

The regular meeting of the Town Council of the Town of Front Royal, Virginia was held on October 1, 2012, in the Town Hall Conference Room. Mayor Darr led Council and those attending in the Pledge of Allegiance to the flag and a Moment of Silence. The roll was called at 7:00 p.m.

PRESENT: Mayor Timothy W. Darr
Vice Mayor N. Shae Parker
Councilman Daryl L. Funk
Councilman Bret W. Hrbek
Councilman Thomas H. Sayre
Councilman Eugene R. Tewalt
Councilman Hollis L. Tharpe
Town Manager Steven M. Burke, P.E.
Town Attorney Douglas W. Napier
Clerk of Council Jennifer E. Berry, CMC

(The above listed members represent the full body of Council as authorized in the Town Charter.)

Vice Mayor Parker moved, seconded by Councilman Tewalt, that Council approve the Regular Council Meeting minutes of September 10, 2012 as presented.

Vote: Yes – Funk, Hrbek, Parker, Tharpe, Sayre and Tewalt
No – N/A
Abstain – N/A
Absent – N/A
(Mayor Darr did not vote as there was no tie to require his vote)

RECEIPT OF PETITIONS OR CORRESPONDENCE FROM THE PUBLIC

There were no receipts or petitions or correspondence from the public.

REPORT OF THE MAYOR, COUNCIL & STAFF

Mr. Burke:

- Noted that Council and the Planning Commission would meet on Wednesday, October 3rd here at the Town Hall to discuss the vision component of the Town's Comprehensive Plan; and the Community Development position;
- Stated that Main Street would be closed on the night of the 4th to install a conduit to facilitate the new pedestrian cross walk signal;
- Noted that the Town offices would be closed on Monday, October 8th in observance of Columbus Day; and
- Stated that the paving in various areas through Town would begin next week including Remount Road, Overlook Drive and 6th Street to name a few.

Doug Stanley, County Administrator, presented the following report to Council:

Eastham Park/Dog Park – A ribbon cutting was held for the Dog Park on August 28th. The facility has been well received by the

community and is seeing a lot of use. Special thanks go out to the Parks and Recreation Maintenance Staff for their hard work on the project.

Eastham Trail/Phase II – We are nearing completion on the final stages of the environmental review and plan review for Phase II of Eastham Trail and hopefully we will be able to begin clearing for the project in the next several weeks and put it out to bid in October.

Rockland Park – Work on the access road to serve Rockland Park will be delayed until spring 2013. County staff will be working on the installation of the Isopod Trail and Disc Golf Course over the winter.

RSW Regional Jail – Construction of the RSW Regional Jail is in full swing. Significant portions of the foundations have already been poured and base grading of the site and rear access road are nearing completion. The contractor is planning to have a section of the building under roof by winter to allow them to work on the project during inclement weather.

McKay Spring Property – The EDA has started to market the property. Information is available on their website. Town and County maintenance crews have completed work on clearing brush to clean up the site and make it more visible.

Development Review Committee – The Committee continues to meet the fourth Wednesday of every month at 10:00 am in the Government Center Caucus Room. Last month the Committee discussed the Applewood Center site plan in Linden, two proposed bakeries in the Town, potential wood shop in the Town, potential sports bar (Mavericks), and potential take out/retail store in Town. We received an update on Rappahannock Electric's proposed out buildings on their property and an update on Front Royal Christian Schools plans.

Building Inspections – Building Inspections staff completed a 2.5 hour customer service training workshop on September 6th as part of the implementation plan that came out of the management review of the department. County and Town continue to work on a new software program to improve the connection between County Building Inspections and Town and County Planning and Zoning operations. We hope to be able to bring a recommendation to the Board and Council in the next month.

Courthouse Sidewalk Project – Work is substantially completed on the Courthouse sidewalk and security bollard installation. The project has provided reconstruction/replacement of the sidewalk along Royal Avenue and replacement of the hedges and installation of security bollards along the west side of the building. It has improved handicapped accessibility to the west entrance of the building. Over the next several months improvements to the main Circuit Courtroom including upgrading of lighting and installation of sound attenuation panels will be completed.

Broken Water Line at Government Center – On the evening of September 16th we had a broken water line in the women's bathroom here at the Government Center. Through the quick action by a number of County staff including staff members at the Government Center and the Parks and Recreation Maintenance Staff, damage was minimized. I want to thank Town Manager Steve Burke and members of the Front Royal Public Utilities Department for their quick response and assistance.

Evaluation of Middle School Sites – The School Board and their Architect/Engineer are evaluating the ESA and Happy Creek sites for the proposed 2nd Middle School. They should have the pros and cons for the two sites and a recommendation back to the School Board by November.

In response to Councilman Hrbek's questions, Mr. Stanley explained that the Eastham Trail would turn east under the railroad and come back up on the side of the high school and tie in at the 340 intersection. He added that the third phase would tie into the library area of Criser Road eventually.

Councilman Hrbek noted that a Walker Avenue resident was thankful for the speed limit sign placed there, however; they asked if an officer present could assist on some mornings to help with speed control in the area.

Councilman Sayre noted that the Walk for Life was very successful on Saturday, with over 400 in attendance.

Councilman Sayre stated that many on Council attended the Annual Virginia Municipal League Conference recently, which provided a lot of good information to those present.

Mayor Darr stated that he agreed with the comments regarding the VML Conference. He added that he received an email earlier in the day from the Mayor of Herndon who recently visited the Town. Mayor Darr noted that the email stated that the Herndon Mayor enjoyed Main Street and the Skyline Soccerplex during her visit.

Mayor Darr asked if there were any proposals for additions or deletions to the agenda.

CONSENT AGENDA ITEMS

- A. COUNCIL APPROVAL – National Highway Traffic Safety Administration Grant through Department of Motor Vehicle (DMV) – Police Department
- B. COUNCIL APPROVAL – Bid for De-Icing Road Salt for 2012-2013 Winter Season

Vice Mayor Parker moved, seconded by Councilman Tewalt, that Council approve the Consent Agenda as presented.

Vote: Yes – Funk, Hrbek, Parker, Tharpe, Sayre and Tewalt
No – N/A
Abstain – N/A
Absent – N/A
(Mayor Darr did not vote as there was no tie to require his vote)
(By Roll Call)

COUNCIL APPROVAL – An Ordinance to Amend & Re-enact Town Code Section 85-3(E) Pertaining to On-Call Refuse Collection (2nd Reading)

Vice Mayor Parker moved, seconded by Councilman Funk, that Council adopt on its second and final reading an ordinance to amend and re-enact Town Code Section 85-3(E) pertaining to On-Call Refuse Collection, as presented.

Vote: Yes – Funk, Hrbek, Parker, Tharpe, Sayre and Tewalt
No – N/A
Abstain – N/A
Absent – N/A
(Mayor Darr did not vote as there was no tie to require his vote)
(By Roll Call)

There being no further business, the Mayor declared the meeting adjourned at 7:13 p.m.

APPROVED:

Jennifer E. Berry
Clerk of Council