



**TOWN OF FRONT ROYAL**  
**OFFICE OF THE TOWN MANAGER**  
TOWN HALL  
P.O. BOX 1560  
FRONT ROYAL, VIRGINIA 22630-1560

STEVEN M. BURKE, P.E.  
Town Manager  
(540)635-8007  
(540) 636-7475(Fax)  
sburke@frontroyalva.com

## **ADOPT-A-STREET PROGRAM SUMMARY**

Thank you for your interest in enhancing the appearance of our community. The Town has developed the “Adopt-a-Street” program to allow our citizens the opportunity to serve the community through roadside clean-up.

Citizens or groups can adopt a section of a Town arterial or collector street for two years with a minimum of four clean-ups per year. Groups with members less than 15 years of age must be supervised by adults with a ratio of one adult per seven students. Large groups should be divided into teams of eight or less members with each team supervised by at least one adult.

Citizens or groups must attend an orientation training session conducted by Town staff to learn the safety guidelines for clean-up activities. Group leaders will be responsible to review safety guidelines before each clean-up.

Adopting citizens and groups will be responsible to schedule their own clean-up dates and coordinate dates with the Town. The Town shall provide garbage bags, roadside “Cleanup Crew Working” signs, and safety vests to participants prior to clean-up activities. The individual or group is responsible to place the roadside signs in their activity areas. Vests must be worn by all participants at all times. Vests and roadside signs must be returned to the Town within one week of the clean-up. Bags shall be placed within the Right-of-Way but outside vehicle and pedestrian travel areas for collection by the Town.

Following each clean-up, the adopting group/individual will complete the Activity Report detailing the names of individuals involved, number of bags collected for litter and recyclables, and the hours spend during the clean-up. Forms can be dropped off, emailed, mailed, or faxed to the Town Manager’s address listed on the form.

Two clean-ups are encouraged to be conducted in April and October to coincide with the state litter control and recycling events.

The Town shall place an “Adopted Street” sign that includes the name of the adopting group or individual. No slogans, logos, advertisements, or phrases will be allowed on the sign.

We appreciate your interest in improving our community through your efforts.



## ADOPT-A-STREET AGREEMENT

In order to enhance the environment and appearance of our community, we, the undersigned, request permission to Adopt-a-Street at the following location (street name and boundaries):

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All clean-up activities shall be performed in accordance with the Town’s Program Summary attached hereto and incorporated herein by reference. All applicants and participants associated with this agreement shall at all times indemnify and save harmless the Town of Front Royal, its officers, employees, and agents from responsibility, damage, or liability arising from the exercise of the privileges granted under this agreement.

This agreement may be terminated by the Town of Front Royal at any time the applicants do not comply with this agreement or at any time the applicant’s work effort is considered unsafe. The Town reserves the right to revise or discontinue this program at any time.

Applicant Information:

**Name of Group/Individual:** \_\_\_\_\_  
(Name and Spelling to be on sign – Please Print)

<b>Primary Contact:</b>				<b>Secondary Contact:</b>			
Phone:				Phone:			
Address:				Address:			
City:		Zip:		City:		Zip:	
Email:				Email:			

I have read and I understand the “Adopt-a-Street” guidelines and affirm to adhere to such:

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Applicant Signature Date

Permission is hereby given to the forenamed individual/group for the property location named in the aforesaid agreement to be involved in the designated “Adopt-a-Street” Program administered by the Town of Front Royal, Virginia.

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Town Manager Signature Date



**ADOPT-A-STREET  
AGREEMENT TO PARTICIPATE AND RELEASE**

The Town of Front Royal is sponsoring the Adopt-a-Street program for concerned area citizens and groups. By deciding to participate in this activity, I understand and acknowledge the accident risk factors involved. I know my own physical capabilities, and I assume all risk liability in order to participate in the "Adopt-a-Street" program.

In consideration of the Town allowing me to participate in the "Adopt-a-Street" Program, I do hereby for myself, my heirs, executor, administrators, and assigns, forever and release and discharge the Town of Front Royal, its officers, employees, and agents from any and all claims, demands, actions, causes of actions, and suites at law or equity, for and on account of any accidents, injuries, disabilities, death, property damage, and all losses and expenses of any nature whatsoever that may be sustained by me as a result of my participation in the "Adopt-a-Street" Program.

\_\_\_\_\_  
Participant Signature Date

\_\_\_\_\_  
Applicant/Group Representative Signature Date

Group Name: \_\_\_\_\_

**UNCONDITIONAL RELEASE FOR A MINOR  
PARENTAL/GUARDIAN CONSENT FORM**

I give my consent for \_\_\_\_\_ to participate in the "Adopt-a-Street" Program sponsored by the Town of Front Royal.

I realize the risk involved in this type of activity and release and discharge the Town of Front Royal and its officers, employees, and agents from any and all liability for any accidents, injuries, or disabilities of any nature whatsoever that my child may sustain as a result of his/her participation in the "Adopt-a-Street" Program.

\_\_\_\_\_  
Parent/Guardian Signature Date



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## ADOPT-A-STREET ACTIVITY REPORT FORM

*Following the clean-up, please call (540) 635-7819 to have bags collected*

Adopting Group/Individual: \_\_\_\_\_

Adopted Street: \_\_\_\_\_

Clean-up Date: \_\_\_\_\_ Clean-up Time (hours): \_\_\_\_\_

Bags of Litter Collected: \_\_\_\_\_ Bags of Recycling Collected: \_\_\_\_\_

Comments: \_\_\_\_\_

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Applicant/Group Representative Signature

Date

Please complete and return this form to the address above

***Thank You!***  
***We appreciate your participation in this program***  
***Front Royal is a cleaner place to live because of your involvement!***