	27,153
42004	ICMA Contribution	4,000	3,333	2,919	3,744	3,747	3,711
42005	Medical Insurance	18,970	18,996	22,572	19,764	12,519	11,284
	Total Personnel & Fringe Benefits	\$ 227,230	\$ 230,534	\$ 222,481	\$ 321,525	\$ 237,146	\$ 234,940
43005	Maint Service Contract	-	455	440	-	-	-
43006	Printing & Binding	750	65	175	-	-	4,774
43007	Advertising	2,500	390	2,394	2,346	2,133	2,280
43029	Staff Development	750	318	379	132	-	334
45201	Postal Services	200	62	56	96	221	1,265
45203	Telecommunications	1,250	1,314	1,185	1,130	1,011	1,183
45401	Office Supplies	1,500	1,293	1,370	1,568	1,065	1,299
45402	Auto Maintenance	250	1,133	236	321	82	350
45407	Repairs & Maintenance	200	-	-	-	-	-
45408	POL	800	729	813	713	1,337	1,253
45410	Uniforms & Wearing Apparel	200	154	-	-	-	62
45411	Books & Subscriptions	400	542	482	94	237	248
45412	Furniture & Fixtures	750	1,176	-	1,444	-	44
45504	Travel & Education	6,000	3,840	4,655	2,615	2,697	3,279
45506	Manager's Expenses	1,750	1,452	1,658	1,871	394	631
45801	Dues & Memberships	2,000	2,390	2,933	440	1,910	1,441
	Total Operating Expenses	\$ 19,300	\$ 15,313	\$ 16,776	\$ 12,771	\$ 11,086	\$ 18,443
47001	Machinery & Equipment	-	-	-	-	-	-
47005	Vehicle	-	-	18,430	-	-	-
	Total Capital	\$ -	\$ -	\$ 18,430	\$ -	\$ -	\$ -
	Total - Department	\$ 246,530	\$ 245,848	\$ 257,686	\$ 334,296	\$ 248,232	\$ 253,383
	Annual Adopted Budget	\$ 246,530	\$ 245,848	\$ 270,538	\$ 273,208	\$ 266,320	\$ 273,045
	Amended Budget Amount		\$ 247,100	\$ 276,788	\$ 353,258	\$ 266,320	\$ 272,095
	FY14 Highlights						

1202 - Human Resources & Risk Management							
Account	Name	FY14 Adopted	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual
41001	Salaries - Regular	\$ 149,010	\$ 144,988	\$ 141,361	\$ 140,645	\$ 140,645	\$ 138,880
41003	Salaries - Parttime	20,000	16,551	16,440	18,159	18,466	13,733
42001	Fica	12,930	11,694	11,337	11,064	11,095	11,331
42002	VR5/Life Insurance	26,240	29,505	25,201	25,104	21,453	20,732
42005	Medical Insurance	14,690	17,568	16,788	16,468	16,439	12,922
	Total Personnel & Fringe Benefits	\$ 222,870	\$ 220,306	\$ 211,125	\$ 211,441	\$ 208,098	\$ 197,598
43004	Repairs & Maintenance	250	-	-	-	125	-
43005	Maint Service Contract	150	71	-	-	-	-
43006	Printing & Binding	800	65	-	-	79	38
43007	Advertising	8,000	14,857	15,392	10,574	5,063	4,866
43023	Safety Program -Risk Mang	1,500	130	25	30	-	57
43029	Staff Development	10,000	3,870	8,181	9,588	720	9,996
43099	Random Drug Testing	9,000	8,067	8,898	8,506	9,980	7,085
45201	Postal Services	500	444	749	375	449	218
45203	Telecommunications	800	1,018	1,042	1,001	1,042	380
45401	Office Supplies	1,800	1,544	1,766	1,880	1,740	1,987
45411	Books & Subscriptions	500	97	-	-	71	669
45412	Furniture & Fixtures	500	130	-	693	437	523
45413	Other Operating Expenses	150	18	73	56	1,639	142
45504	Travel & Education	1,600	1,550	1,155	698	877	660
45515	Training Materials -HR Law	1,500	-	-	-	-	-
45801	Dues & Memberships	350	329	180	325	145	-
	Total Operating Expenses	\$ 37,400	\$ 32,189	\$ 37,461	\$ 33,725	\$ 22,367	\$ 26,620
	Total Capital Expenses	\$ -					
	Total - Department	\$ 260,270	\$ 252,496	\$ 248,587	\$ 245,166	\$ 230,465	\$ 224,217
	Annual Adopted Budget	\$ 260,270	\$ 260,388	\$ 247,327	\$ 250,837	\$ 256,071	\$ 237,043
	Amended Budget Amount		\$ 260,388	\$ 249,527	\$ 257,537	\$ 256,071	\$ 243,043
	FY14 Highlights						

9203 - Benefits & Insurance							
Account	Name	FY14 Adopted	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual
42002	VRS/Life Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
42005	Medical Insurance	-	37	56	-	(559)	(853)
42006	Life Insurance	-	-	-	-	-	1,925
42009	Unemployment Insurance	25,000	25,999	25,168	22,112	13,978	9,619
42011	Workman's Comp	175,000	170,500	157,612	148,702	165,405	140,819
42014	Immunization Program	1,000	816	212	405	367	306
42015	Reserve for Employee Compensation	-	88,596	47,432	-	-	-
42016	Health Insurance - Retirees	46,650	36,945	37,340	40,130	39,104	30,283
45304	Property Insurance	68,000	60,000	56,807	53,596	56,986	58,043
45305	Motor Vehicle Insurance	98,000	80,000	101,805	77,899	106,254	64,811
45306	Surety Bonds	2,000	-	-	-	-	-
45308	General Liability	160,000	167,989	152,379	136,041	133,465	166,376
45311	Damage Claims	5,000	-	-	1,047	4,000	48,741
Total - Department		\$ 580,650	\$ 630,881	\$ 578,811	\$ 479,931	\$ 518,999	\$ 520,070
Annual Adopted Budget		\$ 580,650	\$ 674,265	\$ 613,987	\$ 553,042	\$ 582,300	\$ 571,000
Amended Budget Amount			\$ 674,265	\$ 613,987	\$ 553,042	\$ 582,300	\$ 619,741
FY14 Highlights:							

1204 - Information Technology							
Account	Name	FY14 Adopted	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual
41001	Salaries - Regular	\$ 79,960	\$ 56,423	\$ 48,657	\$ 42,784	\$ 40,810	\$ 40,330
41003	Salaries - Part time	15,200	11,031	5,750	1,681	-	
42001	Fica	5,550	4,766	3,922	3,321	3,041	3,036
42002	VRS/Life Insurance	10,100	10,855	8,306	7,340	5,968	5,980
42005	Medical Insurance	13,260	13,260	10,027	5,411	5,403	4,873
42013	Education Tuition		-	-	1,558	7,434	9,213
	Total Personnel & Fringe Benefits	\$ 124,070	\$ 96,335	\$ 76,662	\$ 62,094	\$ 62,655	\$ 63,431
43002	Professional Services	15,000	2,333	2,281	12,008	9,156	2,238
43004	Repairs & Maintenance	5,060	5,886	-	-	-	220
43005	Maint Service Contract	150,000	128,553	136,900	113,084	104,328	101,652
43006	Printing & Binding	-	-	37	-	-	43
43007	Advertising	-	-	-	-	-	297
43039	Web Page - Maintenance	3,000	4,499	6,565	5,328	4,311	1,932
45201	Postal Services	-	8	100	14	6	-
45203	Telecommunications	44,000	46,815	51,230	49,869	48,445	43,993
45401	Office Supplies	500	710	1,325	1,424	495	414
45410	Uniforms & Wearing Apparel	-	396	263	-	-	-
45411	Books & Subscriptions	100	10	-	1,284	970	360
45412	Furniture & Fixtures	1,000	1,030	-	150	400	1,009
45420	Small Tools	-	283	-	178	428	42
45421	Hardware/Software	10,000	16,630	10,874	22,699	16,117	21,932
45504	Travel & Education	3,500	2,292	87	4,359	1,088	7,743
45801	Dues & Memberships	-	-	-	-	473	-
	Total Operating Expenses	\$ 232,160	\$ 209,443	\$ 209,662	\$ 210,398	\$ 186,218	\$ 181,875
47001	Machinery & Equipment	-	9,035	13,564	11,301	13,272	30,525
47001	Lease on Police Dispatch software	124,800	122,650	62,927	-	-	-
47003	Communications Equipment	22,500	-	95	7,048	6,492	965
47007	Computer Equipment	45,000	64,053	53,324	85,645	268,212	205,096
	Total Capital	\$ 192,300	\$ 195,738	\$ 129,910	\$ 103,995	\$ 287,976	\$ 236,587
	Total - Department	\$ 548,530	\$ 501,516	\$ 416,234	\$ 376,487	\$ 536,849	\$ 481,893
	Annual Adopted Budget	\$ 548,530	\$ 429,774	\$ 434,088	\$ 363,657	\$ 430,783	\$ 407,305
	Amended Budget Amount		\$ 483,764	\$ 570,426	\$ 513,517	\$ 704,004	\$ 813,771
	FY14 Highlights						
	Professional services 43002		Ethernet wiring	7,500			
	Maint Service Contract 43005		BAI	11,715			
			PEI	74,132			
			Postage Machine	4,344			
			Env Stuffer	5,880			
			Copiers	11,472			
			DataMatic	2,784			
			Shentel	7,200			
			Smarsh	14,400			
			IBM Server	9,000			
	47007 - computer Equipemnt		4 servers @ 6000 each		24,000		
			10 workstations @ 1500 each		15,000		
			3 laptops @ 2000 each		6,000		
					\$ 45,000		

1205 - Tourism							
Account	Name	FY14 Adopted	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual
41001	Salaries - Regular	\$ 39,600	\$ 41,664	\$ 24,563	\$ 38,306	\$ 39,443	\$ 39,797
41002	Salaries - Overtime	-	-	-	267	16	-
41003	Salaries - Parttime	68,000	63,519	59,162	54,669	46,814	51,094
42001	Fica	8,230	7,767	6,362	7,131	6,600	7,005
42002	VRS/Life Insurance	6,975	7,420	3,529	5,991	5,295	5,345
42005	Medical Insurance	8,965	8,964	1,402	-	-	-
42006	Life Insurance	5,000	6,185	4,161	2,080	4,161	4,161
	Total Personnel & Fringe Benefits	\$ 136,770	\$ 135,521	\$ 99,180	\$ 108,444	\$ 102,330	\$ 107,403
43002	Professional Services	8,000	10,282	2,710	14,724	10,065	10,329
43005	Maint Service Contract	300	726	5,597	6,346	5,021	9,267
43006	Printing & Binding	10,000	12,087	5,130	6,157	1,668	5,345
43007	Advertising	50,000	52,332	51,498	39,352	45,750	68,229
43018	Tourism Promotion	25,000	8,965	12,122	8,007	5,859	4,916
43023	Safety Program	-	-	-	-	40	24
43047	225th Celebration	1,000	17,762	-	-	-	-
43070	Battle of Front Royal	1,000	1,000	1,500	1,000	1,000	1,000
43076	Maint - Credit Card Processing	500	70	-	-	7	497
43079	Co-op Advertising	3,000	291	2,746	-	-	-
45101	Electrical Services	200	124	129	139	135	121
45201	Postal Services	7,500	6,365	5,717	5,573	7,081	6,435
45203	Telecommunications	3,000	6,232	5,680	3,733	6,500	7,154
45401	Office Supplies	1,000	677	1,595	618	886	964
45402	Auto Maintenance	-	-	-	487	649	314
45405	Janitorial Supplies	1,000	856	821	685	1,419	585
45408	POL	-	-	-	-	-	177
45410	Uniforms & Wearing Apparel	-	-	204	-	-	-
45411	Books & Subscriptions	-	-	283	-	-	300
45412	Furniture & Fixtures	-	155	-	-	-	-
45413	Other Operating Expenses	5,000	5,314	7,134	2,014	5,738	2,739
45504	Travel & Education	2,000	1,288	1,865	3,698	3,422	2,318
45613	Volunteer Appreciaton	400	392	341	175	152	443
45618	Grant Proceeds	-	-	3,810	-	-	-
45801	Dues & Memberships	1,355	1,300	1,290	1,355	1,260	925
46007	Cultural Activities (BRAC)	10,000	10,000	10,000	10,000	10,000	10,000
47012	Bus System	36,610	36,608	35,277	35,277	35,277	35,277
47017	Tourism Development	-	-	-	-	-	15,000
	Total Operating Expenses	\$ 166,865	\$ 172,827	\$ 155,448	\$ 139,342	\$ 141,927	\$ 182,360
47001	Machinery & Equipment	-	-	-	-	-	-
47009	Building & Structures	-	-	-	-	-	-
47019	Signage	-	-	-	-	-	912
	Total Capital	\$ -	\$ 912				
	Total - Department	\$ 303,635	\$ 308,347	\$ 254,628	\$ 247,786	\$ 244,257	\$ 290,675
	Annual Adopted Budget	\$ 303,635	\$ 298,421	\$ 285,955	\$ 266,969	\$ 331,875	\$ 347,824
	Amended Budget Amount		\$ 345,483	\$ 296,224	\$ 267,374	\$ 415,875	\$ 378,652
	FY14 Highlights						

2201 - Town Attorney							
Account	Name	FY14 Adopted	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual
41001	Salaries - Regular	\$ 219,020	\$ 216,297	\$ 202,147	\$ 211,293	\$ 210,198	\$ 208,070
41002	Salaries - Overtime	2,000	4,677	2,414	-	-	2,293
41003	Salaries - Parttime	25,410	23,540	23,708	23,012	15,472	688
42001	Fica	18,850	\$ 17,835	\$ 16,926	\$ 17,382	\$ 16,497	\$ 15,628
42002	VRS/Life Insurance	38,570	43,831	35,865	38,909	33,331	32,691
42005	Medical Insurance	32,230	32,256	28,320	23,367	23,330	21,030
	Total Personnel & Fringe Benefits	\$ 336,080	\$ 338,437	\$ 309,380	\$ 313,963	\$ 298,828	\$ 280,400
43002	Professional Services	35,000	12,532	19,764	20,135	204,930	123,945
43002	Professional - legal cases	-	-	-	-	-	-
43004	Repairs & Maintenance	250	-	-	-	-	200
43009	Purchased Services - Gov't	-	-	48	-	634	-
43013	Recording & Court Cost	2,000	312	367	1,122	2,523	691
45201	Postal Services	500	462	464	584	672	873
45203	Telecommunications	1,000	1,159	943	40	34	34
45401	Office Supplies	3,500	3,315	4,796	3,857	3,402	2,558
45411	Books & Subscriptions	4,000	2,862	3,431	4,939	3,084	3,334
45412	Furniture & Fixtures	-	-	-	616	-	-
45504	Travel & Education	5,000	3,106	2,363	1,773	2,283	3,408
45801	Dues & Memberships	1,000	670	590	910	905	960
	Total Operating Expenses	\$ 52,250	\$ 24,417	\$ 32,765	\$ 33,976	\$ 218,467	\$ 136,003
47001	Machinery & Equipment	5,000	-	-	-	-	-
	Total Capital	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -
	Total - Department	\$ 393,330	\$ 362,853	\$ 342,145	\$ 347,939	\$ 517,295	\$ 416,403
	Annual Adopted Budget	\$ 393,330	\$ 389,710	\$ 357,353	\$ 339,303	\$ 462,096	\$ 315,643
	Amended Budget Amount		\$ 389,710	\$ 357,353	\$ 336,603	\$ 473,096	\$ 422,643
	FY14 Highlights:						
	47001 Machinery & Equipment		5,000	Rotary File system [set funds aside]			

Department of Finance

Administration
Customer Service ~ Billing
Purchasing

Finance Department

Director of Finance

Financial Manager
Purchasing Manager

Financial Analyst

Accounting Tech
I - II - III & Trainee
Customer Service Specialist

Meter Readers
[Day to Day activities are monitored through Finance]
[Funding by Water & Electric Funds]

		Pay	Band	Employee History	
Director	30	64,896	103,708	FY14	11
Purchasing Manager	24	48,256	77,126	FY13	11
Financial Manager	24	48,256	77,126	FY12	11
Financial Analyst	22	43,721	69,867	FY11	13
Accounting Tech I	12	26,686	42,660	FY10	13
Accounting Tech II	14	29,452	47,091	FY09	14
Accounting Tech III	15	30,971	49,462	FY08	14
Accounting Tech Trainee	10	24,190	38,646	FY07	12
Customer Service Specialist	10	24,190	38,646	FY06	12
				FY05	11
				FY04	11
				FY03	11
				FY02	11
				FY01	11
				FY00	11

FY12 - meter readers moved to enterprise funds for reporting purposes

Department of Finance
 Director: Kim Gilkey-Breeden

	Adopted FY14	Adopted FY13	Adopted FY12	Adopted FY11
Salaries / Fringe				
Administration	\$ 209,550	\$ 206,275	\$ 195,882	\$ 182,278
Customer Service /Bookkeeping	41,870	410,474	372,550	255,362
Meter Reading	-	-	-	155,590
Purchasing	91,100	92,845	86,197	108,034
	<u>\$ 342,520</u>	<u>\$ 709,594</u>	<u>\$ 654,629</u>	<u>\$ 701,264</u>
Operations				
Administration	\$ 6,050	\$ 6,300	\$ 6,400	\$ 6,600
Customer Service /Bookkeeping	103,450	101,750	101,250	108,950
Meter Reading	-	-	-	18,750
Purchasing	4,335	4,950	5,400	5,550
	<u>\$ 113,835</u>	<u>\$ 113,000</u>	<u>\$ 113,050</u>	<u>\$ 139,850</u>
Capital				
Administration	\$ -	\$ -	\$ -	\$ -
Customer Service /Bookkeeping	-	-	-	-
Meter Reading	-	-	-	-
Purchasing	-	-	-	-
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
	<u>\$ 456,355</u>	<u>\$ 822,594</u>	<u>\$ 767,679</u>	<u>\$ 841,114</u>

Highlights:
 Personnell

1214 - Finance - Administration							
Account	Name	FY14 Adopted	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual
41001	Salaries - Regular	149,550	\$ 143,853	\$ 140,115	\$ 137,280	\$ 137,280	\$ 135,704
42001	Fica	11,440	10,332	10,241	9,818	10,185	10,119
42002	VRS/Life Insurance	26,340	28,806	24,547	24,025	20,469	20,263
42005	Medical Insurance	22,220	22,224	21,409	22,083	10,152	11,284
	Total Personnel & Fringe Benefits	\$ 209,550	\$ 205,215	\$ 196,312	\$ 193,207	\$ 178,086	\$ 177,369
43002	Professional Services	-	-	-	-	500	-
43005	Maint. Service Contract	-	-	-	97	-	-
43006	Printing & Binding	150	435	-	82	46	154
45201	Postal Services	150	77	181	94	259	364
45203	Telecommunications	1,000	831	923	746	1,051	1,005
45401	Office Supplies	500	651	751	988	1,067	757
45407	Repairs & Maint Supplies	-	-	-	-	-	-
45410	Uniforms & Wearing Apparel	-	-	-	-	-	-
45411	Books & Subscriptions	400	-	-	-	-	22
45412	Furniture & Fixtures	1,000	55	-	362	-	-
45504	Travel & Education	2,500	2,548	3,245	3,446	2,118	4,548
45801	Dues & Memberships	350	320	395	685	230	164
	Total Operating Expenses	\$ 6,050	\$ 4,916	\$ 5,495	\$ 6,500	\$ 5,271	\$ 7,014
				-	-	-	-
	Total Capital	\$ -					
	Total - Department	\$ 215,600	\$ 210,131	\$ 201,807	\$ 199,707	\$ 183,356	\$ 184,383
	Annual Adopted Budget	\$ 215,600	\$ 212,575	\$ 202,282	\$ 188,878	\$ 195,457	\$ 192,824
	Amended Budget Amount		\$ 211,305	\$ 205,282	\$ 190,578	\$ 197,457	\$ 191,824
	FY14 Highlights:						

1215 - Finance							
Bookkeeping/Customer Service							
Account	Name	FY14 Adopted	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual
41001	Salaries - Regular	\$ 279,680	\$ 266,106	\$ 228,275	\$ 173,425	\$ 169,820	\$ 200,520
41002	Salaries - Overtime	-	-	-	18	33	-
42001	Fica	21,390	18,912	16,419	12,337	11,987	14,196
42002	VR5/Life Insurance	49,255	52,351	39,235	29,906	25,012	29,786
42005	Medical Insurance	68,385	63,466	59,656	42,194	40,720	48,625
	Total Personnel & Fringe Benefits	\$ 418,710	\$ 400,835	\$ 343,584	\$ 257,880	\$ 247,571	\$ 293,127
43002	Professional Services	-	-	-	-	-	260
43004	Repairs & Maintenance	200	255	-	125	96	135
43005	Maint Service Contract	1,200	1,657	1,662	8,136	2,116	5,949
43006	Printing & Binding	13,000	16,827	13,044	12,710	14,788	13,178
43007	Advertising	-	-	-	48	-	78
43009	Purchased Services - Gov't	2,500	102	2,557	128	980	915
43023	Safety Program	-	-	-	-	-	7
45201	Postal Services	80,000	80,492	79,728	65,440	71,203	47,273
45401	Office Supplies	3,400	3,812	5,901	3,264	4,354	3,230
45407	Repairs & Maint Supplies	250	272	15	191	-	-
45410	Uniforms & Wearing Apparel	500	-	-	-	-	-
45411	Books & Subscriptions	100	-	-	-	217	232
45412	Furniture & Fixtures	300	164	105	-	-	206
45504	Travel & Education	2,000	3,065	962	245	74	347
	Total Operating Expenses	\$ 103,450	\$ 106,645	\$ 103,974	\$ 90,286	\$ 93,828	\$ 71,811
47001	Machinery & Equipment	-	-	-	-	-	-
47007	ADP - Hardware/Software	-	-	-	-	-	-
	Total Capital	\$ -					
	Total - Department	\$ 522,160	\$ 507,481	\$ 447,558	\$ 348,166	\$ 341,399	\$ 364,938
	Annual Adopted Budget	\$ 522,160	\$ 512,224	\$ 473,800	\$ 364,312	\$ 362,202	\$ 386,984
	Amended Budget Amount		\$ 516,774	\$ 472,800	\$ 363,612	\$ 371,982	\$ 388,201
	FY14 Highlights:						

1222 - Finance - Purchasing							
Account	Name	FY14 Adopted	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual
41001	Salaries - Regular	\$ 68,165	\$ 65,562	\$ 63,995	\$ 66,075	\$ 78,820	\$ 77,330
41002	Salaries - Overtime	-	-	-	-	33	-
42001	Fica	5,215	4,933	4,884	4,951	5,816	5,767
42002	VRS/Life Insurance	12,000	13,603	11,614	12,030	12,170	11,762
42005	Medical Insurance	5,720	5,736	5,516	6,134	9,634	8,686
	Total Personnel & Fringe Benefits	\$ 91,100	\$ 89,833	\$ 86,009	\$ 89,191	\$ 106,473	\$ 103,545
43006	Printing & Binding	150	65	216	-	53	190
43007	Advertising	400	1,237	274	1,418	566	341
45201	Postal Services	800	658	754	716	686	451
45203	Telecommunications	400	234	407	329	391	325
45401	Office Supplies	500	982	442	220	967	259
45402	Auto Maintenance	250	104	73	125	74	82
45407	Repair & Maint Supplies	100	-	16	11	7	11
45408	POL	450	437	622	456	324	279
45410	Uniforms & Wearing Apparel	50	-	-	-	-	100
45412	Furniture & Fixtures	150	-	-	201	159	-
45420	Small Tools	50	-	-	-	7	-
45504	Travel & Education	1,000	792	1,130	1,151	1,031	1,025
45801	Dues & Memberships	35	35	35	35	35	35
	Total Operating Expenses	\$ 4,335	\$ 4,545	\$ 3,969	\$ 4,661	\$ 4,300	\$ 3,099
	Total Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total - Department	\$ 95,435	\$ 94,378	\$ 89,978	\$ 93,852	\$ 110,773	\$ 106,644
	Annual Adopted Budget	\$ 95,435	\$ 97,795	\$ 91,597	\$ 113,584	\$ 112,139	\$ 105,922
	Amended Budget Amount		\$ 95,810	\$ 91,597	\$ 113,584	\$ 112,139	\$ 109,922
	FY14 Highlights:						

Department of Public Safety

Police Department:

Administration

Patrol

Investigations

Services

Special Forces

Police Department
[49 full time employees]

Chief of Police
Major
Captain(s)
Administrative Asst
Crime Prevention Specialist

Division of Patrol
Master Police Officer program [FY14]
MPO 1 MPO 2 MPO 3
Master Police Officer
[26 officers]

Division of Criminal Investigations
Master Police Officer [FY14]
MPO 1 MPO 2 MPO 3
Master Police Officer
[5 officers]

Division of Public Services
Chief Dispatcher
Dispatcher
Records Specialist
Crossing Guards
[9 full time civilians]

Division of Special Forces
Master Police Officer Program [FY14]
MPO 1 MPO 2 MPO 3
Master Police Officer
[3 officers]

		Pay	Band
Chief of Police	30	64,896	103,708
Major	28	58,801	93,953
Captain	26	53,248	85,113
Sergeant	22	43,721	69,867
Master Police Officer	24	52,000	66,560
MPO 3	22	43,160	50,960
MPO 2	20	39,000	42,640
MPO 1	18	37,440	39,520
Office Asst	10	24,190	38,646
Records Specialist	12	26,686	42,660
Admin Asst	15	30,971	49,462
Crime Prevention Specialist	15	30,971	49,462
Chief Dispatcher	15	30,971	49,462
Dispatcher	13	28,059	4,482

Employee History	
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FY13	48
FY12	47
FY11	47
FY10	47
FY09	48
FY08	48
FY07	46
FY06	45
FY05	45
FY04	45
FY03	43
FY02	38
FY01	38
FY00	38

Department of Public Safety
 Chief of Police: Norman Shiflett

	Adopted FY14	Adopted FY13	Adopted FY12	Adopted FY11
Salaries / Fringe				
Administration	\$ 582,330	\$ 458,016	\$ 426,942	\$ 425,729
Patrol	1,930,100	1,794,982	1,691,139	1,689,502
Investigations	44,700	440,554	427,048	425,122
Services	446,580	443,548	433,755	455,090
Special Forces	249,690	246,278	238,763	235,759
	<u>\$ 3,253,400</u>	<u>\$ 3,383,378</u>	<u>\$ 3,217,647</u>	<u>\$ 3,231,202</u>
Operations				
Administration	\$ 49,150	\$ 60,950	\$ 46,350	\$ 46,350
Patrol	169,680	173,400	175,550	163,550
Investigations	47,800	47,225	45,725	38,625
Services	20,175	18,325	21,325	20,100
Special Forces	38,225	43,475	44,125	41,625
	<u>\$ 325,030</u>	<u>\$ 343,375</u>	<u>\$ 333,075</u>	<u>\$ 310,250</u>
Capital				
Administration	\$ 15,000	\$ -	\$ -	\$ -
Patrol	75,000	70,000	110,000	-
Investigations		-	-	-
Services		-	10,000	-
Special Forces	7,000	-	-	-
	<u>\$ 97,000</u>	<u>\$ 70,000</u>	<u>\$ 120,000</u>	<u>\$ -</u>
	<u>\$ 3,675,430</u>	<u>\$ 3,796,753</u>	<u>\$ 3,670,722</u>	<u>\$ 3,541,452</u>

Highlights:

Reclassification of employees

continue with the MPO program established in FY13

Capital Items:

Purchase of Vehicles 90,000

3101 - Police Administration							
Account	Name	FY14 Adopted	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual
41001	Salaries - Regular	\$ 409,990	\$ 376,978	\$ 280,123	\$ 278,519	\$ 278,442	\$ 280,380
41002	Salaries - Overtime	1,000	583	481	193	403	1,170
41003	Salaries - Parttime	-	-	29,147	22,036	21,916	29,645
42001	Fica	31,440	27,271	22,282	21,291	20,898	21,716
42002	VRS/Life Insurance	62,500	61,925	49,049	48,937	41,895	41,118
42003	Leas	9,700	9,480	8,896	8,749	8,526	9,081
42005	Medical Insurance	67,700	56,721	49,596	48,676	48,589	37,009
	Total Personnel & Fringe Benefits	\$ 582,330	\$ 532,957	\$ 439,574	\$ 428,400	\$ 420,669	\$ 420,118
43004	Repairs & Maintenance	500	194	-	173	-	-
43005	Maint Service Contract	-	-	-	-	1,348	-
43006	Printing & Binding	400	307	253	64	105	391
43007	Advertising	-	309	-	-	-	-
43008	Laundry & Dry Cleaning	-	-	-	-	-	189
43023	Safety Program	100	-	-	20	-	7
45201	Postal Services	500	326	518	332	732	108
45203	Telecommunications	4,500	4,454	3,968	4,289	4,058	1,909
45401	Office Supplies	1,200	1,259	1,261	1,626	809	1,178
45402	Auto Maintenance	5,000	5,516	5,025	2,993	1,908	3,017
45405	Janitorial Supplies	3,000	1,087	11,860	13,090	12,706	13,231
45408	POL	4,000	5,593	4,775	3,206	2,831	3,898
45409	Police Supplies	200	38	-	-	152	-
45410	Uniforms & Wearing Apparel	1,000	3,032	1,034	734	477	828
45411	Books & Subscriptions	150	91	94	94	166	106
45412	Furniture & Fixtures	-	1,376	-	-	-	-
45413	Other Operating Supplies	600	271	235	229	1,285	68
45425	Range supplies/Ammo	15,000	15,163	-	-	-	-
45428	Community Relations	5,000	4,686	5,713	4,848	5,388	4,603
45504	Travel & Education	2,500	2,080	5,137	2,306	6,901	3,557
45801	Dues & Memberships	100	447	1,496	304	1,088	595
46001	Joint Operations	1,400	1,400	1,400	1,283	1,283	4,080
46011	Grant Matching	4,000	2,864	-	25,824	56,017	44,890
	Total Operating Expenses	\$ 49,150	\$ 50,492	\$ 42,769	\$ 61,414	\$ 97,255	\$ 82,656
47001	Machinery & Equipment	-	-	-	-	-	-
47005	Motor Vehicles	15,000	-	-	-	-	-
	Total Capital	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -
	Total - Department	\$ 646,480	\$ 583,449	\$ 482,343	\$ 489,814	\$ 517,925	\$ 502,774
	Annual Adopted Budget	\$ 646,480	\$ 518,966	\$ 473,292	\$ 472,079	\$ 457,913	\$ 449,748
	Amended Budget Amount		\$ 559,066	\$ 482,267	\$ 476,103	\$ 476,113	\$ 473,373
	FY14 Highlights:						
	47005 - Motor Vehicles		15,000	replacement of one vehicle			

3102- Police Patrol							
Account	Name	FY14 Adopted	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual
41001	Salaries - Regular	\$ 1,289,750	\$ 1,059,572	\$ 951,318	\$ 989,018	\$ 1,029,720	\$ 1,109,274
41002	Salaries - Overtime	80,000	98,757	98,949	60,531	76,313	58,214
41003	Salaries - Parttime	-	-	-	-	-	8,716
41005	Stipend - Field Training	-	3,500	-	-	-	-
42001	Fica	104,780	83,999	76,977	75,569	79,690	85,713
42002	VRS/Life Insurance	168,740	208,812	157,225	160,798	147,413	157,887
42003	Leos	32,850	35,818	33,174	34,024	33,516	37,612
42005	Medical Insurance	233,860	186,094	166,538	174,103	189,817	180,755
42013	Education Tuition	4,000	2,463	2,202	3,900	3,745	1,000
42019	Line of Duty Act Fund	16,120	-	-	-	-	-
	Total Personnel & Fringe Benefits	\$ 1,930,100	\$ 1,679,015	\$ 1,486,382	\$ 1,497,943	\$ 1,560,213	\$ 1,639,171
43002	Professional Services	3,000	1,275	2,589	1,431	1,085	2,635
43004	Repairs & Maintenance	6,000	5,733	4,088	6,361	2,370	1,050
43005	Maint Service Contract	200	-	-	128	1,568	-
43006	Printing & Binding	2,500	3,589	2,605	1,565	2,292	2,374
43008	Laundry & Dry Cleaning	-	-	-	-	-	1,051
43023	Safety Program	1,500	2,063	1,290	1,651	1,500	7
43041	Board/Care Prisoners	-	-	3,350	2,070	1,910	2,670
45201	Postal Services	300	233	108	166	382	183
45203	Telecommunications	10,000	9,898	9,263	8,871	11,090	8,652
45401	Office Supplies	2,000	1,816	1,225	1,522	824	860
45402	Auto Maintenance	25,000	24,807	28,269	29,993	26,200	21,934
45408	POL	69,600	60,882	59,088	56,838	45,905	41,881
45409	Police Supplies	10,000	13,968	6,947	24,850	23,276	20,921
45410	Uniforms & Wearing Apparel	15,780	19,058	16,595	17,562	12,115	25,162
45411	Books & Subscriptions	300	282	107	-	386	890
45413	Other Operating Supplies	4,000	4,030	2,838	17,578	4,459	4,824
45428	Community Relations	500	557	1,062	-	314	60
45504	Travel & Education	8,000	4,288	6,155	521	6,825	6,936
46001	Joint Operations	11,000	8,438	8,845	9,370	11,000	9,880
	Total Operating Expenses	\$ 169,680	\$ 160,918	\$ 154,424	\$ 180,477	\$ 153,500	\$ 151,971
47001	Machinery & Equipment		-		-	37,734	-
47005	Motor Vehicles	75,000	70,000	120,603	83,788	-	-
47009	Buildings and Structures		3,971	13,600	-	-	-
	Total Capital	\$ 75,000	\$ 73,971	\$ 134,204	\$ 83,788	\$ 37,734	\$ -
	Total - Department	\$ 2,174,780	\$ 1,913,905	\$ 1,775,010	\$ 1,762,208	\$ 1,751,447	\$ 1,791,142
	Annual Adopted Budget	\$ 2,174,780	\$ 2,038,382	\$ 1,976,689	\$ 1,853,052	\$ 1,852,295	\$ 1,828,624
	Amended Budget Amount		\$ 2,110,301	\$ 1,895,771	\$ 1,987,757	\$ 1,859,223	\$ 1,805,059
	FY14 Highlights:						
	MPO Program will continue for FY14	85,000					
	VRS - Line of Duty Annual cost	16,120					
	47005 - Motor Vehicle	75,000		Replacement of 3 vehicles			

3103 - Police Investigations							
Account	Name	FY14 Adopted	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual
41001	Salaries - Regular	\$ 259,375	\$ 385,996	\$ 389,780	\$ 387,622	\$ 323,873	\$ 270,114
41002	Salaries - Overtime	58,000	81,736	78,830	65,024	54,678	30,140
42001	Fica	24,280	33,638	34,118	32,626	27,484	22,269
42002	VRS/Life Insurance	38,230	75,644	66,701	66,361	47,670	40,175
42003	Leas	7,445	13,674	14,025	13,753	10,874	8,678
42005	Medical Insurance	54,450	86,047	86,391	81,162	62,265	41,620
42012	Clothing Allowance	5,220	4,380	4,320	4,320	3,900	3,660
	Total Personnel & Fringe Benefits	\$ 447,000	\$ 681,114	\$ 674,164	\$ 650,868	\$ 530,745	\$ 416,656
43004	Repairs & Maintenance	800	838	96	-	739	153
43006	Printing & Binding	500	90	-	44	197	40
43008	Laundry & Dry Cleaning	150	-	-	-	-	609
45201	Postal Services	150	87	118	51	310	76
45203	Telecommunications	7,500	7,818	4,767	5,455	7,362	6,311
45401	Office Supplies	3,500	3,040	3,089	2,079	2,401	2,952
45402	Auto Maintenance	3,000	2,080	2,892	1,172	923	1,639
45408	POL	9,000	7,345	7,737	8,307	8,041	3,808
45409	Police Supplies	3,000	4,417	5,574	2,546	3,306	6,512
45410	Uniforms & Wearing Apparel	500	598	770	722	393	1,551
45411	Books & Subscriptions	-	-	-	-	-	197
45413	Other Operating Supplies	1,500	1,430	578	350	415	761
45415	Special Investigating Supplies	4,000	2,420	-	-	1,226	-
45504	Travel & Education	10,000	10,484	10,088	4,296	7,064	5,435
45801	Dues & Memberships	2,100	395	306	456	360	300
46001	Joint Operations	2,100	2,100	2,100	2,100	2,100	1,900
	Total Operating Expenses	\$ 47,800	\$ 43,141	\$ 38,115	\$ 27,577	\$ 34,837	\$ 32,243
47001	Machinery & Equipment	-	-	-	-	-	-
	Total Capital	\$ -					
	Total - Department	\$ 494,800	\$ 724,255	\$ 712,280	\$ 678,446	\$ 565,581	\$ 448,899
	Annual Adopted Budget	\$ 494,800	\$ 487,779	\$ 472,773	\$ 463,747	\$ 477,158	\$ 453,201
	Amended Budget Amount		\$ 490,805	\$ 613,348	\$ 460,767	\$ 560,955	\$ 461,726
	FY14 Highlights:						

3104 - Police Services								
Account	Name	FY14 Adopted	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual	
41001	Salaries - Regular	\$ 287,895	\$ 245,988	\$ 244,217	\$ 259,335	\$ 287,350	\$ 281,492	
41002	Salaries - Overtime	15,000	17,091	20,759	13,696	12,294	14,094	
41003	Salaries - Parttime	10,000	4,162	5,047	7,854	20,812	26,138	
42001	Fica	23,935	19,616	19,827	20,554	23,456	23,677	
42002	VRS/Life Insurance	50,700	46,955	40,764	43,161	41,121	41,323	
42005	Medical Insurance	59,050	45,762	49,483	44,806	46,205	41,981	
	Total Personne & Fringe Benefits	\$ 446,580	\$ 379,574	\$ 380,098	\$ 389,405	\$ 431,238	\$ 428,704	
43002	Professional Services	975	-	1,023	-	-	-	
43004	Repairs & Maintenance	1,000	2,790	-	2,020	97	-	
43005	Maint Service Contracts	2,000	4,241	1,653	400	1,300	1,291	
43006	Printing & Binding	1,000	1,369	-	-	450	75	
43008	Laundry & Dry Cleaning	-	-	-	-	-	262	
43023	Safety Program	250	-	-	-	53	7	
45201	Postal Services	450	316	-	295	141	107	
45203	Telecommunications	1,000	902	759	565	451	455	
45401	Office Supplies	2,000	2,303	2,279	1,942	2,650	2,266	
45410	Uniforms & Wearing Apparel	1,000	196	137	-	-	32	
45411	Books & Subscriptions	250	-	-	222	433	22	
45412	Furniture & Fixtures	1,100	-	3,792	156	921	7,725	
45413	Other Operating Supplies	300	148	2,017	89	242	1,455	
45504	Travel & Education	3,000	1,782	1,712	2,479	3,170	2,692	
45508	Dues and Memberships	750	-	-	-	-	-	
46001	Joint Operations	5,100	5,100	5,100	5,100	5,100	4,180	
	Total Operating Expenses	\$ 20,175	\$ 19,148	\$ 18,472	\$ 13,268	\$ 15,008	\$ 20,571	
47001	Machinery & Equipment	-	-	-	-	-	6,895	
47003	Communications	-	9,735	2,971	-	-	-	
	Total Capital	\$ -	\$ 9,735	\$ 2,971	\$ -	\$ -	\$ 6,895	
	Total - Department	\$ 466,755	\$ 408,457	\$ 401,541	\$ 402,673	\$ 446,246	\$ 456,169	
	Annual Adopted Budget	\$ 466,755	\$ 461,873	\$ 465,080	\$ 475,190	\$ 474,728	\$ 479,845	
	Amended Budget Amount		\$ 475,194	\$ 460,105	\$ 469,540	\$ 469,342	\$ 476,330	
	FY14 Highlights:							

3107 - Gang/Drug Task Force							
Account	Name	FY14 Adopted	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual
41001	Salaries - Regular	154,690	\$ 105,050	\$ 103,542	\$ 101,546	\$ 129,542	\$ 149,312
41002	Salaries - Overtime	20,000	20,097	12,213	12,189	19,450	19,399
42001	Fica	13,365	9,203	8,504	8,349	10,856	12,417
42002	VRS/Life Insurance	22,800	20,833	17,666	17,576	19,331	22,208
42003	Leos	4,440	3,769	3,717	3,645	4,412	5,330
42005	Medical Insurance	32,235	18,996	18,292	17,956	25,229	27,440
42012	Clothing Allowance	2,160	1,380	1,440	1,440	1,860	2,160
	Total Personnel & Fringe Benefits	\$ 249,690	\$ 179,328	\$ 165,375	\$ 162,701	\$ 210,680	\$ 238,266
43004	Repairs & Maintenance	-	-	-	-	-	-
43008	Laundry & Dry Cleaning	-	-	-	-	-	46
45201	Postal Services	300	-	-	6	5	87
45203	Telecommunications	2,500	2,412	1,884	1,886	1,289	1,426
45401	Office Supplies	200	154	103	-	-	2
45402	Auto Maintenance	3,000	4,986	1,155	3,779	2,036	2,794
45408	POL	9,600	6,331	7,700	8,608	6,395	8,493
45409	Police Supplies	1,000	980	861	-	290	598
45413	Other Operating Supplies	3,500	3,202	5,719	1,194	5,441	2,336
45415	Special Investigating Supplies	10,000	8,826	9,354	8,036	9,795	7,540
45504	Travel & Education	3,000	678	2,059	719	956	757
45801	Dues & Memberships	50	-	-	70	-	10
46001	Joint Operations	1,300	1,300	1,300	1,300	1,300	1,140
	Total Operating Expenses	\$ 34,450	\$ 28,868	\$ 30,136	\$ 25,599	\$ 27,508	\$ 25,229
47001	Machinery & Equipment	2,000	-	-	-	-	-
47005	Motor Vehicles	-	-	-	-	-	-
47007	ADP - Hardware/Software	-	-	-	-	-	-
47009	Building & Structures	5,000	-	-	-	-	-
	Total Capital	\$ 7,000	\$ -				
	Total - Department	\$ 291,140	\$ 208,196	\$ 195,510	\$ 188,300	\$ 238,188	\$ 263,495
	Annual Adopted Budget	\$ 291,140	\$ 285,978	\$ 279,113	\$ 273,609	\$ 263,915	\$ 268,112
	Amended Budget Amount		\$ 280,228	\$ 240,491	\$ 267,609	\$ 260,865	\$ 269,292
	FY14 Highlights:						

3108 - Emergency Services							
Account	Name	FY14 Adopted	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual
41001	Salaries - Regular	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
41002	Salaries - Overtime	-	-	-	-	-	-
42001	Fica	-	-	-	-	-	-
42002	VRS/Life Insurance	-	-	-	-	-	-
42003	Leos	-	-	-	-	-	-
42005	Medical Insurance	-	-	-	-	-	-
	Total Personnel & Fringe Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
45402	Auto Maintenance	625	48	276	247	2,598	328
45408	POL	400	195	109	277	151	84
45409	Police Supplies	1,000	1,933	14,925	1,049	962	-
45410	Uniforms & Wearing Apparel	750	373	1,162	899	790	949
45415	Special Investigating Supplies	-	-	-	-	-	-
45504	Travel & Education	1,000	-	599	2,303	-	148
	Total Operating Expenses	\$ 3,775	\$ 2,548	\$ 17,071	\$ 4,774	\$ 4,500	\$ 1,509
		-	-	-	-	-	-
	Total Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total - Department	\$ 3,775	\$ 2,548	\$ 17,071	\$ 4,774	\$ 4,500	\$ 1,509
	Annual Adopted Budget	\$ 3,775	\$ 3,775	\$ 3,775	\$ 3,775	\$ 4,075	\$ 4,540
	Amended Budget Amount		\$ 4,075	\$ 15,775	\$ 5,425	\$ 2,499	\$ 2,290
	FY14 Highlights:						

Department of Planning & Zoning

Administration
Boards and Commissions

Department of Planning & Zoning

Director
Deputy Zoning Administrator

Administrative Clerk

Planning & Zoning Official
with GIS

		Pay	Band	Employee History	
Director	28	58,801	93,953	FY14	4
Deputy Administrator	20	39,603	63,315	FY13	3
Administrative Clerk	19	37,710	60,257	FY12	3
Planner & Zoning Official	22	43,721	69,867	FY11	3
Senior Planner	23	45,926	73,424	FY10	3
Code Enforcement	20	39,603	63,315	FY09	4
				FY08	5
				FY07	5
				FY06	4
				FY05	3.75
				FY04	3.75
				FY03	3.75
				FY02	3.75
				FY01	2.50
				FY00	3.25

Department of Planning and Zoning
 Director of Planning and Zoning: Jeremy Camp

	Adopted FY14	Adopted FY13	Adopted FY12	Adopted FY11
Salaries / Fringe				
Administration	\$ 336,050	\$ 331,390	\$ 320,233	\$ 325,301
Boards and Commissions	18,300	18,300	18,785	12,920
	<u>\$ 354,350</u>	<u>\$ 349,690</u>	<u>\$ 339,018</u>	<u>\$ 338,221</u>
Operations				
Administration	\$ 50,875	\$ 44,375	\$ 32,250	\$ 32,250
Boards and Commissions	16,825	18,025	17,100	17,100
	<u>\$ 67,700</u>	<u>\$ 62,400</u>	<u>\$ 49,350</u>	<u>\$ 49,350</u>
Capital				
Administration	\$ 25,000	\$ 32,750	\$ 45,000	\$ -
Boards and Commissions	-	-	-	-
	<u>\$ 25,000</u>	<u>\$ 32,750</u>	<u>\$ 45,000</u>	<u>\$ -</u>
Economic Development	\$ 8,300	\$ 34,955	\$ 40,511	\$ 40,591
	<u>\$ 455,350</u>	<u>\$ 479,795</u>	<u>\$ 473,879</u>	<u>\$ 428,162</u>

Highlights:

Economic Development MOU signed with Warren County

Capital:

 GIS Mapping system 25,000

8101 - Planning & Zoning									
Account	Name	FY14 Adopted	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual	FY08 Actual	FY07 Actual
41001	Salaries - Regular	\$ 187,640	\$ 182,503	\$ 179,842	\$ 183,427	\$ 172,758	\$ 232,215		
41002	Salaries - Overtime	1,500	849	480	1,552	1,074	763		
41003	Salaries - Parttime	69,430	36,038	44,865	44,146	72,898	66,267		
42001	Fica	19,740	16,224	16,692	17,261	18,144	21,843		
42002	VRS/Life Insurance	33,040	35,667	30,146	31,744	22,261	34,484		
42005	Medical Insurance	24,700	24,732	23,809	16,682	19,873	32,421		
42016	Health Insurance - Retiree	-	184	-	-	-	-		
	Total Personnel & Fringe Benefits	\$ 336,050	\$ 296,197	\$ 295,834	\$ 294,812	\$ 307,008	\$ 387,992		
43002	Professional Services	11,000	698	900	9,464	13,762	1,628		
43005	Maint Service Contract	-	38	30	-	-	-		
43006	Printing & Binding	800	214	98	613	672	685		
43007	Advertising	800	734	1,016	-	86	160		
43026	Comprehensive Plan	20,000	20,000	-	-	-	-		
45201	Postal Services	1,275	657	723	976	703	1,189		
45203	Telecommunications	2,400	2,813	1,731	1,612	2,146	1,248		
45401	Office Supplies	4,000	4,319	3,305	3,333	2,238	2,672		
45402	Auto Maintenance	500	41	78	1,648	220	652		
45408	POL	600	318	413	388	296	648		
45410	Uniforms & Wearing Apparel	250	109	328	501	-	146		
45411	Books & Subscriptions	250	197	95	94	399	271		
45412	Furniture & Fixtures	1,500	828	480	777	1,284	828		
45504	Travel & Education	3,000	2,203	616	764	1,274	1,735		
45801	Dues & Memberships	500	305	488	(137)	90	710		
	Total Operating Expenses	\$ 46,875	\$ 33,475	\$ 10,299	\$ 20,034	\$ 23,168	\$ 12,572		
47001	Machinery & Equipment	-	3,143	33,985	-	-	-		
47014	GIS Mapping System	25,000	6,300	-	-	-	-		
	Total Capital	\$ 25,000	\$ 9,443	\$ 33,985	\$ -	\$ -	\$ -		
	Total - Department	\$ 407,925	\$ 339,114	\$ 340,119	\$ 314,847	\$ 330,175	\$ 400,565		
	Annual Adopted Budget	\$ 407,925	\$ 408,265	\$ 397,483	\$ 357,551	\$ 363,212	\$ 466,012		
	Amended Budget Amount		\$ 423,389	\$ 397,483	\$ 347,551	\$ 485,091	\$ 742,579		
	FY14 Highlights:								

8104 - Boards & Commissions							
Account	Name	FY14 Adopted	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual
41003	Salaries - Parttime	\$ 17,000	\$ 11,725	\$ 13,825	\$ 16,361	\$ 15,650	\$ 16,650
42002	Fica	1,300	898	1,058	1,251	1,198	1,274
43002	Professional Services	1,000	550	550	1,630	1,240	1,333
43006	Printing & Binding	250	-	9	26	669	8
43007	Advertising	2,800	2,631	2,204	2,068	1,068	1,622
45201	Postal Services	350	112	323	224	270	298
45401	Office Supplies	725	741	1,288	212	41	292
45411	Books & Subscriptions	100	-	59	-	131	75
45504	Travel & Education	6,500	931	1,769	932	460	3,930
45801	Dues & Memberships	100	-	48	-	-	-
46003	NSV Regional Commission	9,000	8,375	8,445	8,445	8,445	8,445
Total - Department		\$ 39,125	\$ 25,964	\$ 29,578	\$ 31,149	\$ 29,172	\$ 33,926
Annual Adopted Budget		\$ 39,125	\$ 36,325	\$ 35,885	\$ 30,020	\$ 30,667	\$ 31,667
Amended Budget Amount			\$ 36,325	\$ 35,885	\$ 30,020	\$ 30,667	\$ 42,267

Non-Departmental

Library
GF Transfer/Contingencies
Asset Forfeitures
Debt Service
Community Development

Non-Departmental

	Adopted FY14	Adopted FY13	Adopted FY12	Adopted FY11
Library	\$ 20,000	\$ 47,500	\$ 95,000	\$ 95,000
General Fund Transfers/Contingencies	\$ 673,395	\$ 944,320	\$ 774,270	\$ 902,013
Asset Forfeitures	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
Debt Service	\$ 95,150	\$ 195,639	\$ 133,516	\$ 104,522
Community Development	\$ 159,940	\$ 225,000	\$ 225,000	\$ -
	\$ 960,485	\$ 1,424,459	\$ 1,239,786	\$ 1,113,535

Highlights:

Community Development [02 per \$100 increase in RE taxes for special projects]
 Facility Study 75,000
 Leach Run Parkway 75,000 [portion of funds allocated in debt service]
 Local Connector Road 75,000

Library: MOU signed with Warren County for 50% funding of library FY13
 100% funding FY14 [council allocated \$20,000 for Sunday hours]

General Fund Transfers: \$ 150,000 [repayment to electric fund for purchase of 102 E Main St]
 Year 2 of 10

7301 - Library							
Account	Name	FY14 Adopted	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual
46002	Operations	\$ 20,000	\$ 47,500	\$ 95,000	\$ 95,000	\$ 82,000	\$ 68,924
	Total - Department	\$ 20,000	\$ 47,500	\$ 95,000	\$ 95,000	\$ 82,000	\$ 68,924
	FY14 Highlights:						
	MOU - from County to take over funding of library						[Council voted to fund Library for Sunday hours]
8105 - Economic Development							
Account	Name	FY14 Adopted	FY13 Actual	FY12 Actual	FY11 Adopted	FY10 Actual	FY09 Actual
45606	Chamber of Commerce	\$ 750	\$ 750	\$ 750	\$ 680	\$ 680	\$ 680
45608	Industrial Promotion	-	26,855	30,511	30,511	31,915	30,917
45611	Virginia Municipal League	7,550	7,511	7,322	7,320	7,320	7,319
45627	Va Innovation Group	-	-	-	1,825	1,825	1,825
	Total - Department	\$ 8,300	\$ 35,116	\$ 38,583	\$ 40,336	\$ 41,740	\$ 40,741
	Annual Adopted Budget	\$ 8,300	\$ 34,955	\$ 40,511	\$ 40,591	\$ 42,615	\$ 40,519
	Amended Budget Amount		\$ 34,995	\$ 40,511	\$ 40,591	\$ 42,615	\$ 41,436
	FY14 Highlights:						
	45608 - EDA operations						MOU signed FY13 County will fund operational expenses after FY13
9790 - Transfers/Contingencies							
Account	Name	FY14 Adopted	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual
49006	Transfer to Street Fund	\$ 523,395	\$ 634,447	\$ 758,813	\$ 902,013	\$ 815,365	\$ 1,130,052
49007	Transfer to Debt Service		62,123	-	-	-	-
47959	Repayment of internal loan	150,000	150,000	-			
49999	Reserve for Contingencies		-	-	-	-	1,052
	Total - Department	\$ 673,395	\$ 846,570	\$ 758,813	\$ 902,013	\$ 815,365	\$ 1,131,104
	Annual Adopted Budget	\$ 673,395	\$ 906,770	\$ 774,270	\$ 902,013	\$ 851,048	\$ 1,192,021
	Amended Budget Amount		\$ 846,770	\$ 774,270	\$ 335,833	\$ 845,548	\$ 1,131,104
	FY14 Highlights:						
	Repayment of \$1.5M to electric fund for purchase of 102 E Main St [2/10yrs]				2013	2018	
					2014	2019	
					2015	2020	
					2016	2021	
					2017	2022	

1610 - Asset Forfeitures							
Account	Name	FY14 Adopted	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual
47001	Machinery & Equipment	\$ 6,000	\$ 7,034	\$ 7,125	\$ 28,967	\$ 28,707	\$ 8,485
47003	Communication	6,000	1,679	-	-	-	-
47005	Motor Vehicle		25,530				
	Total - Department	\$ 12,000	\$ 34,243	\$ 7,125	\$ 28,967	\$ 28,707	\$ 8,485
	Annual Adopted Budget	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
	Amended Budget Amount		42,887	\$ 12,000	\$ 12,000	\$ 18,200	\$ 12,000
1800 - Debt Service Economic Development							
Account	Name	FY14 Adopted	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual
40001	Principal on Debt	\$ -	\$ 67,034	\$ 56,000	\$ 138,600	\$ 132,826	\$ 127,219
40005	Interest on Debt	-	-	12,062	26,468	32,145	37,582
45602	Success Farm	11,675	10,367	12,331	12,094	12,094	10,991
45603	Baugh Drive Extension	6,895	6,532	7,632	7,179	7,179	6,614
45604	Happy Creek - HLI	15,285	7,687	8,983	4,894	4,894	4,579
45610	Avtex - EDA		-	-	-	-	11,192
45610	Eda Debt Service Rebate	(15,490)					
45624	Leach Run Parkway		-	-	2,223	-	-
45630	Stephen's Industrial Park	11,725	11,053	12,916	12,318	12,318	-
47957	Leach Run Parkway	65,060					
	Total - Department	\$ 95,150	\$ 102,673	\$ 109,925	\$ 203,776	\$ 201,456	\$ 198,178
	Annual Adopted Budget	\$ 95,150	\$ 195,639	\$ 133,516	\$ 104,522	\$ 133,516	\$ 134,506
	Amended Budget Amount		195,639	\$ 133,516	\$ 104,522	\$ 133,516	\$ 134,506
9130 - Community Development							
Account	Name	FY14 Adopted	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual
43068	Royal Village Project	\$ -	\$ -	\$ -	\$ 3,772	\$ 687,494	\$ 377,363
47013	Facility Study	75,000	8,107	5,903	-	-	-
47957	Leach Run Parkway	9,940	71,420	66,553	-	-	-
47982	Local Connector Road	75,000	-	-	-	-	-
	Total - Department	\$ 159,940	\$ 79,527	\$ 72,456	\$ 3,772	\$ 687,494	\$ 377,363
	Annual Adopted Budget	\$ 159,940	\$ 225,000	\$ 225,000	\$ 4,000	\$ 4,000	\$ 4,000
	Amended Budget Amount		369,097	\$ 225,000	\$ 3,772	\$ 805,979	\$ 1,033,267
FY14 Highlights:							

Department of Energy

Resources

Electric Services

Meter Reading

Department of Energy Resources
[15 full time employees]

Director
Administrative Asst

Divison of Operations
Manager
Operations Technician
Service Meter Technician
Meter Technician Trainee [FY14]
Operations Consultant [part-time]
[4]

Division of Construction & Maintenance
Crew Supervisor
Crew Leader
Line Technicians A-B-C
Line Tech Trainee
[7]

Division of Meter Reading
Meter Reader
[2]

		Pay	Band
Director	30	64,896	103,708
Manager	24	48,256	77,126
Administrative Asst	15	30,971	49,462
Crew Leader	20	39,603	63,315
Crew Supervisor	21	41,600	66,497
Line Tech A	19	37,710	60,257
Line Tech B	18	35,880	57,345
Line Tech C	16	32,531	51,979
Line Tech Trainee	14	29,452	47,091
Operations Tech	16	32,531	51,979
Engineering Tech	18	35,880	57,345
Meter Service Tech	19	37,710	60,257
Meter Service Tech Trainee	16	32,531	51,979
Meter Reader	11	25,417	40,601

Employee	History
FY14	15
FY13	15
FY12	15
FY11	13
FY10	13
FY09	12.5
FY08	11.6
FY07	14
FY06	12
FY05	14
FY04	15
FY03	15
FY02	15
FY01	13

Department of Energy Resources
 Director: Joseph Waltz

	Adopted FY14	Adopted FY13	Adopted FY12	Adopted FY11
Salaries / Fringe				
Operations	\$ 952,520	\$ 993,445	\$ 951,767	\$ 937,578
Meter Reading	89,030	87,836	74,870	
	<u>\$ 1,041,550</u>	<u>\$ 1,081,281</u>	<u>\$ 1,026,637</u>	<u>\$ 937,578</u>
Operations				
Operations	\$ 811,600	\$ 797,200	\$ 822,000	\$ 938,400
Meter Reading	8,950	9,175	9,300	
Purchase of Electricity	12,517,200	12,225,150	11,911,500	12,161,590
	<u>\$ 13,337,750</u>	<u>\$ 13,031,525</u>	<u>\$ 12,742,800</u>	<u>\$ 13,099,990</u>
Capital				
Operations	\$ 650,000	\$ 424,500	\$ 415,000	\$ 1,220,000
Meter Reading	30,000	-	-	
Transfer/Contingencies	\$ 1,471,000	\$ 1,471,000	\$ 1,606,000	\$ 1,630,000
	<u>\$ 16,500,300</u>	<u>\$ 16,008,306</u>	<u>\$ 15,790,437</u>	<u>\$ 16,887,568</u>

Highlights:

Current # Full Time employees = 15

Moved part of meter reading to this department [FY12]

Capital Items:

Machinery And Equipment	10,000	
Vehicles	115,000	Yard Crawler
Building & Structures	100,000	Renovation/New building
Traffic Signalization	75,000	
Riverton Substation	350,000	

		FY14 Adopted	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual
47001	Machinery & Equipment	10,000	21,367	35,770	-	4,569	48,170
47005	Motor Vehicles	115,000	224,982	-	-	-	17,186
47009	Building & Structures	100,000	-	-	-	-	-
47025	Revenue sharing with VDOT cross walk	-	12,153	17,659	-	-	-
47910	Traffic Signalization	75,000	-	66,836	48,986	74,771	1,415
47915	Substation Upgrades	-	-	33,080	77,635	9,555	12,153
47921	RipRap - Happy Creed Road Project	-	-	-	1,308	1,539	10,192
47926	Bridge repairs	-	-	3,902	-	-	-
47929	Substation - East End	-	-	-	-	13,719	291,559
47934	Bridge Lighting	-	-	-	35,966	23,590	-
47936	Riverton - Substation #5	350,000	376,672	78,884	223,335	-	-
47937	Manassas - Substation #1	-	62,555	-	-	-	-
47938	Kendrick - Substation #2	-	-	-	-	-	-
47939	Sprint - Substation #3	-	94,011	-	-	-	-
47940	Happy Creek - Substation #4	-	-	-	-	-	-
	Total Capital	\$ 650,000	\$ 791,740	\$ 236,131	\$ 387,229	\$ 127,743	\$ 380,675
9499-9004	Transfers	1,471,000	\$ 1,471,000	\$ 1,471,000	\$ 1,000,000	\$ 1,000,000	\$ 920,000
9499-9014	Transfer-Loan to General Fund	-	-	-	-	-	-
9499-0001	Debt Service	-	-	-	-	-	-
9499-40001	Reimbursement AMPGS - project(1x expense)	-	-	25,000	-	-	-
	Contingencies			-	-	-	-
	Total - Department	\$ 16,402,320	\$ 15,658,383	\$ 16,041,291	\$ 17,782,594	\$ 14,972,635	\$ 14,583,785
	Annual Adopted Budget	16,402,320	\$15,911,305	\$ 15,706,267	\$ 16,887,568	\$15,652,295	\$ 15,706,295
	Amended Budget Amount		\$17,081,224	\$ 16,527,725	\$ 16,642,954	\$16,186,002	\$ 15,960,651
	FY14 Highlights:						
	47009- Building and Structures	100,000		625,000 will need to come from Fund Balance			
	47005 - Vehicles	115,000	Yard crawler - equipment				
	47910 - Traffic Signalization	75,000	continue improvements throughout the town				

9417-Meter Reading							
Account	Name	FY14 Adopted	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual
41001	Salaries - Regular	\$ 55,495	\$ 53,373	\$ 49,657	\$ 101,096	\$ 96,102	\$ 103,654
41002	Salaries - Overtime	500	31	98	174	302	703
42001	Fica	4,285	3,609	3,392	7,396	6,979	7,554
42002	VR5/Life Insurance	9,770	10,502	8,399	17,273	14,002	15,348
42005	Medical Insurance	18,980	18,996	16,687	18,784	20,896	25,105
	Total Personnel & Fringe Benefits	\$ 89,030	\$ 86,510	\$ 78,234	\$ 144,722	\$ 138,280	\$ 152,365
43004	Repairs & Maintenance	50	-	-	-	-	-
43005	Maint Service Contracts	1,500	-	42	2,531	2,301	2,091
43023	Safety Program	200	255	204	587	443	740
45201	Postal Services	100	568	42	-	-	-
45203	Telecommunications	400	435	255	1,204	2,571	2,854
45401	Office Supplies	150	20	52	26	207	117
45402	Auto Maintenance	1,000	1,055	1,314	2,589	1,992	3,206
45407	Repairs & Maint Supplies	100	44	130	8	-	16
45408	POL	4,000	4,368	3,399	6,803	5,018	5,188
45410	Uniforms & Wearing Apparel	700	36	(21)	650	822	1,291
45420	Small Tools	500	282	563	2,445	3,518	4,465
45504	Travel & Educaiton	250	11	-	397	(5)	-
	Total Operating Expenses	\$ 8,950	\$ 7,074	\$ 5,979	\$ 17,238	\$ 16,865	\$ 19,969
47001	AMR - Pilot	30,000	-	-	-	-	0
47005	Motor Vehicles	-	-	-	-	-	-
	Total Capital	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -
	Total - Department	\$ 127,980	\$ 93,584	\$ 84,213	\$ 161,961	\$ 155,146	\$ 172,334
	Annual Adopted Budget	\$ 127,980	\$ 97,011	\$ 84,170	\$ 174,340	\$ 182,067	\$ 179,788
	Amended Budget Amount		\$ 97,011	\$ 84,170	\$ 173,340	\$ 182,067	\$ 179,788
	FY14 Highlights:						
	47001 - AMR Pilot	30,000	Pilot program		Program will be reviewed in process town needs to use to move forward		

Department of Environmental Services

Water & Sewer Plant
Water-Sewer Line Maintenance
Construction/Inspections
Meter Reading
Automotive
General Properties
Horticultural
Solid Waste Management
Highway Maintenance

Department of Environmental Services
[74 full time employees]

Director of DES
Manager of Infrastructure
Sr Administrative Asst
Administrative Asst

Fleet Management[4]
Manager
Sr Automotive Technical
Automotive Technical

Division of General Properties [1]
Sr Maintenance Technical
Janitorial Services [part-time]

Division of Horticulture [4]
Horticulturist
Maintenance Worker
Seasonal Part-time gardeners

Division of Solid Waste Management [14]
Crew Supervisor
Solid Waste Worker
Sr Equipment Operator & Equipment Operator

Division of Water Plant Operations [11]
Manager and Asst. Manager
Plant Operations I-II-III-IV and trainee
Maintenance Worker [FY14 proposed Sr MW]

Division of Sewer Plant Operations [11]
Manager and Asst Manager
Plant Operators I-II-III-IV and trainee
Maintenance Worker [FY 14 proposed Sr MW]

Division of Water-Sewer Line Maintenance [11]
Crew Supervisor
Sr Line Technical and Line Technical
Sr Equipment Operator and Equipment Operator
Maintenance Worker

Division of Highways and Streets [12]
Crew Supervisor
Sr Maintenance Worker & Maintenance Worker
Sr Equipment Operator & Equipment Operator
Sign Maintenance Technician

Division of Meter Reading [2]
Meter Reader

Division of Inspections & Construction [1]
Chief Inspector

		Pay	Band
Director	30	64,896	103,708
Manager	24	48,256	77,126
Asst Manager	21	41,600	66,497
Sr Admin Asst	19	37,710	60,257
Crew Supervisor	19	37,710	60,257
Horticulturist	19	37,710	60,257
Sr Auto Tech	18	35,880	57,345
Auto Tech	16	32,531	51,979
Utility Inspector	17	34,174	54,600
Plant Operator I	17	34,185	54,600
Plant Operator II	16	32,531	51,979
Plant Operator III	14	29,452	47,091
Plant Operator IV	13	28,059	44,824
Plant Operator Trainee	12	26,686	42,660
Maintenance Tech	16	32,531	51,979
Sr Maint Tech	16	32,531	51,979
Admin Asst	15	30,971	49,462
Crew Leader	15	30,971	49,462
Sr Equipment Operator	15	30,971	49,462
Equipment Operator	13	28,059	44,824
Sr Utility Line Tech	14	29,452	47,091
Utility Line Tech	11	25,417	40,601
Sign Maint Tech	14	29,452	47,091
Sr Maint Worker	12	26,686	42,660
Maintenance Worker	9	23,046	36,795
Sr Meter Reader	12	26,686	42,660
Meter Reader	11	25,417	40,601
Custodian	11	25,417	40,601
Sanitation Worker	9	23,046	36,795

Employee	History
	FY14 74
	FY13 76
	FY12 74
	FY11 69
	FY10 72
	FY09 72.5
	FY08 80
	FY07 84
	FY06 78
	FY05 80
	FY04 81
	FY03 80
	FY02 80
	FY01 74
	FY00 74

Department of Environmental Services
Director - Jimmy Hannigan

	Adopted FY14	Adopted FY13	Adopted FY12	Adopted FY11
Salaries / Fringe				
Water/Sewer Administrations	\$ 222,405	\$ 203,755	\$ 217,423	\$ 188,786
Construction/Inspections	48,355	59,700	115,218	100,537
Meter Reading	85,360	84,610	81,750	
Water/Sewer Line Maintenance	589,040	605,146	642,670	422,917
Sewer Plant	670,110	663,556	648,009	629,988
Water Plant	685,230	708,889	718,138	684,492
Automotive	344,450	316,998	301,198	307,397
General Properties	133,305	133,619	73,370	66,343
Horticultural	270,960	282,170	273,751	307,967
Solid Waste Management	727,640	713,211	691,846	720,303
Highway Maintenance	751,390	765,047	697,895	919,076
	<u>\$ 4,528,245</u>	<u>\$ 4,536,701</u>	<u>\$ 4,461,268</u>	<u>\$ 4,347,806</u>
Operations				
Water/Sewer Administrations	\$ 28,500	\$ 26,880	\$ 26,250.0	\$ 29,950.0
Construction/Inspections	35,850	38,050	42,100	40,300
Meter Reading	8,950	8,850	9,500	
Water/Sewer Line Maintenance	205,200	190,700	191,250	177,100
Sewer Plant	1,247,900	1,148,650	1,104,050	1,047,370
Water Plant	769,300	720,500	678,150	589,600
Automotive	50,900	36,000	47,900	46,025
General Properties	126,900	142,400	177,000	172,250
Horticultural	44,200	50,600	79,700	77,300
Solid Waste Management	177,250	166,750	172,800	164,000
Highway Maintenance	700,800	1,114,300	1,062,600	1,123,100
	<u>\$ 3,395,750</u>	<u>\$ 3,643,680</u>	<u>\$ 3,591,300</u>	<u>\$ 3,466,995</u>
Capital				
Water/Sewer Administrations	\$ -	\$ -	\$ -	\$ -
Construction/Inspections			35,000	-
Meter Reading	30,000	-	20,000	-
Water/Sewer Line Maintenance	855,000	403,500	1,215,000	580,000
Sewer Plant	325,000	166,000	120,000	-
Water Plant	250,000	20,000	50,000	25,000
Automotive	38,200	31,050	-	-
General Properties	-	-	-	125,000
Horticultural	40,000	47,000	24,000	-
Solid Waste Management	4,800	43,000	47,500	35,000
Highway Maintenance	505,000	190,500	455,000	245,000
	<u>\$ 2,048,000</u>	<u>\$ 901,050</u>	<u>\$ 1,966,500</u>	<u>\$ 1,010,000</u>
Transfer to General Fund/Contingence				
Water	\$ 623,000	\$ 623,000	\$ 421,000	\$ 396,772
Sewer	\$ 735,200	\$ 735,200	\$ 489,950	\$ 489,950
Solid Waste Management	\$ 30,510	\$ 19,260	\$ 122,000	\$ 102,000
Debt Services				
Water	\$ 1,118,905	\$ 1,118,905	\$ 1,118,905	\$ 1,119,125
Sewer	\$ 465,350	\$ 465,347	\$ 465,347	\$ 453,343
	<u>\$ 12,914,450</u>	<u>\$ 12,023,883</u>	<u>\$ 12,514,270</u>	<u>\$ 11,283,991</u>

Highlights:

Current # Full Time employees = 74

Capital Items:

Water/Sewer Line Maint:	
Machinery & Equipment	\$ 40,000 \$ 40,000
Water Line Upgrades	300,000
Water/Sewer Maint. Inventory	150,000 25,000
I & T Abatement	300,000
Water Plant:	
Building and Structure	250,000 Mandated upgrades
Sewer Plant:	
Vehicles & Equipment	25,000
Netrient Credits/Upgrade	200,000
Building and Structure	30,000
Crooked Run upgrades	70,000
Automotive	
Machinery & Equipment	\$ 38,200 assortment of tools

Bond Issue for WWTP will be addressed at a later date

1203 - Fleet Management							
Account	Name	FY14 Adopted	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual
41001	Salaries - Regular	\$ 231,430	\$ 222,460	\$ 203,099	\$ 205,926	\$ 205,344	\$ 203,481
41002	Salaries - Overtime	5,000	1,213	587	4,606	5,140	256
42001	Fica	18,090	16,041	14,854	15,205	15,294	14,790
42002	VRS/Life Insurance	47,055	44,379	35,355	35,950	30,535	30,449
42005	Medical Insurance	42,875	43,480	39,005	38,756	38,736	35,332
	Total Personnel & Fringe Benefits	\$ 344,450	\$ 327,574	\$ 292,900	\$ 300,443	\$ 295,049	\$ 284,308
43005	Maint Service Contracts	1,200	1,925	1,564	1,114	1,559	1,088
43023	Safety Program	1,000	799	1,109	749	1,123	960
43038	Auto Service Charge Back	(185,000)	(174,251)	(183,638)	(172,045)	(181,025)	(155,248)
45102	Heating Service	1,500	517	1,197	539	1,755	1,133
45201	Postal Services	100	45	7	9	26	5
45203	Telecommunications	1,200	2,409	1,055	721	787	760
45401	Office Supplies	400	144	213	21	68	73
45402	Auto Maintenance	2,500	1,300	2,047	2,567	1,435	853
45407	Repairs & Maintenance Supplies	195,000	205,784	191,752	194,941	175,077	173,495
45408	POL	17,500	17,093	18,108	14,694	13,201	12,972
45410	Uniforms & Wearing Apparel	4,000	4,387	4,496	3,240	3,787	4,851
45420	Small Tools	7,500	5,899	3,534	4,448	4,024	6,830
45427	Repairs to Shop	2,000	298	2,395	1,056	2,305	1,955
45429	Repairs of Paint Booth	-	-	-	-	295	-
45504	Travel & Education	2,000	592	100	295	774	586
	Total Operating Expenses	\$ 50,900	\$ 66,940	\$ 43,937	\$ 52,350	\$ 25,191	\$ 50,314
47001	Machinery & Equipment	38,200	29,240	-	-	-	-
47005	Motor Vehicles	-	-	-	-	-	20,555
	Total Captial	\$ 38,200	\$ 29,240	\$ -	\$ -	\$ -	\$ 20,555
	Total - Department	\$ 433,550	\$ 423,754	\$ 336,837	\$ 352,794	\$ 320,240	\$ 355,177
	Annauil Adopted Budget	\$ 433,550	\$ 384,048	\$ 349,098	\$ 353,422	\$ 347,259	\$ 395,030
	Amended Budget Amount		\$ 384,048	\$ 349,098	\$ 361,182	\$ 372,259	\$ 422,547
	FY14 Highlights						
	47001 - Machinery & Equipment		Tire machine	4,000			
			Radio System	15,000	[Replace 17 analog Radios & 2 repeaters]		
			update scanner	3,200			
			jack for large veh	1,000			
			tool set	10,000			
			tig Welder	5,000			
				\$ 38,200			

4302 - General Properties							
Account	Name	FY14 Adopted	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual
41001	Salaries - Regular	\$ 54,590	\$ 41,901	\$ 35,898	\$ 44,418	\$ 44,310	\$ 36,742
41002	Salaries - Overtime	1,000	571	13	176	790	116
41003	Salaries -Parttime	41,000	31,390	-	-	-	-
42001	Fica	7,390	5,251	2,421	2,980	3,441	2,696
42002	VRS/Life Insurance	9,615	7,963	6,148	7,688	6,534	5,410
42005	Medical Insurance	19,710	13,744	12,524	14,204	8,873	7,386
	Total Personnel & Fringe Benefits	\$ 133,305	\$ 100,821	\$ 57,004	\$ 69,466	\$ 63,948	\$ 52,349
43004	Repairs & Maintenance	25,000	20,462	7,089	24,051	27,450	30,722
43005	Maintenance Service Contract	11,500	5,948	1,886	1,048	1,391	1,566
43023	Safety Program	600	725	421	433	669	212
43030	Janitorial Contract	-	2,614	30,063	27,647	23,502	25,781
43078	Dam Removal	-	-	-	97,920		
45101	Electrical Services	50,000	52,470	26,166	56,099	55,627	52,066
45102	Heating Services	9,000	25,501	10,486	15,036	12,839	15,239
45203	Telecommunications	1,000	1,131	777	952	1,068	985
45401	Office Supplies	300	257	50	287	92	49
45402	Auto Maintenance	1,000	1,629	222	56	118	94
45405	Janitorial Supplies	8,600	2,972	1,338	1,540	1,651	702
45407	Repairs & Maintenance Supplies	15,000	24,697	18,630	21,710	13,236	7,942
45408	POL	1,800	1,831	1,153	1,460	791	796
45410	Uniforms & Wearing Apparel	400	79	601	421	232	213
45411	Books & Subscriptions	-	-	-	-	-	221
45413	Other Operating Supplies	1,000	373	63	678	1,062	654
45420	Small Tools	700	739	637	831	739	961
45504	Travel & Education	1,000	52	9	230	404	1,364
	Total Operating Expenses	\$ 126,900	\$ 141,481	\$ 99,591	\$ 250,399	\$ 140,870	\$ 139,567
47001	Machinery & Equipment	-	400	920	-	-	-
47005	Motor Vehicles	-	-	-	-	-	-
47009	Building & Structures	-	-	-	556	24,999	699
47009	Building & Structures [purchase]	-	371,873	1,155,169	-	-	-
47912	Happy Creek Trail	-	8,186	30,641	11,173	-	-
47952	Demolition	-	-	-	5,998	-	-
47959	Repayment for Renovation to Town Buildings	-	-	-	125,000	125,000	125,000
	Total Capital	\$ -	\$ 380,460	\$ 1,186,730	\$ 142,726	\$ 149,999	\$ 125,699
	Total - Department	\$ 260,205	\$ 622,762	\$ 1,343,325	\$ 462,591	\$ 354,818	\$ 317,615
	Annual Adopted Budget	\$ 260,205	\$ 276,019	\$ 250,370	\$ 363,593	\$ 366,978	\$ 480,336
	Amended Budget Amount		\$ 654,598	\$ 1,795,871	\$ 510,247	\$ 393,477	\$ 407,045
	FY14 Highlights:						

4305 - Horticultural							
Account	Name	FY14 Adopted	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual
41001	Salaries - Regular	\$ 153,595	\$ 134,346	\$ 136,555	\$ 161,457	\$ 166,055	\$ 172,265
41002	Salaries - Overtime	6,500	2,290	-	2,183	11,048	6,959
41003	Salaries - Parttime	35,000	25,394	37,319	38,536	34,317	24,257
42001	Fica	14,925	11,797	12,830	14,826	15,872	14,701
42002	VRIS/Life Insurance	27,050	26,219	23,715	28,154	24,712	25,075
42005	Medical Insurance	33,890	27,964	32,420	29,427	33,679	36,785
	Total Personnel & Fringe Benefits	\$ 270,960	\$ 228,009	\$ 242,839	\$ 274,582	\$ 285,683	\$ 280,041
43002	Professional Services	10,000	16,171	12,450	5,825	9,684	7,910
43006	Printing & Binding	-	-	-	-	125	206
43007	Advertising	200	128	-	-	-	-
43023	Safety Program	250	443	994	755	1,346	1,138
43043	Tree Stewards	2,500	2,500	2,500	2,500	2,007	2,564
45101	Electrical Services	150	181	-	-	-	-
45201	Postal Services	50	-	1	9	4	24
45203	Telecommunications	900	1,317	1,884	2,346	1,329	307
45401	Office Supplies	250	100	171	88	260	86
45402	Auto Maintenance	5,000	7,504	9,418	5,427	925	1,117
45407	Repair & Maint Supplies	3,000	360	693	2,612	1,645	2,848
45408	POL	6,000	5,394	6,592	6,202	4,600	2,849
45410	Uniforms & Wearing Apparel	1,000	704	650	1,191	2,039	2,044
45411	Books & Subscriptions	400	60	173	127	55	89
45413	Other Operating Supplies	2,000	1,563	986	782	803	904
45420	Small Tools	2,000	1,488	1,449	574	1,958	1,222
45436	Flower - Baskets	-	-	1,550	-	-	-
45437	Flower Gardens	10,000	6,444	10,332	9,032	7,626	10,293
45504	Travel & Education	500	850	274	913	558	489
	Total Operating Expenses	\$ 44,200	\$ 45,207	\$ 50,116	\$ 38,382	\$ 34,964	\$ 34,090
47001	Machinery & Equipment	1,000	-	-	-	4,679	-
47009	Buildings & Structures	-	-	-	-	-	4,196
47031	Main St Tree Replacement Phase I & II	14,000	10,650	10,146	-	140	-
47974	Beautifications Projects	25,000	5,603	14,342	43,034	41,115	51,940
	Total Capital	\$ 40,000	\$ 16,253	\$ 24,488	\$ 43,034	\$ 45,934	\$ 56,136
	Total - Department	\$ 355,160	\$ 289,470	\$ 317,444	\$ 355,998	\$ 366,580	\$ 370,267
	Annual Adopted Budget	\$ 355,160	\$ 379,770	\$ 377,451	\$ 385,267	\$ 368,079	\$ 337,106
	Amended Budget Amount		\$ 390,657	\$ 391,651	\$ 403,993	\$ 375,857	\$ 362,526
	FY14 Highlights:						
	47001 - Machinery & Equipment	1,000	Weed eater replacement				

9501 - 9502								
Water/Sewer Administration (Combined Account)								
Account	Name	FY14 Adopted 9502 Sewer	FY14 Adopted 9501 Water	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual
41001	Salaries - Regular	\$ 74,590	\$ 79,475	\$ 89,811	\$ 77,213	\$ 126,168	\$ 110,529	\$ 136,264
41002	Salaries - Overtime	1,000	1,000	2,118	2,602	9,754	7,822	9,650
42001	Fica	5,780	6,155	6,562	5,637	6,973	8,657	10,695
42002	VR5/Life Insurance	13,135	13,995	17,608	13,112	15,007	16,357	18,587
42005	Medical Insurance	14,580	12,695	16,642	15,859	13,844	17,467	19,211
	Total Personnel & Fringe Benefits	\$ 109,085	\$ 113,320	\$ 132,740	\$ 114,424	\$ 171,746	\$ 160,833	\$ 194,406
43002	Professional Services	2,000	2,000	-	-	1,332	7,362	1,136
43005	Maint contract [lease copier]	1,500	1,500	2,458	-	-	-	-
43006	Printing & Binding	500	500	162	82	75	303	164
43007	Advertising	500	500	48	-	1,314	458	364
43023	Safety Program	250	250	418	-	175	90	14
43050	Information Technology	1,500	1,500	69	-	2,520	600	1,479
45201	Postal Services	50	50	41	37	119	27	53
45203	Telecommunications	1,000	1,000	1,882	2,660	1,042	506	392
45401	Office Supplies	500	500	680	1,353	1,028	330	574
45402	Auto Maintenance	750	750	772	269	682	184	1,338
45405	Janitorial Supplies	1,000	100	151	16	-	-	-
45407	Repair & Maint Supplies			100				
45408	POL	700	700	749	1,006	1,068	649	396
45410	Uniforms & Wearing Apparel	300	300	53	522	536	46	110
45411	Books & Subscriptions	200	200	5	-	228	341	204
45412	Furniture & Fixtures	200	200	229	178	580	505	29
45420	Small Tools	250	250	-	80	30	-	471
45428	Community Relations	500	500	1,349	880	800	679	275
45504	Travel & Education	2,250	2,250	1,378	2,134	1,192	1,826	1,656
45801	Dues & Memberships	750	750	103	1,206	898	1,773	855
	Total Operating Expenses	\$ 14,700	\$ 13,800	\$ 10,646	\$ 10,423	\$ 13,619	\$ 15,676	\$ 9,509
47001	Machinery & Equipment	-	-	-	-	-	-	-
	Total Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total - Department	\$ 123,785	\$ 127,120	\$ 143,387	\$ 124,847	\$ 185,365	\$ 176,509	\$ 203,916
	9501 Water Annual Adopted Budget	\$ 123,785		\$ 115,849	\$ 122,107	\$ 218,736	\$ 108,923	\$ 134,611
	9501 Water Amended Budget Amount			\$ 117,815	\$ 122,107	\$ 258,236	\$ 113,423	\$ 134,611
	9502 Sewer Annual Adopted Budget		\$ 127,120	\$ 114,786	\$ 121,566	\$ 110,105	\$ 108,490	\$ 134,612
	9502 Sewer Amended Budget Amount			\$ 114,786	\$ 156,966	\$ 147,355	\$ 149,140	\$ 169,612
	FY14 Highlights:							

9602 - 9802								
Water/Sewer Maintenance (Combined Account)								
Account	Name	FY14 Proposed 9602 Water	FY14 Proposed 9802 Sewer	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual
41001	Salaries - Regular	\$ 171,735	171,735	\$ 296,756	\$ 326,689	\$ 222,600	\$ 242,901	\$ 244,463
41002	Salaries - Overtime	20,000	20,000	37,458	29,324	39,187	26,308	32,294
42001	Fica	14,665	14,665	23,521	23,306	18,110	18,907	20,110
42002	VRS/Life Insurance	30,240	30,240	56,643	55,684	38,396	35,756	36,363
42005	Medical Insurance	57,880	57,880	79,579	94,733	63,781	63,374	45,157
	Total Personnel & Fringe Benefits	\$ 294,520	\$ 294,520	\$ 493,958	\$ 529,736	\$ 382,074	\$ 387,245	\$ 378,386
43002	Professional Services	5,000	-	-	-	-	-	-
43005	Maint Service Contract	-	-	110	103	100	-	100
43007	Advertising	75	75	-	126	1,006	387	1,036
43023	Safety Program	2,800	2,800	6,388	7,519	6,522	5,332	5,724
43028	Surveying	300	-	300	-	-	-	-
45201	Postal Service	50	50	44	8	2,455	46	45
45203	Telecommunications	1,500	1,500	2,914	1,678	1,842	2,180	2,498
45401	Office Supplies	300	300	604	948	1,125	623	799
45402	Auto Maintenance	10,000	10,000	20,372	14,234	14,632	11,708	19,328
45405	Janitorial Supplies	150	150	220	1,058	-	-	-
45407	Repair & Maint Supplies	39,000	39,000	68,253	63,003	70,119	60,093	73,074
45408	POL	9,000	9,000	19,977	17,937	18,236	15,072	15,141
45410	Uniforms & Wearing Apparel	2,300	2,300	4,801	2,824	3,470	3,857	3,650
45411	Books & Subscriptions	75	75	-	-	80	-	67
45412	Furniture & Fixtures	200	200	416	-	-	-	494
45413	Other Operating Supplies	18,000	34,000	60,610	51,696	36,709	55,337	30,592
45420	Small Tools	2,500	2,500	4,788	3,521	1,715	5,154	5,012
45504	Travel & Education	4,500	4,500	4,679	4,789	5,151	2,391	2,238
	Total Operating Expenses	\$ 95,750	\$ 106,450	\$ 194,475	\$ 169,445	\$ 163,162	\$ 162,180	\$ 159,797
47001	Machinery & Equipment	40,000	40,000	10,093	9,801	1,594	623	10,444
47005	Motor Vehicles	-	-	324,000	244	-	-	-
47008	Line Expansion - Warren Co	-	-	27,288	-	-	-	-
47009	Building & Structures	-	-	71,049	-	-	-	-
47513	Water Line - Upgrades	300,000	-	-	328,637	8,010	154,542	-
47530	Capital Inventory - Water	150,000	-	119,741	167,649	145,951	168,500	121,069
47530	Capital Inventory - Sewer	-	25,000	15,680	2,973	11,854	2,636	18,543
47920	VDOT Sharing Projects	-	-	42,176	-	-	-	-
47998	I & I Abatement	-	300,000	80,038	365,451	27,713	-	33,800
	Total Capital	\$ 490,000	\$ 365,000	\$ 690,065	\$ 874,756	\$ 195,122	\$ 326,301	\$ 183,856
	Total - Department	\$ 880,270	\$ 765,970	\$ 1,378,498	\$ 1,573,936	\$ 740,358	\$ 875,725	\$ 722,039
	9602 Water Annual Adopted Budget	\$ 880,270		\$ 828,922	\$ 920,302	\$ 600,005	\$ 491,216	\$ 418,436
	9602 Water Amended Budget Amount	\$ -		\$ 897,531	\$ 941,270	\$ 619,005	\$ 562,233	\$ 741,710
	9802 Sewer Annual Adopted Budget		\$ 765,970	\$ 761,924	\$ 1,128,619	\$ 580,012	\$ 576,216	\$ 573,436
	9802 Sewer Amended Budget Amount			\$ 1,918,499	\$ 1,992,680	\$ 1,221,860	\$ 1,124,914	\$ 915,934
	FY14 Highlights:		Increase/ Decrease					
	Water Capital Items							
	9602-7001 - Machinery & Tools							
			20,000	GIS system				
			20,000	4" Diesel Pump				
	47513 - Water upgrades		50,000	will co-mingle with road projects				
	47998 - I & I Abatement			300,000	same amount of funding as previous year			
					project continues			
	43002 - Professional services		5,000	out source surveying				

9801 - Wastewater Treatment Plant							
Account	Name	FY14 Adopted	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual
41001	Salaries - Regular	\$ 431,515	\$ 360,809	\$ 366,050	\$ 349,671	\$ 352,245	\$ 326,391
41002	Salaries - Overtime	25,000	17,407	18,838	20,926	20,538	34,414
42001	Fica	34,610	26,780	26,954	26,069	26,347	26,171
42002	VRS/Life Insurance	75,285	69,034	62,192	60,137	51,635	47,466
42005	Medical Insurance	103,700	80,587	93,254	83,715	84,108	59,596
42015	Reserve for employee compensation		15,986	-	-	-	-
	Total Personnel & Fringe Benefits	\$ 670,110	\$ 570,602	\$ 567,289	\$ 540,519	\$ 534,872	\$ 494,037
43002	Professional Services	12,000	13,214	8,248	11,019	13,722	15,484
43002	Professional Services - Rt 522	50,000	-	-	-	-	-
43004	Repairs & Maintenance	7,600	5,928	2,479	2,897	3,751	199
43005	Maint Service Contract	372,750	345,243	277,699	226,182	273,766	247,957
43007	Advertising	450	408	501	-	-	673
43023	Safety Program	6,800	3,345	5,488	3,500	3,448	5,402
43077	Lab Testing	30,000	18,882	21,958	14,476	13,525	11,681
45101	Electrical Services	457,000	383,650	401,484	457,766	419,995	357,399
45201	Postal Services	150	321	12	31	48	4
45203	Telecommunications	6,300	5,144	4,810	5,920	6,568	5,368
45401	Office Supplies	800	770	621	397	353	885
45402	Auto Maintenance	6,100	3,481	3,122	4,903	4,582	3,404
45405	Janitorial Supplies	1,900	1,026	1,684	1,488	2,665	2,201
45407	Repair & Maint Supplies	126,000	120,974	147,776	104,669	88,669	129,815
45408	POL	15,150	17,409	13,249	15,202	10,283	8,391
45410	Uniforms & Wearing Apparel	7,800	1,587	1,622	2,651	8,886	7,088
45411	Books & Subscriptions	-	-	-	-	-	126
45413	Other Operating Supplies	132,100	107,475	119,393	101,676	138,230	115,342
45420	Small Tools	2,300	2,375	2,213	1,236	2,034	1,930
45504	Travel & Education	4,700	1,196	456	875	1,675	1,452
45515	Training / Licenses	2,500	2,991	4,574	1,581	579	1,977
45801	Dues & Memberships	5,500	3,555	5,300	1,546	3,735	1,880
	Total Operating Expenses	\$ 1,247,900	\$ 1,038,974	\$ 1,022,688	\$ 958,016	\$ 996,512	\$ 918,659
47001	Machinery & Equipment		-		-	-	-
47001	Nutrient Credits/Upgrade	200,000	154,201	134,086	-	-	-
47005	Motor Vehicles	25,000	-	25,991	-	-	-
47009	Building & Structures	30,000	-	-	-	-	14,000
47009	Crooked Run	70,000					
47015	Sewer Plant Expansion	-	745,000	73,000	304,300	-	10,650
47504	Line Ext	-	-	-	-	-	37,000
47519	Dominion - Upgrades	-	4,138				
	Total Capital	\$ 325,000	\$ 903,339	\$ 233,077	\$ 304,300	\$ -	\$ 61,650
	Total - Department	\$ 2,243,010	\$ 2,512,915	\$ 1,823,054	\$ 1,802,835	\$ 1,531,384	\$ 1,474,346
	Annual Adopted Budget	\$ 2,243,010	\$ 1,978,206	\$ 1,872,059	\$ 1,677,358	\$ 1,631,283	\$ 1,492,512
	Amended Budget Amount		\$ 4,561,093	\$ 4,346,744	\$ 4,438,726	\$ 4,446,049	\$ 1,694,199
	FY14 Highlights:						
	47005 - Motor Vehicles	25,000	Replace #618				
	Crooked Run Expansion	70,000	Study to be split into two fiscal years				
	47009 Building & Structures	30,000	Roof Replacement [Crooked Run Pump Station]				
	43002 - Professional Services	50,000	Rt 522 Legal				

9601 - Water Plant							
Account	Name	FY14 Adopted	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual
41001	Salaries - Regular	\$ 425,230	\$ 403,838	\$ 351,853	\$ 368,026	\$ 410,178	\$ 345,225
41002	Salaries - Overtime	35,000	20,876	25,580	39,371	41,883	52,862
41003	Salaries - Parttime	23,000	20,676	18,301	19,304	21,499	11,943
42001	Fica	36,850	31,989	28,475	31,006	33,961	29,989
42002	VRS/Life Insurance	74,620	74,833	57,764	61,154	59,476	49,936
42005	Medical Insurance	90,530	79,184	67,607	65,254	76,450	51,986
42015	Reserve for employee compensation		19,693	-	-	-	-
	Total Personnel & Fringe Benefits	\$ 685,230	\$ 651,089	\$ 549,580	\$ 584,116	\$ 643,448	\$ 541,941
43002	Professional Serives	65,000	113,444	27,961	94,394	14,821	14,995
43002	Professional Sevices - Rt 522	50,000					
43004	Repairs & Maintenance	5,000	2,782	4,322	1,353	1,281	1,700
43005	Maint Service Contracts	105,000	82,489	79,982	71,909	72,632	64,731
43006	Printing & Binding	3,500	2,919	1,466	1,358	1,103	1,667
43007	Advertising	1,500	869	564	2,063	3,043	3,850
43023	Safety Program	6,000	2,864	4,653	1,362	3,756	4,748
43066	Eng/Design - Water Lines		21,754				
43077	Lab Testing	25,000	18,704	15,443	15,530	23,447	28,021
45101	Electrical Services	230,000	172,382	160,448	208,306	192,412	196,280
45102	Heating Services	6,000	2,898	2,817	2,584	7,220	3,898
45201	Postal Services	4,500	6,597	3,309	559	3,332	3,114
45203	Telecommunications	8,500	6,660	7,044	7,933	8,688	8,401
45401	Office Supplies	2,000	998	1,230	1,389	963	1,470
45402	Auto Maintenance	4,000	4,468	2,264	3,115	1,927	3,686
45405	Janitorial Supplies	2,000	1,378	1,689	1,774	1,917	2,085
45407	Repair & Maint Supplies	42,000	36,651	34,375	33,781	40,522	43,640
45408	POL	9,000	10,343	8,115	8,075	6,544	8,863
45410	Uniforms & Wearing Apparel	7,000	3,670	6,187	5,281	8,184	6,851
45411	Books & Subscriptions	1,000	638	511	-	-	-
45412	Furniture & Fixtures	2,000	959	1,968	1,727	-	4,103
45413	Other Operating Supplies	174,000	135,390	151,149	133,938	156,287	121,534
45420	Small Tools	1,000	561	533	320	463	542
45428	Community Relations	300	159	260	249	-	-
45504	Travel & Education	4,500	3,757	3,139	1,842	5,904	5,285
45515	Training / Licenses	6,000	6,481	5,913	5,441	1,341	4,485
45801	Dues & Memberships	4,500	70	70	733	2,233	2,218
	Total Operating Expenses	\$ 769,300	\$ 639,883	\$ 525,412	\$ 605,015	\$ 558,020	\$ 536,166
47001	Machinery & Equipment	-	-	-	3,428	-	7,676
47005	Motor Vehicles	-	-	25,991	-	-	-
47009	Building & Structures	250,000	-	-	-	-	-
47507	Water Plant Expansion - Bond 10,513,000 [FY07]	-	-	-	21,974	253,500	1,181,534
47519	Dominion - Upgrades	-	98,752	-	-	-	-
47903	Security	-	538	14,213	54,627	-	2,508
47949	McKay Spring Property	-	333	-	-	-	-
	Total Capital	\$ 250,000	\$ 99,623	\$ 40,204	\$ 80,029	\$ 253,500	\$ 1,191,719
	Total - Department	\$ 1,704,530	\$ 1,390,595	\$ 1,115,196	\$ 1,269,159	\$ 1,454,968	\$ 2,269,825
	Annual Adopted Budget	\$ 1,704,530	\$ 1,449,389	\$ 1,446,288	\$ 1,299,092	\$ 1,264,984	\$ 1,181,363
	Amended Budget Amount		\$ 2,260,232	\$ 1,498,329	\$ 1,468,275	\$ 2,979,950	\$ 4,148,647
	FY14 Highlights:						
	Capital requests:						
	Repair & Tank Painting [Fairground Rd Tank]		150,000	FY14 & FY15 expense			
	Reservoir Repair		100,000	FY14 & FY15 expense			

9617- Meter Reading Water							
Account	Name	FY14 Adopted	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual
41001	Salaries - Regular	\$ 58,575	\$ 43,804	\$ 50,065	\$ 101,096	\$ 96,102	\$ 103,654
41002	Salaries - Overtime	500	-	89	174	302	703
42001	Fica	4,520	3,233	3,687	7,396	6,979	7,554
42002	VR5/Life Insurance	10,315	8,627	8,563	17,273	14,002	15,348
42005	Medical Insurance	11,450	9,708	10,371	18,784	20,896	25,105
	Total Personnel & Fringe Benefits	\$ 85,360	\$ 65,372	\$ 72,776	\$ 144,722	\$ 138,280	\$ 152,365
43004	Repairs & Maintenance	50	-	-	-	-	-
43005	Maint Service Contracts	1,500	-	42	2,531	2,301	2,091
43023	Safety Program	200	262	271	587	443	740
45201	Postal Services	100	568	42	-	-	-
45203	Telecommunications	400	434	334	1,204	2,571	2,854
45401	Office Supplies	150	9	74	26	207	117
45402	Auto Maintenance	1,000	675	1,473	2,589	1,992	3,206
45407	Repairs & Maint Supplies	100	44	128	8	-	16
45408	POL	4,000	2,331	3,755	6,803	5,018	5,188
45410	Uniforms & Wearing Apparel	700	-	45	650	822	1,291
45420	Small Tools	500	282	576	2,445	3,518	4,465
45504	Travel & Educaiton	250	-	-	397	(5)	-
	Total Operating Expenses	\$ 8,950	\$ 4,605	\$ 6,739	\$ 17,238	\$ 16,865	\$ 19,969
47001	AMR - pilot	30,000					
47005	Motor Vehicles		-	18,430	-	-	-
	Total Capital	\$ 30,000	\$ -	\$ 18,430	\$ -	\$ -	\$ -
	Total - Department	\$ 124,310	\$ 69,977	\$ 97,944	\$ 161,961	\$ 155,146	\$ 172,334
	Annual Adopted Budget	\$ 124,310	\$ 93,460	\$ 111,250	\$ 174,340	\$ 182,067	\$ 179,788
	Amended Budget Amount		\$ 93,460	\$ 111,250	\$ 173,340	\$ 182,067	\$ 179,788
	FY14 Highlights:						
	47001 - AMR	30,000	Program will be reviewed in process town needs to use to move forward				
				process town needs to use to move forward			

9872 - Sewer Debt Service							
Account	Name	FY14 Adopted	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual
40001	Principal on Debt	\$ 298,660	\$ 502,674	\$ 282,498	\$ 284,545	\$ 282,498	\$ 280,515
40005	Interest on Debt	166,690	46,939	34,647	131,241	65,401	49,314
Total - Department		\$ 465,350	\$ 549,613	\$ 317,145	\$ 415,785	\$ 347,899	\$ 329,829
9899 - Sewer Transfers/Contingencies							
Account	Name	FY14 Adopted	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual
49004	Transfer to General Fund	\$ 735,200	\$ 735,200	\$ 489,950	\$ 489,950	\$ 489,950	\$ 389,950
49999	Reserve for Contingencies	-	-	-	-	-	-
Total - Department		\$ 735,200	\$ 735,200	\$ 489,950	\$ 489,950	\$ 489,950	\$ 389,950
9672 - Water Debt Service							
Account	Name	FY14 Adopted	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual
40001	Principal on Debt	\$ 685,000	\$ 653,746	\$ 591,921	\$ 663,078	\$ 637,609	\$ 626,071
40005	Interest on Debt	433,905	319,225	597,705	445,789	464,335	504,486
Total - Department		\$ 1,118,905	\$ 972,971	\$ 1,189,626	\$ 1,108,867	\$ 1,101,944	\$ 1,130,556
9699 - Water Transfers/Contingencies							
Account	Name	FY14 Adopted	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual
49004	Transfer to General Fund	\$ 623,000	\$ 623,000	\$ 421,000	\$ 396,772	\$ 396,772	\$ 389,950
49999	Reserve for Contingencies	-	-	-	-	-	0
Total - Department		\$ 623,000	\$ 623,000	\$ 421,000	\$ 396,772	\$ 396,772	\$ 389,950

4203 - Solid Waste Management							
Account	Name	FY14 Adopted	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual
41001	Salaries - Regular	\$ 449,375	\$ 415,638	\$ 399,706	\$ 384,975	\$ 397,325	\$ 385,493
41002	Salaries - Overtime	7,500	4,399	5,131	5,951	18,592	11,921
41003	Salaries - Parttime	47,000	48,003	45,253	44,116	49,830	64,973
42001	Fica	38,545	33,990	32,662	31,225	33,838	32,164
42002	VRS/Life Insurance	79,130	81,851	67,648	63,287	58,285	56,917
42005	Medical Insurance	106,090	83,369	77,683	83,438	95,384	86,038
42015	Reserve for Employee compensation	-	16,524	-	-	-	-
	Total Personnel & Fringe Benefits	\$ 727,640	\$ 683,774	\$ 628,083	\$ 612,993	\$ 653,255	\$ 637,506
43002	Professional Services	2,500	2,022	18,082	55,579	60,401	32,516
43006	Printing & Binding	150	-	128	-	350	412
43007	Advertising	2,000	5,290	-	445	1,954	3,676
43009	Warren County Tipping Fees	22,000	18,811	35,023	23,449	-	-
43010	Clean-up Services	-	-	-	414	150	220
43023	Safety Program	1,500	1,629	1,775	2,047	2,202	3,605
45101	Electrical Services	1,000	1,298	392	831	807	532
45201	Postal Services	50	2	25	13	40	17
45203	Telecommunications	1,200	702	880	1,294	1,240	1,645
45401	Office Supplies	250	92	280	74	267	72
45402	Auto Maintenance	45,000	38,879	72,727	52,825	55,368	43,544
45403	Tub Grinder - Maint	5,000	1,240	-	882	-	-
45407	Repair & Maint Supplies	6,000	5,306	3,986	2,902	7,455	2,083
45408	POL	70,000	78,216	78,358	65,563	51,672	54,682
45410	Uniforms & Wearing Apparel	4,000	1,629	666	2,148	5,894	5,649
45413	Other Operating Supplies	5,000	3,182	3,068	5,412	3,678	3,954
45414	Materials for Re-Sale	10,000	-	8,200	-	-	-
45420	Small Tools	500	-	57	554	148	68
45504	Travel & Education	1,000	40	100	688	615	1,414
45801	Dues & Memberships	-	-	-	-	-	-
	Total Operating Expenses	\$ 177,150	\$ 158,336	\$ 223,748	\$ 215,119	\$ 192,240	\$ 154,089
47001	Machinery & Equipment	8,000	-	15,032	13,830	14,753	20,652
47005	Motor Vehicles	40,000	58,774	22,161	-	-	36,262
47009	Building & Structure	-	-	-	-	-	-
	Total Capital	\$ 48,000	\$ 58,774	\$ 37,193	\$ 13,830	\$ 14,753	\$ 56,914
4299-9001	Transfer to General Fund	\$ 30,510	19,260	\$ 122,000	\$ 102,000	\$ 102,000	82,000
4299-9999	Contingencies	-	-	-	-	-	-
	Total - Department	\$ 983,300	\$ 920,144	\$ 1,011,024	\$ 943,941	\$ 962,248	\$ 930,509
	Annual Adopted Budget	\$ 983,300	\$ 1,042,221	\$ 1,034,146	\$ 1,021,303	\$ 1,010,100	\$ 1,011,100
	Amended Budget Amount		1,067,642	\$ 1,042,768	\$ 1,021,303	\$ 1,052,699	\$ 1,016,838

4102 - Hwy, Bridges & Sidewalks							
Acct #	Name	FY14 Adopted	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual
41001	Salaries - Regular	\$ 65,840	\$ 48,988	\$ 42,008	\$ 70,114	\$ 75,218	\$ 66,424
41002	Salaries - Overtime	500	516	260	344	1,647	426
41002	Salaries - Parttime		-	-	-	92	-
42001	Fica	5,110	3,564	3,066	5,036	5,463	4,809
42002	VRS/Life Insurance	11,590	9,815	7,244	12,318	11,294	9,993
42005	Medical Insurance	12,500	9,421	7,094	13,724	15,473	12,778
42015	Reserve for Employee Compensation		15,232	-	-	-	-
	Total Personnel & Fringe Benefits	\$ 95,540	\$ 87,535	\$ 59,672	\$ 101,536	\$ 109,186	\$ 94,429
43005	Maint Service Contract	500	860	505	-	-	-
43007	Advertising	250	64	128	963	193	1,396
43016	Asphalt - Paving Projects	5,000	-	1,126	15,433	30,819	5,870
43023	Safety Program	1,750	1,204	894	631	701	989
45101	Electrical Services	30,000	27,563	23,454	28,803	29,279	29,894
45203	Telecommunications	500	516	405	599	1,058	600
45401	Office Supplies	500	349	465	286	171	139
45402	Auto Maintenance	55,000	34,603	32,041	37,673	73,628	36,725
45407	Repair & Maint Supplies	55,000	19,445	11,249	68,651	45,835	49,897
45408	POL	12,500	9,881	9,538	9,078	7,948	7,900
45410	Uniforms & Wearing Apparel	2,500	2,310	816	727	1,258	2,277
45413	Other Operating Supplies	8,000	5,657	4,454	7,068	7,411	7,985
45420	Small Tools	3,000	1,822	3,032	2,474	1,693	1,497
45470	Maintain Alley Ways	30,000	655	9,016	-	-	18,230
45471	Storm Drainage Maintenance	10,000	6,662	8,056	5,902	4,434	-
45473	Line Painting	-	4,244	-	-	-	-
45504	Travel & Education	3,500	2,070	2,134	2,675	2,212	3,037
47003	Communication Equipment	-	-	-	-	-	-
47907	Replace Curb & Gutter	10,000	1,643	4,905	2,768	3,973	5,632
4101	Division [combined with 4102 FY13]			4,139	5,906	7,423	6,302
	Total Operating Expenses	\$ 228,000	\$ 119,548	\$ 116,358	\$ 189,636	\$ 218,036	\$ 178,371
47001	Machinery & Equipment	-	7,560	-	31,100	10,374	-
47005	Motor Vehicles	-	5,888	21,642	-	-	-
47009	Building & Structures	-	-	-	-	-	-
47902	Local Contribution - Urban	-	810	39,546	49,873	10,419	2,502
47909	New Sidewalk Construction	5,000	114,897	13,222	10,950	15,320	16,027
49004	Transfer - General Fund		-	125,000	-	-	-
	Total Capital	\$ 5,000	\$ 129,156	\$ 199,410	\$ 91,923	\$ 36,113	\$ 18,529
	Total - Department	\$ 328,540	\$ 336,239	\$ 375,440	\$ 383,095	\$ 363,335	\$ 291,329
	Annual Adopted Budget	\$ 328,540	\$ 390,846	\$ 558,590	\$ 375,362	\$ 392,122	\$ 410,858
	Amended Budget Amount		\$ 504,714	\$ 565,640	\$ 494,462	\$ 410,858	\$ 421,058
	FY14 Highlights:						
	45470 - Alley Way Maint		E5th to E4th St				
			Zuckermans' Rd	move to 4500 VDOT funding			
			Stonewall Jackson Rest				
			W8th to W7th				
			G&M				

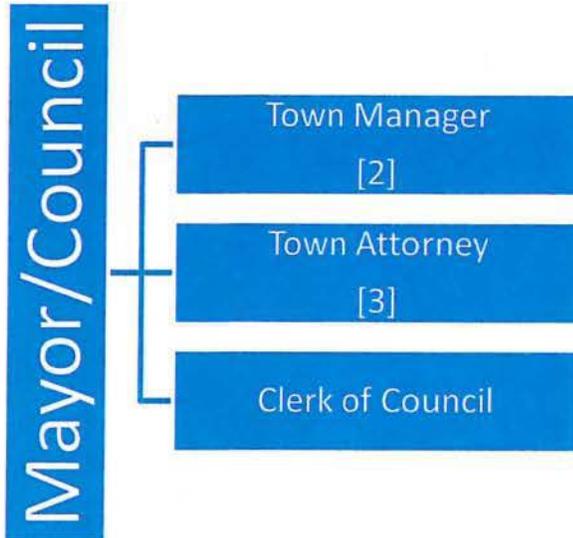
4500 - Highway Maint							
Account	Name	FY14 Adopted	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual
41001	Salaries - Regular	440,750	\$ 416,804	\$ 363,706	\$ 506,644	\$ 519,632	\$ 490,824
41002	Salaries - Overtime	15,000	23,056	6,814	13,085	42,182	4,983
41003	Salaries - Parttime	-	-	-	-	425	-
42001	Fica	35,245	31,090	26,480	36,307	37,660	35,394
42002	VRS/Life Insurance	77,610	82,459	62,888	88,536	77,722	73,704
42005	Medical Insurance	87,245	87,827	66,943	111,875	115,546	97,881
	Total Personnel & Fringe Benefits	\$ 655,850	\$ 641,236	\$ 526,831	\$ 756,447	\$ 793,167	\$ 702,787
43002	Professional Services	-	-	-	-	41,783	1,973
43005	Maint Service Contract	500	440	-	-	-	-
43006	Printing & Binding	250	37	-	-	-	32
43007	Advertising	500	64	-	-	-	211
43016	Asphalt - Paving Projects	-	282,574	304,672	296,873	422,026	782,185
43023	Safety Program	2,500	1,387	1,206	770	2,276	1,963
43028	Surveying	3,000	1,500	950	-	22	400
43046	Curb & Gutter - concrete	-	34,256	-	-	-	196,970
45201	Postal Service	250	10	24	5	6	20
45203	Telecommunications	750	389	209	700	863	515
45401	Office Supplies	250	139	154	31	138	75
45407	Repair & Maint Supplies	190,000	172,058	136,378	187,161	222,681	171,770
45408	POL	65,000	48,545	39,430	35,709	38,383	31,606
45410	Uniforms & Wearing Apparel	7,500	1,153	563	258	3,495	3,734
45413	Other Operating Supplies	20,000	10,849	12,545	3,244	13,256	14,030
45418	Engineering Materials	2,500	-	-	-	-	-
45420	Small Tools	1,000	874	667	528	841	377
45471	Storm Drainage Maintenance	15,000	12,590	2,196	7,975	1,178	25,375
45472	Bridge Inspections	10,000	4,000	8,800	4,597	8,400	3,500
45473	Line Painting	25,000	817	19,610	20,329	8,218	29,367
45477	Curb & Gutter Reconstruction	50,000	39,788	166,992	5,837	167,675	273,948
45478	Snow Removal	75,000	73,347	22,744	-	-	-
45504	Travel & Education	3,750	4,453	2,246	5,433	2,213	2,074
45801	Dues & Memberships	50	-	-	-	-	-
47003	Communication Equipment	-	-	-	-	-	-
	Total Operating Expenses	\$ 472,800	\$ 689,269	\$ 719,388	\$ 569,451	\$ 933,454	\$ 1,540,125
47005	Motor Vehicles	-	-	-	-	-	163,495
47926	Bridge Repair	50,000	-	-	126,317	-	-
47927	Street Reconstruction	350,000	28,567	153,720	63,473	78,675	384,128
	Concrete Reconstruction	100,000	-	-	-	-	-
	Total Capital	\$ 500,000	\$ 28,567	\$ 153,720	\$ 189,790	\$ 78,675	\$ 547,623
4999	Contingencies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total - Department	\$ 1,628,650	\$ 1,359,072	\$ 1,399,939	\$ 1,515,687	\$ 1,805,296	\$ 2,790,534
	Annual Adopted Budget	\$ 1,628,650	\$ 1,679,001	\$ 1,649,855	\$ 1,904,364	\$ 1,827,950	\$ 2,180,274
	Amended Budget Amount		\$ 1,914,958	\$ 1,899,978	\$ 1,828,595	\$ 2,489,661	\$ 3,431,620
	FY14 Highlights:						
	47927 - Paving moved from 3016			McLendon Dr from Criser to Park View Ave			
				W10th from Shen to W 11th			
				Dixie Ave from W 13th To W 14th St			
				State Ave from W 13th to W 14th			
				Woodside Ave from W 15th to W 12th			
				Fairview From N Royal to N Royal			
				Summit Ave from Fairview to dead end			
				Jefferson Ave from Hillcrest to W 16th St			
				E 15th from Edgemont to Belmont Ave			
	43036 - concrete moved to capital						

4107 - Construction/Inspections							
Account	Name	FY14 Adopted	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual	FY09 Actual
41001	Salaries - Regular	\$ 29,935	\$ 34,196	\$ 43,547	\$ 66,763	\$ 61,088	\$ 70,110
41002	Salaries - Overtime	6,000	2,163	5,118	7,645	5,755	2,654
42001	Fica	2,750	2,722	4,970	4,065	4,961	5,280
42002	VRS/Life Insurance	4,370	6,766	6,999	8,330	8,963	8,684
42005	Medical Insurance	5,300	3,889	4,020	7,876	9,803	10,944
	Total Personnel & Fringe Benefits	\$ 48,355	\$ 49,737	\$ 64,653	\$ 94,678	\$ 90,570	\$ 97,671
43002	Professional Services	-	-	-	284	-	-
43005	Maint Service Contract	1,500	35	830	1,126	1,219	1,467
43006	Printing & Binding	500	167	-	392	-	54
43007	Advertising	500	-	-	230	83	-
43023	Safety Program	3,000	937	159	1,374	357	321
43028	Surveying	3,000	1,100	1,300	-	2,700	4,796
45201	Postal Services	50	10	6	32	50	36
45203	Telecommunications	2,000	2,212	2,068	3,005	3,953	3,501
45401	Office Supplies	500	1,244	988	1,464	1,023	652
45402	Auto Maintenance	3,000	2,193	503	2,315	1,146	5,481
45405	Janitorial Supplies	500	388	304	79	87	133
45407	Repair & Maint Supplies	250	71	6	-	216	-
45408	POL	3,000	2,838	2,744	3,060	2,367	1,591
45410	Uniforms & Wearing Apparel	1,500	754	1,109	1,347	1,585	1,727
45411	Books & Subscriptions	400	156	50	465	37	463
45412	Furniture & Fixtures	400	352	-	379	20	-
45413	Other Operating Supplies	5,000	2,497	2,902	3,743	2,728	5,738
45418	Engineering Material	-	-	-	-	-	173
45420	Small Tools	1,000	597	1,973	737	238	1,625
45428	Community Relations	1,250	460	1,222	230	655	1,010
45504	Travel & Education	5,000	1,030	4,003	4,781	3,926	4,389
45515	Training / Licenses	1,500	118	-	80	-	80
45801	Dues & Memberships	2,000	1,393	1,090	350	220	717
	Total Operating Expenses	\$ 35,850	\$ 18,551	\$ 21,257	\$ 25,471	\$ 22,608	\$ 33,953
47005	Motor Vehicles		5,888	24,939	-	-	-
	Total Capital	\$ -	\$ 5,888	\$ 24,939	\$ -	\$ -	\$ -
	Total - Department	\$ 84,205	\$ 74,176	\$ 110,849	\$ 120,149	\$ 113,178	\$ 131,624
	Annual Adopted Budget	\$ 84,205	\$ 97,750	\$ 192,318	\$ 140,837	\$ 146,543	\$ 158,520
	Amended Budget Amount		\$ 97,750	\$ 192,318	\$ 142,237	\$ 146,543	\$ 158,520

Personnel
and
Misc Information

Adopted
FY2013-2014

Adopted FY2013-2014

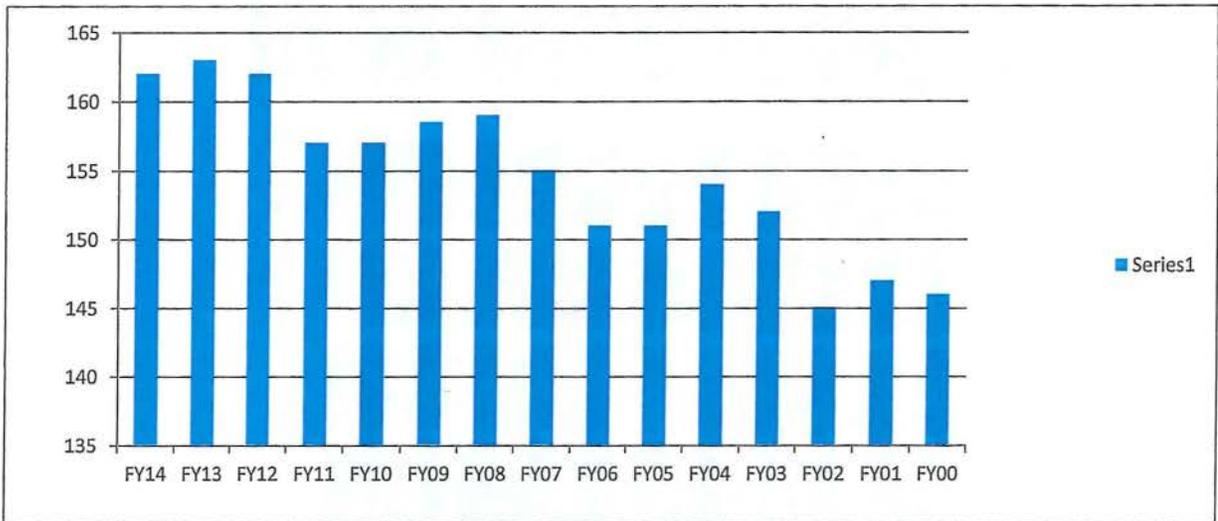


Town Manager

- Energy Resources [15]
- Enviromental Services [74]
- Information Techonology [2]
- Human Resources [1]
- Risk Management [1]
- Police [49]
- Planning & Zoning [4]
- Tourism [1]
- Finance [11]

Total Full Time Employees

FY14	162
FY13	163
FY12	162
FY11	157
FY10	157
FY09	158.5
FY08	159
FY07	155
FY06	151
FY05	151
FY04	154
FY03	152
FY02	145
FY01	147
FY00	146



Town of Front Royal
Proposed Pay Grade/Step
For Fiscal Yr Ending
June 30, 2014

STEP	GRADE	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	STEP	
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	GRADE	
1	Annual	15496.00	15870.40	16265.60	16702.40	17118.40	17534.40	17971.20	18428.80	18907.20	19385.60	19864.00	20363.20	20883.20	21403.20	21923.20	22464.00	23046.40	23608.00	24190.40	24793.60	25417.60	1
	Month	1291.33	1322.53	1355.47	1391.87	1426.53	1461.20	1497.60	1535.73	1575.60	1615.47	1655.33	1696.93	1740.27	1783.60	1826.93	1872.00	1920.53	1967.33	2015.87	2066.13	2118.13	2170.13
	Week	296.00	305.20	312.80	321.20	329.20	337.20	345.60	354.40	363.60	372.80	382.00	391.60	401.60	411.60	421.60	432.00	443.20	454.00	465.20	476.80	488.80	500.80
	Per Hour	7.45	7.63	7.82	8.03	8.23	8.43	8.64	8.86	9.09	9.32	9.55	9.79	10.04	10.29	10.54	10.80	11.08	11.35	11.63	11.92	12.23	12.52
2	Annual	16265.60	16702.40	17118.40	17534.40	17971.20	18428.80	18907.20	19385.60	19864.00	20363.20	20883.20	21403.20	21923.20	22464.00	23046.40	23608.00	24190.40	24793.60	25417.60	26041.60	26686.40	27393.60
	Month	1355.47	1391.87	1426.53	1461.20	1497.60	1535.73	1575.60	1615.47	1655.33	1696.93	1740.27	1783.60	1826.93	1872.00	1920.53	1967.33	2015.87	2066.13	2118.13	2170.13	2223.87	2282.80
	Week	312.80	321.20	329.20	337.20	345.60	354.40	363.60	372.80	382.00	391.60	401.60	411.60	421.60	432.00	443.20	454.00	465.20	476.80	488.80	500.80	513.20	526.80
	Per Hour	7.82	8.03	8.23	8.43	8.64	8.86	9.09	9.32	9.55	9.79	10.04	10.29	10.54	10.80	11.08	11.35	11.63	11.92	12.22	12.52	12.83	13.17
3	Annual	17118.40	17534.40	17971.20	18428.80	18907.20	19385.60	19864.00	20363.20	20883.20	21403.20	21923.20	22464.00	23046.40	23608.00	24190.40	24793.60	25417.60	26041.60	26686.40	27393.60	28059.20	28745.60
	Month	1426.53	1461.20	1497.60	1535.73	1575.60	1615.47	1655.33	1696.93	1740.27	1783.60	1826.93	1872.00	1920.53	1967.33	2015.87	2066.13	2118.13	2170.13	2223.87	2282.80	2338.27	2395.47
	Week	329.20	337.20	345.60	354.40	363.60	372.80	382.00	391.60	401.60	411.60	421.60	432.00	443.20	454.00	465.20	476.80	488.80	500.80	513.20	526.80	539.60	552.80
	Per Hour	8.23	8.43	8.64	8.86	9.09	9.32	9.55	9.79	10.04	10.29	10.54	10.80	11.08	11.35	11.63	11.92	12.22	12.52	12.83	13.17	13.49	13.82
4	Annual	17971.20	18428.80	18907.20	19385.60	19864.00	20363.20	20883.20	21403.20	21923.20	22464.00	23046.40	23608.00	24190.40	24793.60	25417.60	26041.60	26686.40	27393.60	28059.20	28745.60	29452.80	30222.40
	Month	1497.60	1535.73	1575.60	1615.47	1655.33	1696.93	1740.27	1783.60	1826.93	1872.00	1920.53	1967.33	2015.87	2066.13	2118.13	2170.13	2223.87	2282.80	2338.27	2395.47	2454.40	2518.53
	Week	345.60	354.40	363.60	372.80	382.00	391.60	401.60	411.60	421.60	432.00	443.20	454.00	465.20	476.80	488.80	500.80	513.20	526.80	539.60	552.80	566.40	581.20
	Per Hour	8.64	8.86	9.09	9.32	9.55	9.79	10.04	10.29	10.54	10.80	11.08	11.35	11.63	11.92	12.22	12.52	12.83	13.17	13.49	13.82	14.16	14.53
5	Annual	18907.20	19385.60	19864.00	20363.20	20883.20	21403.20	21923.20	22464.00	23046.40	23608.00	24190.40	24793.60	25417.60	26041.60	26686.40	27393.60	28059.20	28745.60	29452.80	30222.40	30971.20	31761.60
	Month	1575.60	1615.47	1655.33	1696.93	1740.27	1783.60	1826.93	1872.00	1920.53	1967.33	2015.87	2066.13	2118.13	2170.13	2223.87	2282.80	2338.27	2395.47	2454.40	2518.53	2580.93	2646.80
	Week	363.60	372.80	382.00	391.60	401.60	411.60	421.60	432.00	443.20	454.00	465.20	476.80	488.80	500.80	513.20	526.80	539.60	552.80	566.40	581.20	595.60	610.80
	Per Hour	9.09	9.32	9.55	9.79	10.04	10.29	10.54	10.80	11.08	11.35	11.63	11.92	12.22	12.52	12.83	13.17	13.49	13.82	14.16	14.53	14.89	15.27
6	Annual	19864.00	20363.20	20883.20	21403.20	21923.20	22464.00	23046.40	23608.00	24190.40	24793.60	25417.60	26041.60	26686.40	27393.60	28059.20	28745.60	29452.80	30222.40	30971.20	31761.60	32531.20	33342.40
	Month	1655.33	1696.93	1740.27	1783.60	1826.93	1872.00	1920.53	1967.33	2015.87	2066.13	2118.13	2170.13	2223.87	2282.80	2338.27	2395.47	2454.40	2518.53	2580.93	2646.80	2710.93	2778.53
	Week	382.00	391.60	401.60	411.60	421.60	432.00	443.20	454.00	465.20	476.80	488.80	500.80	513.20	526.80	539.60	552.80	566.40	581.20	595.60	610.80	625.60	641.20
	Per Hour	9.55	9.79	10.04	10.29	10.54	10.80	11.08	11.35	11.63	11.92	12.22	12.52	12.83	13.17	13.49	13.82	14.16	14.53	14.89	15.27	15.64	16.03
7	Annual	20883.20	21403.20	21923.20	22464.00	23046.40	23608.00	24190.40	24793.60	25417.60	26041.60	26686.40	27393.60	28059.20	28745.60	29452.80	30222.40	30971.20	31761.60	32531.20	33342.40	34174.40	35027.20
	Month	1740.27	1783.60	1826.93	1872.00	1920.53	1967.33	2015.87	2066.13	2118.13	2170.13	2223.87	2282.80	2338.27	2395.47	2454.40	2518.53	2580.93	2646.80	2710.93	2778.53	2847.87	2918.93
	Week	401.60	411.60	421.60	432.00	443.20	454.00	465.20	476.80	488.80	500.80	513.20	526.80	539.60	552.80	566.40	581.20	595.60	610.80	625.60	641.20	657.20	673.60
	Per Hour	10.04	10.29	10.54	10.80	11.08	11.35	11.63	11.92	12.22	12.52	12.83	13.17	13.49	13.82	14.16	14.53	14.89	15.27	15.64	16.03	16.43	16.84
8	Annual	21923.20	22464.00	23046.40	23608.00	24190.40	24793.60	25417.60	26041.60	26686.40	27393.60	28059.20	28745.60	29452.80	30222.40	30971.20	31761.60	32531.20	33342.40	34174.40	35027.20	35880.00	36795.20
	Month	1826.93	1872.00	1920.53	1967.33	2015.87	2066.13	2118.13	2170.13	2223.87	2282.80	2338.27	2395.47	2454.40	2518.53	2580.93	2646.80	2710.93	2778.53	2847.87	2918.93	2990.00	3066.27
	Week	421.60	432.00	443.20	454.00	465.20	476.80	488.80	500.80	513.20	526.80	539.60	552.80	566.40	581.20	595.60	610.80	625.60	641.20	657.20	673.60	690.00	707.60
	Per Hour	10.54	10.80	11.08	11.35	11.63	11.92	12.22	12.52	12.83	13.17	13.49	13.82	14.16	14.53	14.89	15.27	15.64	16.03	16.43	16.84	17.25	17.69
9	Annual	23046.40	23608.00	24190.40	24793.60	25417.60	26041.60	26686.40	27393.60	28059.20	28745.60	29452.80	30222.40	30971.20	31761.60	32531.20	33342.40	34174.40	35027.20	35880.00	36795.20	37710.40	38646.40
	Month	1920.53	1967.33	2015.87	2066.13	2118.13	2170.13	2223.87	2282.80	2338.27	2395.47	2454.40	2518.53	2580.93	2646.80	2710.93	2778.53	2847.87	2918.93	2990.00	3066.27	3142.53	3220.53
	Week	443.20	454.00	465.20	476.80	488.80	500.80	513.20	526.80	539.60	552.80	566.40	581.20	595.60	610.80	625.60	641.20	657.20	673.60	690.00	707.60	725.20	743.20
	Per Hour	11.08	11.35	11.63	11.92	12.22	12.52	12.83	13.17	13.49	13.82	14.16	14.53	14.89	15.27	15.64	16.03	16.43	16.84	17.25	17.69	18.13	18.58
10	Annual	24190.40	24793.60	25417.60	26041.60	26686.40	27393.60	28059.20	28745.60	29452.80	30222.40	30971.20	31761.60	32531.20	33342.40	34174.40	35027.20	35880.00	36795.20	37710.40	38646.40	39603.20	40601.60
	Month	2015.87	2066.13	2118.13	2170.13	2223.87	2282.80	2338.27	2395.47	2454.40	2518.53	2580.93	2646.80	2710.93	2778.53	2847.87	2918.93	2990.00	3066.27	3142.53	3220.53	3300.27	3383.47
	Week	465.20	476.80	488.80	500.80	513.20	526.80	539.60	552.80	566.40	581.20	595.60	610.80	625.60	641.20	657.20	673.60	690.00	707.60	725.20	743.20	761.60	780.80
	Per Hour	11.63	11.92	12.22	12.52	12.83	13.17	13.49	13.82	14.16	14.53	14.89	15.27	15.64	16.03	16.43	16.84	17.25	17.69	18.13	18.58	19.04	19.52
11	Annual	25417.60	26041.60	26686.40	27393.60	28059.20	28745.60	29452.80	30222.40	30971.20	31761.60	32531.20	33342.40	34174.40	35027.20	35880.00	36795.20	37710.40	38646.40	39603.20	40601.60	41600.00	

Town of Front Royal
Proposed Pay Grade/Step
For Fiscal Yr Ending
June 30, 2014

13	Annual	28059.20	28745.60	29452.80	30222.40	30971.20	31761.60	32531.20	33342.40	34174.40	35027.20	35880.00	36795.20	37710.40	38646.40	39603.20	40601.60	41600.00	42660.80	43721.60	44824.00	13
	Month	2338.27	2395.47	2454.40	2518.53	2580.93	2646.80	2710.93	2778.53	2847.87	2918.93	2990.00	3066.27	3142.53	3220.53	3300.27	3383.47	3466.67	3555.07	3643.47	3735.33	
	Week	539.60	552.80	566.40	581.20	595.60	610.80	625.60	641.20	657.20	673.60	690.00	707.60	725.20	743.20	761.60	780.80	800.00	820.40	840.80	862.00	
	Per Hour	13.49	13.82	14.16	14.53	14.89	15.27	15.64	16.03	16.43	16.84	17.25	17.69	18.13	18.58	19.04	19.52	20.00	20.51	21.02	21.55	
14	Annual	29452.80	30222.40	30971.20	31761.60	32531.20	33342.40	34174.40	35027.20	35880.00	36795.20	37710.40	38646.40	39603.20	40601.60	41600.00	42660.80	43721.60	44824.00	45926.40	47091.20	14
	Month	2454.40	2518.53	2580.93	2646.80	2710.93	2778.53	2847.87	2918.93	2990.00	3066.27	3142.53	3220.53	3300.27	3383.47	3466.67	3555.07	3643.47	3735.33	3827.20	3924.27	
	Week	566.40	581.20	595.60	610.80	625.60	641.20	657.20	673.60	690.00	707.60	725.20	743.20	761.60	780.80	800.00	820.40	840.80	862.00	883.20	905.60	
	Per Hour	14.16	14.53	14.89	15.27	15.64	16.03	16.43	16.84	17.25	17.69	18.13	18.58	19.04	19.52	20.00	20.51	21.02	21.55	22.08	22.64	
15	Annual	30971.20	31761.60	32531.20	33342.40	34174.40	35027.20	35880.00	36795.20	37710.40	38646.40	39603.20	40601.60	41600.00	42660.80	43721.60	44824.00	45926.40	47091.20	48256.00	49462.40	15
	Month	2580.93	2646.80	2710.93	2778.53	2847.87	2918.93	2990.00	3066.27	3142.53	3220.53	3300.27	3383.47	3466.67	3555.07	3643.47	3735.33	3827.20	3924.27	4021.33	4121.87	
	Week	595.60	610.80	625.60	641.20	657.20	673.60	690.00	707.60	725.20	743.20	761.60	780.80	800.00	820.40	840.80	862.00	883.20	905.60	928.00	950.60	
	Per Hour	14.89	15.27	15.64	16.03	16.43	16.84	17.25	17.69	18.13	18.58	19.04	19.52	20.00	20.51	21.02	21.55	22.08	22.64	23.20	23.78	
16	Annual	32531.20	33342.40	34174.40	35027.20	35880.00	36795.20	37710.40	38646.40	39603.20	40601.60	41600.00	42660.80	43721.60	44824.00	45926.40	47091.20	48256.00	49462.40	50710.40	51979.20	16
	Month	2710.93	2778.53	2847.87	2918.93	2990.00	3066.27	3142.53	3220.53	3300.27	3383.47	3466.67	3555.07	3643.47	3735.33	3827.20	3924.27	4021.33	4121.87	4225.87	4331.60	
	Week	625.60	641.20	657.20	673.60	690.00	707.60	725.20	743.20	761.60	780.80	800.00	820.40	840.80	862.00	883.20	905.60	928.00	951.20	975.20	999.60	
	Per Hour	15.64	16.03	16.43	16.84	17.25	17.69	18.13	18.58	19.04	19.52	20.00	20.51	21.02	21.55	22.08	22.64	23.20	23.78	24.38	24.99	
17	Annual	34174.40	35027.20	35880.00	36795.20	37710.40	38646.40	39603.20	40601.60	41600.00	42660.80	43721.60	44824.00	45926.40	47091.20	48256.00	49462.40	51247.04	51979.20	53248.00	54600.00	17
	Month	2847.87	2918.93	2990.00	3066.27	3142.53	3220.53	3300.27	3383.47	3466.67	3555.07	3643.47	3735.33	3827.20	3924.27	4021.33	4121.87	4270.59	4331.60	4437.33	4550.00	
	Week	657.20	673.60	690.00	707.60	725.20	743.20	761.60	780.80	800.00	820.40	840.80	862.00	883.20	905.60	928.00	951.20	985.52	999.60	1024.00	1050.00	
	Per Hour	16.43	16.84	17.25	17.69	18.13	18.58	19.04	19.52	20.00	20.51	21.02	21.55	22.08	22.64	23.20	23.78	24.64	24.99	25.60	26.25	
18	Annual	35880.00	36795.20	37710.40	38646.40	39603.20	40601.60	41600.00	42660.80	43721.60	44824.00	45926.40	47091.20	48256.00	49462.40	50710.40	51979.20	53248.00	54600.00	55952.00	57345.60	18
	Month	2990.00	3066.27	3142.53	3220.53	3300.27	3383.47	3466.67	3555.07	3643.47	3735.33	3827.20	3924.27	4021.33	4121.87	4225.87	4316.00	4437.33	4550.00	4662.67	4778.80	
	Week	690.00	707.60	725.20	743.20	761.60	780.80	800.00	820.40	840.80	862.00	883.20	905.60	928.00	951.20	975.20	996.00	1024.00	1050.00	1076.00	1102.80	
	Per Hour	17.25	17.69	18.13	18.58	19.04	19.52	20.00	20.51	21.02	21.55	22.08	22.64	23.20	23.78	24.38	24.90	25.60	26.25	26.90	27.57	
19	Annual	37710.40	38646.40	39603.20	40601.60	41600.00	42660.80	43721.60	44824.00	45926.40	47091.20	48256.00	49462.40	50710.40	51979.20	53248.00	54600.00	55952.00	57345.60	58801.60	60257.60	19
	Month	3142.53	3220.53	3300.27	3383.47	3466.67	3555.07	3643.47	3735.33	3827.20	3924.27	4021.33	4121.87	4225.87	4331.60	4437.33	4550.00	4662.67	4778.80	4900.13	5021.47	
	Week	725.20	743.20	761.60	780.80	800.00	820.40	840.80	862.00	883.20	905.60	928.00	951.20	975.20	999.60	1024.00	1050.00	1076.00	1102.80	1130.80	1158.80	
	Per Hour	18.13	18.58	19.04	19.52	20.00	20.51	21.02	21.55	22.08	22.64	23.20	23.78	24.38	24.99	25.60	26.25	26.90	27.57	28.27	28.97	
20	Annual	39603.20	40601.60	41600.00	42660.80	43721.60	44824.00	45926.40	47091.20	48256.00	49462.40	50710.40	51979.20	53248.00	54600.00	55952.00	57345.60	58801.60	60257.60	61755.20	63315.20	20
	Month	3300.27	3383.47	3466.67	3555.07	3643.47	3735.33	3827.20	3924.27	4021.33	4121.87	4225.87	4331.60	4437.33	4550.00	4662.67	4778.80	4900.13	5021.47	5146.27	5276.27	
	Week	761.60	780.80	800.00	820.40	840.80	862.00	883.20	905.60	928.00	951.20	975.20	999.60	1024.00	1050.00	1076.00	1102.80	1130.80	1158.80	1187.80	1217.60	
	Per Hour	19.04	19.52	20.00	20.51	21.02	21.55	22.08	22.64	23.20	23.78	24.38	24.99	25.60	26.25	26.90	27.57	28.27	28.97	29.69	30.44	
21	Annual	41600.00	42660.80	43721.60	44824.00	47424.00	47091.20	48256.00	49462.40	50710.40	51979.20	53248.00	54600.00	55952.00	57345.60	58801.60	60257.60	61776.00	63315.20	64896.00	66497.60	21
	Month	3466.67	3555.07	3643.47	3735.33	3952.00	3924.27	4021.33	4121.87	4225.87	4331.60	4437.33	4550.00	4662.67	4778.80	4900.13	5021.47	5148.00	5276.27	5408.00	5541.47	
	Week	800.00	820.40	840.80	862.00	912.00	905.60	928.00	951.20	975.20	999.60	1024.00	1050.00	1076.00	1102.80	1130.80	1158.80	1188.00	1217.60	1248.00	1278.80	
	Per Hour	20.00	20.51	21.02	21.55	22.80	22.64	23.20	23.78	24.38	24.99	25.60	26.25	26.90	27.57	28.27	28.97	29.70	30.44	31.20	31.97	
22	Annual	43721.60	44824.00	45926.40	47091.20	48256.00	49462.40	50710.40	51979.20	53248.00	54600.00	55952.00	57345.60	58801.60	60257.60	61776.00	63315.20	64896.00	66497.60	68161.60	69867.20	22
	Month	3643.47	3735.33	3827.20	3924.27	4021.33	4121.87	4225.87	4331.60	4437.33	4550.00	4662.67	4778.80	4900.13	5021.47	5148.00	5276.27	5408.00	5541.47	5680.13	5822.27	
	Week	840.80	862.00	883.20	905.60	928.00	951.20	975.20	999.60	1024.00	1050.00	1076.00	1102.80	1130.80	1158.80	1188.00	1217.60	1248.00	1278.80	1310.80	1343.60	
	Per Hour	21.02	21.55	22.08	22.64	23.20	23.78	24.38	24.99	25.60	26.25	26.90	27.57	28.27	28.97	29.70	30.44	31.20	31.97	32.77	33.59	
23	Annual	45926.40	47091.20	48256.00	49462.40	50710.40	51979.20	53248.00	54600.00	55952.00	57345.60	58801.60	60257.60	61776.00	63315.20	64896.00	66497.60	68161.60	69867.20	71614.40	73424.00	23
	Month	3827.20	3924.27	4021.33	4121.87	4225.87	4331.60	4437.33	4550.00	4662.67	4778.80	4900.13	5021.47	5148.00	5276.27	5408.00	5541.47	5680.13	5822.27	5967.87	6118.67	
	Week	883.20	905.60	928.00	951.20	975.20	999.60	1024.00	1050.00	1076.00	1102.80	1130.80	1158.80	1188.00	1217.60	1248.00	1278.80	1310.80	1343.60	1377.20	1412.00	
	Per Hour	22.08	22.64	23.20	23.78	24.38	24.99	25.60	26.25	26.90	27.57	28.27	28.97	29.70	30.44	31.20	31.97	32.77	33.59	34.43	35.30	
STEP		A/1	B/2	C/3	D/4	E/5	F/6	G/7	H/8	I												

Town of Front Royal
Proposed Pay Grade/Step
For Fiscal Yr Ending
June 30, 2014

	Per Hour	24.38	24.99	25.60	26.25	26.90	27.57	28.27	28.97	29.70	30.44	31.20	31.97	32.77	33.59	34.43	35.30	36.17	37.08	38.00	38.95	
26	Annual	53248.00	54600.00	55952.00	57345.60	58801.60	60257.60	61776.00	63315.20	64896.00	66497.60	68161.60	69867.20	71614.40	73424.00	75233.60	77126.40	79040.00	81016.00	83054.40	85113.60	26
	Month	4437.33	4550.00	4662.67	4778.80	4900.13	5021.47	5148.00	5276.27	5408.00	5541.47	5680.13	5822.27	5967.87	6118.67	6269.47	6427.20	6586.67	6751.33	6921.20	7092.80	
	Week	1024.00	1050.00	1076.00	1102.80	1130.80	1158.80	1188.00	1217.60	1248.00	1278.80	1310.80	1343.60	1377.20	1412.00	1446.80	1483.20	1520.00	1558.00	1597.20	1636.80	
	Per Hour	25.60	26.25	26.90	27.57	28.27	28.97	29.70	30.44	31.20	31.97	32.77	33.59	34.43	35.30	36.17	37.08	38.00	38.95	39.93	40.92	
27	Annual	55952.00	57345.60	58801.60	60257.60	61776.00	63315.20	64896.00	66497.60	68161.60	69867.20	71614.40	73424.00	75233.60	77126.40	79040.00	81016.00	83054.40	85113.60	87235.20	89419.20	27
	Month	4662.67	4778.80	4900.13	5021.47	5148.00	5276.27	5408.00	5541.47	5680.13	5822.27	5967.87	6118.67	6269.47	6427.20	6586.67	6751.33	6921.20	7092.80	7269.60	7451.60	
	Week	1076.00	1102.80	1130.80	1158.80	1188.00	1217.60	1248.00	1278.80	1310.80	1343.60	1377.20	1412.00	1446.80	1483.20	1520.00	1558.00	1597.20	1636.80	1677.60	1719.60	
	Per Hour	26.90	27.57	28.27	28.97	29.70	30.44	31.20	31.97	32.77	33.59	34.43	35.30	36.17	37.08	38.00	38.95	39.93	40.92	41.94	42.99	
28	Annual	58801.60	60257.60	61776.00	63315.20	64896.00	66497.60	68161.60	69867.20	71614.40	73424.00	75233.60	77126.40	79040.00	81016.00	83054.40	85113.60	87235.20	89419.20	91644.80	93953.60	28
	Month	4900.13	5021.47	5148.00	5276.27	5408.00	5541.47	5680.13	5822.27	5967.87	6118.67	6269.47	6427.20	6586.67	6751.33	6921.20	7092.80	7269.60	7451.60	7637.07	7829.47	
	Week	1130.80	1158.80	1188.00	1217.60	1248.00	1278.80	1310.80	1343.60	1377.20	1412.00	1446.80	1483.20	1520.00	1558.00	1597.20	1636.80	1677.60	1719.60	1762.40	1806.80	
	Per Hour	28.27	28.97	29.70	30.44	31.20	31.97	32.77	33.59	34.43	35.30	36.17	37.08	38.00	38.95	39.93	40.92	41.94	42.99	44.06	45.17	
29	Annual	61776.00	63315.20	64896.00	66497.60	68161.60	69867.20	71614.40	73424.00	75233.60	76953.20	79040.00	81016.00	83054.40	85113.60	87235.20	89419.20	91644.80	93953.60	96304.00	98716.80	29
	Month	5148.00	5276.27	5408.00	5541.47	5680.13	5822.27	5967.87	6118.67	6269.47	6426.93	6586.67	6751.33	6921.20	7092.80	7269.60	7451.60	7637.07	7829.47	8025.33	8226.40	
	Week	1188.00	1217.60	1248.00	1278.80	1310.80	1343.60	1377.20	1412.00	1446.80	1441.60	1520.00	1558.00	1597.20	1636.80	1677.60	1719.60	1762.40	1806.80	1852.00	1898.40	
	Per Hour	29.70	30.44	31.20	31.97	32.77	33.59	34.43	35.30	36.17	36.04	38.00	38.95	39.93	40.92	41.94	42.99	44.06	45.17	46.30	47.46	
30	Annual	64896.00	66497.60	68161.60	69867.20	71614.40	73424.00	75233.60	77126.40	79040.00	81016.00	83054.40	85113.60	87235.20	89419.20	91644.80	93953.60	96304.00	98716.80	101171.20	103708.80	30
	Month	5408.00	5541.47	5680.13	5822.27	5967.87	6118.67	6269.47	6427.20	6586.67	6751.33	6921.20	7092.80	7269.60	7451.60	7637.07	7829.47	8025.33	8226.40	8430.93	8642.40	
	Week	1248.00	1278.80	1310.80	1343.60	1377.20	1412.00	1446.80	1483.20	1520.00	1558.00	1597.20	1636.80	1677.60	1719.60	1762.40	1806.80	1852.00	1898.40	1945.60	1994.40	
	Per Hour	31.20	31.97	32.77	33.59	34.43	35.30	36.17	37.08	38.00	38.95	39.93	40.92	41.94	42.99	44.06	45.17	46.30	47.46	48.64	49.86	

Town of Front Royal
Fiscal Year Ending
June 30, 2014

Classification Title	Grade	Pay	Band
Accounting Technician I	12	\$ 26,686	\$ 42,661
Accounting Technician II	14	29,452	47,091
Accounting Technician III	15	30,971	49,462
Accounting Technician Trainee	10	24,190	38,646
Administrative Assistant	15	30,971	49,462
Administrative Clerk - Boards/Commissions [Reclassified FY12 Sr Admin Asst]	19	37,710	60,257
Assistant Chief Dispatcher	14	29,452	47,091
Assistant Manager [WWTP/WTP]	21	41,600	66,497
Assistant Town Attorney	24	48,256	77,126
Asst Town Manager - Community Development			
Automotive Technician	16	32,531	51,979
Building Official	22	43,721	69,867
Chief Dispatcher - Police	15	30,971	49,462
Chief Inspector	17	34,174	54,600
Chief Meter Reader	14	29,452	47,091
Chief of Police	30	64,896	103,708
Chief Plant Operator - WTP & WWTP [Reclassified FY12 to Asst Manager]	21	41,600	66,497
Clerk of Council	22	43,721	69,867
Code Enforcement Officer	20	39,603	63,315
Crew Supervisor [Solid Waste/Utility Line/PW]	19	37,710	60,257
Customer Service Specialist	10	24,190	38,646
Deputy Director [Electric/Finance/DES/PW]	24	48,256	77,126
Deputy Utility Inspector	15	30,971	49,462
Director [Finance/Electric/DES/PW/Engineer/HR]	30	64,896	103,708
Director of Planning	28	58,801	93,953

Town of Front Royal
Fiscal Year Ending
June 30, 2014

Classification Title	Grade	Pay	Band
Electric Engineering Assistant	18	35,880	57,345
Electric Engineering Technician	19	37,710	60,257
Electric Inspector	17	34,174	54,600
Electric Line Crew Leader	20	39,603	63,315
Electric Line Crew Supervisor	21	41,600	66,497
Electric Line Technician A	19	37,710	60,257
Electric Line Technician B	18	35,880	57,345
Electric Line Technician C	16	32,531	51,979
Electric Meter Service Tech A	18	35,880	57,345
Electric Meter Service Tech Trainee	16	32,531	51,979
Electric Operations Technician	16	32,531	51,979
Electric Service Meter Tech	19	37,710	60,257
Equipment Operator [PW/Utilities/Solid Waste]	13	28,059	44,824
Executive Administrative Asst	24	48,256	77,126
Financial Analysis	22	43,721	69,867
GIS Tech	19	37,710	60,257
Horticulturist	19	37,710	60,257
Human Resource Specialist	24	48,256	77,126
Information Tech Technician	21	41,600	66,497
Legal Assistant	15	30,971	49,462
Manager [Risk Management/Purchasing/Finance/IT/ Infrastructure/Automotive/WTP/WWTP Electric Operations/General Service]	24	48,256	77,126
Management Analyst	18	37,710	60,257
Maintenance Technician - Works	16	32,531	51,979
Maintenance Worker	9	23,046	36,795
Master Police Office	24	52,000	66,560
MPO I	18	37,440	39,520
MPO II	20	39,000	42,640
MPO III	22	43,160	50,960

Town of Front Royal

Fiscal Year Ending

June 30, 2014

Classification Title	Grade	Pay	Band
Planner/Zoning Official	22	43,721	69,867
Planner/GIS Analyst	22	43,721	69,867
Planning Technician	17	34,174	54,600
Plant Maint Technician - WTP or WWTP	16	32,531	51,979
Plant Operator I - WTP or WWTP	17	34,174	54,600
Plant Operator II - WTP or WWTP	16	32,531	51,979
Plant Operator III - WTP or WWTP	14	29,452	47,091
Plant Operator IV - WTP & WWTP	13	28,059	44,824
Plant Operator Trainee - WTP or WWTP	12	26,686	42,660
Police Major	28	58,801	93,953
Police Captain	26	53,248	85,113
Police Corporal	20	39,603	63,315
Police Dispatcher	13	28,059	44,824
Police Investigator	18	35,880	57,345
Police Lieutenant	24	48,256	77,126
Police Officer	18	35,880	57,345
Police Records Specialist	12	26,686	42,660
Police Sergeant	22	43,721	69,867
Project Administrator	26	53,248	85,113
Senior Administrative Assistant	19	37,710	60,257
Senior Automotive Technician	18	35,880	57,345
Senior Equipment Operator [Utilities/Solid Waste/St cleaning/PW]	15	30,971	49,462
Senior Legal Assistant	19	37,710	60,257
Senior Maint Technician - General Prop	16	32,531	51,979
Senior Maint. Worker - Public Works	12	26,686	42,660
Senior Maint. Worker - WWTP	13	28,059	44,824
Senior Meter Reader	12	26,686	42,660
Senior Planner/Zoning Official	23	45,926	73,424
Senior Utility Line Technician	14	29,452	47,091
Sign Maintenance Technician	14	29,452	47,091
Solid Waste - Lead Worker	15	30,971	49,462
Solid Waste Worker	9	23,046	36,795
Superintendent	22	43,721	69,867
Tourism Coordinator	18	35,880	57,345
Town Attorney		contract	
Town Manager		contract	

Town of Front Royal
Fiscal Year Ending
June 30, 2014

Classification Title	Grade	Pay	Band
Utility Line Technician	11	25,417	40,601
Utility System Technician - Electric	18	35,880	57,345
Utility Systems Inspector	17	34,174	54,600
	19	37,710	60,257
Visitor Center Manager	14	29,452	47,091

**TOWN OF FRONT ROYAL, VA
GROUP HEALTH INSURANCE CONTRIBUTIONS
FOR THE FISCAL YEAR 2014**

FULL-TIME EMPLOYEES

GHI PLAN	FY2014 MONTHLY PREMIUM			Bi-weekly	Bi-weekly	FY2013 MONTHLY PREMIUM		
	TOTAL	ER	EE	Deduction	Deduction	TOTAL	ER	EE
Key Adv. Expanded (ER/EE%)								
Employee only (84/16)	\$ 568	\$ 477	\$ 91	45.50	44.00	\$ 568	\$ 477	\$ 91
Employee and one (71/29)	\$ 1,052	\$ 747	\$ 305	152.50	147.50	\$ 1,051	\$ 747	\$ 305
Employee and family (72/28)	\$ 1,534	\$ 1,104	\$ 430	215.00	207.50	\$ 1,534	\$ 1,104	\$ 430
Key adv. 250 (ER/EE%)						<i>below as key advantage 200</i>		
Employee only (87/13)	\$ 529	\$ 460	\$ 69	34.50	34.00	\$ 529	\$ 460	\$ 69
Employee and one (74/26)	\$ 978	\$ 724	\$ 254	127.00	127.00	\$ 978	\$ 724	\$ 254
Employee and family (75/25)	\$ 1,428	\$ 1,071	\$ 357	178.50	178.00	\$ 1,428	\$ 1,071	\$ 357

PART-TIME EMPLOYEES

GHI PLAN	FY2014 MONTHLY PREMIUM			Bi-weekly	Bi-weekly	FY2013 MONTHLY PREMIUM		
	TOTAL	ER ¹	EE	Deduction	Deduction	TOTAL	ER ¹	EE
Key Adv. Expanded (ER/EE %)								
Employee only (40/60)	\$ 568	\$ 227	\$ 341	170.50	165.00	\$ 568	\$ 227	\$ 341
Employee and one (22/78)	\$ 1,052	\$ 220	\$ 832	416.00	399.00	\$ 1,052	\$ 220	\$ 832
Employee and family (15/85)	\$ 1,534	\$ 220	\$ 1,314	657.00	632.50	\$ 1,534	\$ 220	\$ 1,314
Key Adv. 250 (ER/EE %)						<i>below as key advantage 200</i>		
Employee only (42/58)	\$ 529	\$ 215	\$ 314	157.00	154.00	\$ 529	\$ 215	\$ 314
Employee and one (22/78)	\$ 978	\$ 215	\$ 763	381.50	378.50	\$ 978	\$ 215	\$ 763
Employee and family (15/85)	\$ 1,428	\$ 215	\$ 1,213	606.50	603.00	\$ 1,428	\$ 215	\$ 1,213

RETIREES

GHI PLAN	FY2014 MONTHLY PREMIUM		
	TOTAL	ER	EE
Key Advantage Expanded:			
Employee only	\$ 568		Note 2
Employee and one	\$ 1,052		Note 2
Employee and family	\$ 1,534		Note 2
Key Advantage 250:			
Employee only	\$ 529		Note 2
Employee and one	\$ 978		Note 2
Employee and family	\$ 1,428		Note 2
Advantage 65	\$ 160		Note 2

FY2013 MONTHLY PREMIUM		
TOTAL	ER	EE
\$ 568		Note 2
\$ 1,051		Note 2
\$ 1,534		Note 2
<i>below as Key Adv. 200</i>		
\$ 529		Note 2
\$ 978		Note 2
\$ 1,428		Note 2
\$ 160		Note 2

Note 1:

The Local Choice Program requires the Employer to contribute a minimum of 40% of the "employee only" monthly premium for "Part-Time" employees. Front Royal provides the same payment for the Key Advantage Expanded and Key Advantage 250 programs. This requirement does not apply to "Retirees."

Note 2: Effective January 1, 2002, Council directed that the Town contribute a portion of a Retiree's or Retiree's spouse's monthly group health insurance premium. The amount of the contribution is equal to 1% of the monthly premium for each year, or portion of a year, of Town of Front Royal service.

Town of Front Royal
Pay Day
Schedule
2014

JANUARY

Sun	Mon	Tue	Wed	Thur	Fri	Sat
			Holiday	2	Payday	4 *no insurance
5	6	7	8	9	10	11
12	13	14	15	16	Payday	18
19	Holiday	21	22	23	24	25
26	27	28	29	30	Payday	

February

Sun	Mon	Tue	Wed	Thur	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	Payday	15
16	Holiday	18	19	20	21	22
23	24	25	26	27	Payday	

March

Sun	Mon	Tue	Wed	Thur	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	Payday	15
16	17	18	19	20	21	22
23	24	25	26	27	Payday	29
30	31					

April

Sun	Mon	Tue	Wed	Thur	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	Payday	12
13	14	15	16	17	18	19
20	21	22	23	24	Payday	26
27	28	29	30			

May

Sun	Mon	Tue	Wed	Thur	Fri	Sat
				1	2	3
4	5	6	7	8	Payday	10
11	12	13	14	15	16	17
18	19	20	21	22	Payday	24
25	Holiday	27	28	29	30	31

June

Sun	Mon	Tue	Wed	Thur	Fri	Sat
1	2	3	4	5	Payday	7
8	9	10	11	12	13	14
15	16	17	18	19	Payday	21
22	23	24	25	26	27	28
29	30					

July

Sun	Mon	Tue	Wed	Thur	Fri	Sat
		1	2	3	Holiday/Payday	5 7/4 Holiday
6	7	8	9	10	11	12
13	14	15	16	17	Payday	19
20	21	22	23	24	25	26
27	28	29	30	31		

August

Sun	Mon	Tue	Wed	Thur	Fri	Sat
					*no insurance Payday	2
3	4	5	6	7	8	9
10	11	12	13	14	Payday	16
17	18	19	20	21	22	23
24	25	26	27	28	Payday	30
31						

September

Sun	Mon	Tue	Wed	Thur	Fri	Sat
	Holiday	2	3	4	5	6
7	8	9	10	11	Payday	13
14	15	16	17	18	19	20
21	22	23	24	25	Payday	27
28	29	30				

October

Sun	Mon	Tue	Wed	Thur	Fri	Sat
			1	2	3	4
5	6	7	8	9	Payday	11
12	Holiday	14	15	16	17	18
19	20	21	22	23	Payday	25
26	27	28	29	30	31	

November

Sun	Mon	Tue	Wed	Thur	Fri	Sat
						1
2	3	4	5	6	Payday	8
9	10	Holiday	12	13	14	15
16	17	18	19	20	Payday	22
23	24	25	26	Holiday	Holiday	29
30	Holiday					

December

Sun	Mon	Tue	Wed	Thur	Fri	Sat
	1	2	3	4	Payday	6
7	8	9	10	11	12	13
14	15	16	17	18	Payday	20
21	22	23	Holiday	Holiday	26	27
28	29	30	31			

STREET

PAVING

PLAN

&

ALLEY

PAVING

PLAN

2012 - 2021

Paving Plan

2011-2012

Street	From	To	Cost
Depot	N Royal	Belmont	\$ 31,304.00
E 19th	E 18th	Edgemont	\$ 52,416.00
E 18th	N Royal	Edgemont	\$ 49,400.00
Belmont	E 19th	E 18th	\$ 8,736.00
E 17th	N Royal	Edgemont	\$ 59,280.00
Edgemont	E 13th	E 17th	\$ 49,400.00
TOTAL			\$ 250,536.00

2012-2013

Street	From	To	Cost
E 16th	Belmont	Edgemont	\$ 39,520.00
N Royal	Depot	14th	\$ 43,992.00
W 17th	Shenandoah	N Royal	\$ 31,304.00
W 15th	Shenandoah	Virginia	\$ 43,680.00
Warren	14th	13th	\$ 23,088.00
Scranton	15th	14th	\$ 17,056.00
hillcrest	W 16th	W15th	\$ 10,982.40
Jefferson	Hillcrest	16th	\$ 36,192.00
Hillcrest	16th	Monroe	\$ 10,980.40
Dixie	14th	13th	\$ 14,277.12
State	14th	13th	\$ 14,270.12
Woodside	15th	12th	\$ 28,554.24
Total			\$ 313,896.28

2013-2014

Street	From	To	Cost
W 13th	Shenandoah	N Royal	\$ 42,831.36
Fairview	Royal	Deadend	\$ 39,536.64
Summit	Fairview	Deadend	\$ 9,984.00
W 12th	Shenandoah	Royal	\$ 49,420.80
W 11th	Monroe	N Royal	\$ 131,788.80
Total			\$ 273,561.60

Paving Plan

2014-2015

Street	From	To	Cost
12th	11th	Massenutten	\$ 13,728.00
Massenutten	11th	Kendrick	\$ 13,178.88
W 10th	11th	Shenandoah	\$ 30,750.72
Virginia	11th	6th	\$ 43,929.60
W 8th	Shenandoah	Villa	\$ 19,768.32
Kendrick	Shenandoah	6th	\$ 65,864.40
E 7th	N Commerce	Kibler	\$ 16,473.60
E 6th	Warren	Commerce	\$ 25,259.52
E 5th	N Royal	Deadend	\$ 29,652.48
E 4th	Commerce	Rialroad	\$ 20,866.56
Total			\$ 279,472.08

2015-2016

Street	From	To	Cost
New	6th	7th	\$ 20,866.56
E 7th	New	Belair	\$ 13,728.00
Washington	7th	Happy Creek	\$ 79,732.28
Cook In	Manassas	Braxton/ Manassas	\$ 16,437.60
Manassas st	Bridge	Commerce	\$ 24,710.40
Hamilton	Manassas	Manasass	\$ 37,559.80
Washington st	Braxton	Stockton	\$ 59,304.96
Rodney	Manassas	Polk	\$ 39,536.64
Total			\$ 291,876.24

2016-2017

Street	From	To	Cost
Northview	Leech	Deadend	\$ 16,809.17
Braxton	Manssas	Leech	\$ 121,904.64
Wine	Leech	Evelyn ct	\$ 35,143.68
Horseshoe	Easterly	Easterly	\$ 79,040.00
Total			\$ 252,897.49

Paving Plan

2017-2018

Street	From	To	Cost
Stonewall	Morain	Charles	\$ 24,710.40
William	Morain	Easterly	\$ 45,032.00
Bass	Stonewall	Deadend	\$ 45,032.00
Amherst	Cavalier	Deadend	\$ 26,416.00
Meadow	Happy Creek	Stewart	\$ 49,400.00
S Lake	JMH	Anderson	\$ 41,184.00
Royal In	JMH	Cul de Sac	\$ 82,368.00
Total			\$ 314,142.40

2018-2019

Street	From	To	Cost
Westminster	JMH	Walker	\$ 158,146.56
W 2nd	Virginia	Chester	\$ 40,634.88
oak	Cherry	Union	\$ 28,554.24
Laurel	Royal	Osage	\$ 19,768.32
Carter/ Tourist	South	Royal	\$ 19,219.20
Total			\$ 266,323.20

2019-2020

Street	From	To	Cost
Orchard/ Viscos	Cherry	W Main	\$ 118,604.92
Overlook	Luray	Cul de Sac	\$ 109,824.00
South st	S Royal	S Commerce	\$ 79,073.28
Total			\$ 307,502.20

Paving Plan

2020-2021

Street	From	To	Cost
Front	Prospect	Short	\$ 23,063.04
Mosby	Prospect	Stonewall	\$ 26,357.76
Barton	Short/ Cable	Cable/ Blueridge	\$ 29,652.88
Blueridge	Jackson	Short	\$ 46,126.08
Beeden	Hill	Highview/ Steele	\$ 74,680.32
Shenandoah shores rd	Happy Creek	Limit	\$ 87,859.20
Total			\$ 287,739.28

2021-2022

Street	From	To	Cost
Criser	Royal	Remount	\$ 158,146.56
Old Belmont	Criser	Deadend	\$ 83,859.20
Fox	Old Belmont	Cul de Sac	\$ 54,912.00
Total			\$ 296,917.76
Grand Total			\$ 3,134,864.53

Transfer Formula - Justification accepted by Auditors

	Salaries and Fringe Benefits			Capital	Salaries and Fringe Benefits			Salaries and Fringe Benefits for Refuse	
	Salaries and Fringe Benefits	Operating Expenses			Salaries and Fringe Benefits for General	Salaries and Fringe Benefits for Electric	Fringe Benefits for Water		Fringe Benefits for Sewer
Council/Clerk	95,675	126,065		Council/Clerk	31,573	40,184	10,524	10,524	2,870
Town Manager	227,242	19,300		Town Manager	74,990	95,442	24,997	24,997	6,817
HR/Insurance	222,870	611,050		HR/Insurance	73,547	93,605	24,516	24,516	6,686
Info Tech	146,699	236,591	271,798	Info Tech	48,411	61,614	16,137	16,137	4,401
Fin - Admin	209,546	6,050		Fin - Admin	69,150	88,009	23,050	23,050	6,286
Fin - Customer Service	418,714	103,450		Fin - Customer Service	138,176	175,860	46,059	46,059	12,561
Fin - Purchasing	91,104	4,335		Fin - Purchasing	30,064	38,264	10,021	10,021	2,733
Town Attorney	336,086	52,250	20,000	Town Attorney	110,908	141,156	36,969	36,969	10,083
Automotive	338,246	55,900	300,200	Automotive	111,621	142,063	37,207	37,207	10,147
Gen Properties	130,299	141,400		Gen Properties	42,999	54,726	14,333	14,333	3,909
	\$ 2,216,481	\$ 1,356,391	\$ 591,998		\$ 731,439	\$ 930,922	\$ 243,813	\$ 243,813	\$ 66,494

Planning / Zoning	339,054	69,300	25,000	Planning / Zoning	413,704	8,896	8,896	8,896	4,448
Police	3,715,655	339,405	150,000	Police	3,549,491	76,332	76,332	76,332	38,166
					\$ 4,694,634	\$ 1,016,150	\$ 329,041	\$ 329,041	\$ 109,108

Revenue to get %	Operating for			Operating for Refuse				
	General	Electric	Water					
General/Street Fund	12,149,158	31%	Council/Clerk	41,601	52,947	13,867	13,867	3,782
Sale of Services (only)			Town Manager	6,369	8,106	2,123	2,123	579
Electric	15,973,000	41%	Human Resources	201,647	256,641	67,216	67,216	18,332
Water	4,523,691	12%	Info Tech	78,075	99,368	26,025	26,025	7,098
Sewer	5,200,407	13%	Fin - Admin	1,997	2,541	666	666	182
Solid Waste	1,034,146	3%	Fin - Customer Service	34,139	43,449	11,380	11,380	3,104
	38,880,401		Fin - Purchasing	1,431	1,821	477	477	130
			Town Attorney	17,243	21,945	5,748	5,748	1,568
			Automotive	18,447	23,478	6,149	6,149	1,677
			Gen Properties	41,006	69,286	15,554	12,726	4,242
				\$ 441,953	\$ 579,582	\$ 149,203	\$ 146,375	\$ 40,692

Formula based on revenue received through tax dollars or sale of services (this is recommended by auditors)
Apply this percentage back to all departments that support enterprise funds

Departments included in this formula all assist in some manner to the daily operations of the enterprise funds

	Capital for General	Capital for Electric	Capital for Water	Capital for Sewer	Capital for Refuse
Council/Clerk	-	-	-	-	-
Town Manager	-	-	-	-	-
Human Resources	-	-	-	-	-
Info Tech	89,693	114,155	29,898	29,898	8,154
Fin - Admin	-	-	-	-	-
Fin - Customer Service	-	-	-	-	-
Fin - Purchasing	-	-	-	-	-
Town Attorney	6,600	8,400	2,200	2,200	600
Automotive	99,066	126,084	33,022	33,022	9,006
Gen Properties	-	-	-	-	-
	\$ 195,359	\$ 248,639	\$ 65,120	\$ 65,120	\$ 17,760

Total contribution from Enterprise Funds

	Electric	Water	Sewer	Refuse
Salaries/Benefits	\$ 1,016,150	\$ 329,041	\$ 329,041	\$ 109,108
Operating	\$ 579,582	\$ 149,203	\$ 146,375	\$ 40,692
Capital	\$ 248,639	\$ 65,120	\$ 65,120	\$ 17,760
Total Allowed for Transfer	\$ 1,844,371	\$ 543,364	\$ 540,536	\$ 167,560

FY09 Adopted amounts	\$ 920,000	\$ 389,950	\$ 389,950	\$ 82,000
FY10 Adopted amounts	\$ 1,000,000	\$ 396,772	\$ 489,950	\$ 102,000
FY11 Adopted amounts	\$ 1,000,000	\$ 396,772	\$ 489,950	\$ 102,000
FY12 Adopted amounts	\$ 1,471,000	\$ 421,000	\$ 489,950	\$ 122,000
FY13 Adopted amounts	\$ 1,471,000	\$ 623,000	\$ 735,200	\$ 19,260
Proposed FY14	1,471,000	623,000	705,200	151,000

increase in water and sewer to off set refuse inability to meet transfer over increase to allow budget to balance as a whole...with existing revenue staying the same

