



TOWN OF FRONT ROYAL, VIRGINIA TOWN COUNCIL MEETING
Monday, June 13, 2016 @ 7:00pm
Warren County Government Center

1. Pledge of Allegiance
2. Moment of Silence
3. Roll Call
4. Approval of the Regular Council Meeting minutes of May 23, 2016
5. Receipt of Petitions and/or Correspondence from the Public
6. Reports:
 - a. Report of special committees or Town officials and Town Manager.
***Report from County Administrator Doug Stanley**
 - b. Requests and inquiries of Council members.
 - c. Report of the Mayor
 - d. Proposals for addition/deletion of items to the Agenda.
7. **CONSENT AGENDA ITEMS** –
 - A. COUNCIL APPROVAL – Request to Use Trolley – Humane Society of Warren County
 - B. COUNCIL APPROVAL – Resolution for Application for Main Street Extension
 - C. COUNCIL APPROVAL – Resolution for Town Employee Appreciation Week
8. **PUBLIC HEARING** – Ordinance Amendment-Adoption by Reference of Vehicular Laws (*1st R*)
9. **PUBLIC HEARING** – Ordinance Amendment for Licensing of Vehicles (*1st Reading*)
10. **PUBLIC HEARING** – Ordinance Amendment to Establish Fee for Accident Reports (*1st Reading*)
11. **PUBLIC HEARING** – Ordinance Amendment to Delinquent Tax Lists/Mailing of Bills (*1st Read*)
12. **COUNCIL APPROVAL** – Ordinance Amendment to Town Code R-1A District (*2nd Reading*)
13. **COUNCIL APPROVAL** – Amendment to the Comprehensive Plan (*2nd Reading*)
14. **COUNCIL APPROVAL** – Ordinance Amendment to Increase Rates for Solid Waste (*2nd Reading*)
15. **COUNCIL APPROVAL** – Annual Appropriation Ordinance for FY2016-2017 Budget (*1st Read*)
16. **COUNCIL APPROVAL** – Resolution to Rename Administration Building
17. **COUNCIL APPROVAL** – Installation of “No Thru Traffic” Signs on Massie St. and 1st St

7A



**Town of Front Royal, Virginia
Council Agenda Statement**

Page 1
Item No. 7(A)

Meeting Date: June 13, 2016

Agenda Item: COUNCIL APPROVAL – Request to Use Trolley – Humane Society of Warren County Event

Summary: The Town has received a request from the Humane Society of Warren County for the Town to provide use of the Royal Trolley operated by the Virginia Regional Transit (VRT) for their “Waggin’ for Dragons” boat race fundraiser to be held on Saturday, August 13, 2016 from 8:00am – 4:00pm at the Front Royal Country Club. The trolley will shuttle participants and spectators from the Lowes/Walmart parking lot to the Front Royal Country Club. The estimated cost for the use of the trolley (to be donated by the Town) is \$518.50. Council is requested to consider this request with a donation not to exceed \$600.00.

Budget/Funding: Tourism 1205-43007 [Advertising]

Attachments: Letter from the Humane Society and Price Estimate from VRT

Meetings: Work Session held June 6, 2016

Staff Recommendation: Approval X Denial

Should Council wish to remove this item from the consent agenda, the following motion would allow approval of this request:

Proposed Motion: I move that Council approve the donation of up to \$600.00 toward the use of the Royal Trolley by the Humane Society of Warren County for their August 13, 2016 fundraiser event, “Waggin for Dragons”.

*Note: Motions are the formal & final proposal of Council, proposed motions are offered by Staff for guidance
*To be clear and concise, motions should be made in the positive

Approved By: SB



1245 Progress Drive
Front Royal, VA 22630
(540) 635-4734 ▪ humanesocietywarrencounty.org

May 20, 2016

Dear Steve Burke,

The Humane Society of Warren County will be hosting the 3rd Annual Waggin' for Dragons boat race on Saturday, August 13th at the Front Royal Country Club. This fundraiser is the animal shelters highest grossing community event. Hundreds of participants and spectators come out to see the dragon boats race in support of the homeless animals of Warren County.

We are hopeful that for our 2016 event, the Town of Front Royal would allow us to use the town trolley to transport event participants from the Lowe's/Wal-Mart parking lots to the Front Royal Country Club. We would need the trolley from approximately 8AM to approximately 4PM on Saturday, August 13th. We will have parking attendant volunteers in place to direct event goers to the designated parking area to avoid a traffic issue at the country club.

Thank you for consideration of this donation. Should you approve this request, the Town of Front Royal logo will be placed on the 30 foot promotional banner that will hang on both John Marshall Highway and Royal Avenue. Supporting sponsors will also be mentioned on the PA system during the event. Your gift would support our efforts to raise funds and help us to save the lives of the animals we love so much.

Sincerely,

Lavenda Denney

Executive Director



Charter Transportation Price Estimate

* Date of estimate: 06/01/2016

Client: Town of Front Royal

Contact Information: Steven M. Burke sburke@frontroyalva.com (540) 635-8007 (O)

Date of Event: Saturday, August 13, 2016

Type of Event: Humane Society Event

Passengers:

of vehicles: 1 trolley

Pick up location(s): Lowes – Rivereton Commons 80 Riverton Commons Dr. Front Royal, VA

Drop off location(s): Front Royal Country Club 902 Country Club Dr. Front Royal, VA

Travel itinerary:

7:45 AM pre trip and depart the yard

8:00-4:00 continuous shuttle between locations

4:15 back in the yard

Estimated price: 1 trolley for 8.5 hours at \$61.00/hr.(Government rate) = \$518.50

Eric Levdahl, Virginia Rides Coordinator

eric@vatransit.org

540-338-7285

** Estimate is valid for 60 days from date listed. Availability not guaranteed without deposit and contract.*

7B



Town of Front Royal, Virginia
Council Agenda Statement

Page 1
Item No. 7(B)

Meeting Date: June 13, 2016

Agenda Item: COUNCIL APPROVAL – Resolution for Application for Main Street Extension

Summary: The Economic Development Authority (EDA) has identified the Virginia Department of Transportation (VDOT) Economic Development Access Funding as an opportunity to provide up to \$650,000.00 toward the construction of the first phase of the extension of Main Street through the former Avtex Site, with a requirement of \$150,000.00 in matching construction funding. The available funding will allow the Town and EDA to facilitate development of Lot 6 by IT Federal. Council is requested to consider a Resolution for Application to participate in the VDOT Economic Development, Airport and Rail Access Fund Program for the Main Street Extension.

Budget/Funding: None

Attachments: Resolution

Meetings: Work Session held June 6, 2016

Staff Recommendation: Approval X Denial

Should Council wish to remove this item from the consent agenda, the following motion would allow approval of this request:

Proposed Motion: I move that Council approve a Resolution of Application to participate in the Virginia Department of Transportation (VDOT) Economic Development, Airport and Rail Access Fund Program for the construction of the first phase of the extension of Main Street through the former Avtex Site, to facilitate development of Lot 6 by IT Federal, as presented. I further move that council authorize the Town Manager and/or his designee to act on behalf of Town Council to execute any and all documents necessary to secure the funding.

*Note: Motions are the formal & final proposal of Council, proposed motions are offered by Staff for guidance

*To be clear and concise, motions should be made in the positive

Approved By: SB

Town of Front Royal, Virginia



**RESOLUTION FOR APPLICATION
VDOT ECONOMIC DEVELOPMENT ACCESS
MAIN STREET EXTENSION**

WHEREAS, the Town of Front Royal desires to assist in the development of the Avtex/Royal Phoenix property for the purpose of economic development located of Kendrick Lane in the Town of Front Royal; and,

WHEREAS, IT Federal has purchased Lot 6 (30 acres) located in the Town of Front and will soon enter into a firm contract to construct its facilities on that property for the purpose of providing technology based services to the United States Government; and,

WHEREAS, the new facility is expected to involve new private capital investment in land, building, and equipment of approximately \$40 million and the IT Federal project is expected to bring 600 new jobs; and,

WHEREAS, operation are expected to begin at this new facility on or about January 1, 2017; and,

WHEREAS, the subject property has no access to a public street or highway and will require the construction of a new roadway to connect with Kendrick Lane; and,

WHEREAS, the Town of Front Royal hereby guarantees that the necessary environmental analysis, mitigation, and fee simple Right-of-Way and utility relocations, adjustment, and construction for this improvement will be provided at no cost to the Economic Development, Airport, and Rail Access Fund; and,

WHEREAS, the Town of Front Royal acknowledges that no land disturbance activities may occur within the limits of the proposed access project prior to any construction activity on the project as a condition of the use of the Economic Development Airport, and Rail Access Fund; and

WHEREAS, the Town of Front Royal hereby guarantees that all ineligible project costs and all costs not justified by eligible capital outlay will be provided from sources other than those administered by the Virginia Department of Transportation.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Town of Front Royal, Virginia hereby requests that the Commonwealth Transportation Board provide Economic Development Access Program funding to provide an adequate road to this property; and,

BE IT FURTHER RESOLVED that the Mayor and Council of the Town of Front Royal, Virginia hereby authorize the Town Manager and/or his designee to act on behalf of the Town Council to execute any and all documents necessary to secure the funding sought through the Economic Development Access Program up to, but not exceeding \$650,000.00 state funds.

Adopted this 13th day of June, 2016

APPROVED:

Timothy W. Darr, Mayor

Attest:

Jennifer E. Berry, CMC, Clerk of Council

THIS RESOLUTION was approved at the Regular Meeting of the Town of Front Royal, Virginia Town Council on _____ 2015, upon the following recorded vote:

Hollis L. Tharpe	Yes/No	Bret W. Hrbek	Yes/No
Eugene R. Tewalt	Yes/No	Bébhinn C. Egger	Yes/No
John P. Connolly	Yes/No	Jacob L. Meza	Yes/No

Approved as to Form and Legality:

Douglas W. Napier, Esq., Town Attorney

Date: _____

7C



**Town of Front Royal, Virginia
Council Agenda Statement**

Page 1
Item No. 7(C)

Meeting Date: June 13, 2016

Agenda Item: COUNCIL APPROVAL – Resolution for Employee Appreciation Week

Summary: Council is requested to approve a Resolution recognizing Employee Appreciation Week as June 13 – 17, 2016 for all Town of Front Royal full-time and part-time employees.

Budget/Funding: None

Attachments: Resolution

Meetings: None

Staff

Recommendation: Approval X Denial

Should Council wish to remove this item from the consent agenda, the following motion would allow approval of this request:

Proposed Motion: I move that Council approve a Resolution recognizing Employee Appreciation Week as June 13 – June 17, 2016 for all Town of Front Royal full-time and part-time employees, as presented.

*Note: Motions are the formal & final proposal of Council,
proposed motions are offered by Staff for guidance

*To be clear and concise, motions should be made in the positive

Approved By: SB



Town of Front Royal, Virginia



RESOLUTION FOR
EMPLOYEE APPRECIATION WEEK
June 13 – June 17, 2016

WHEREAS, the Town of Front Royal has 173 employees (part-time and full-time); and,

WHEREAS, Town employees are recognized as professionals who accept and meet the daily challenges of providing quality service to our citizens and visitors; and,

WHEREAS, Town employees excel in the workplace and demonstrate dependability, initiative and accountability through their stewardship of Town resources; and,

WHEREAS, the Town Council desires to recognize the service of the Town's employees; and,

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Town of Front Royal, Virginia hereby express deep and sincere appreciation to the all the employees of the Town of Front Royal for their dedication, service, and vital contributions to the community;

AND BE IT FURTHER RESOLVED that the week of June 13 – June 17, 2016 be designated as "Town of Front Royal Employee Appreciation Week".

APPROVED:

Timothy W. Darr, Mayor

Attest:

Jennifer E. Berry, CMC, Clerk of Council

THIS RESOLUTION was approved at the Regular Meeting of the Town of Front Royal, Virginia, Town Council conducted on _____, 2016 upon the following recorded vote:

Table with 4 columns: Name, Yes/No, Name, Yes/No. Rows include Hollis L. Tharpe, Eugene R. Tewalt, John P. Connolly, Bret W. Hrbek, Bébhinn C. Egger, and Jacob L. Meza.

Approved as to Form and Legality:

Douglas W. Napier, Town Attorney

Dated: _____

8



**Town of Front Royal, Virginia
Council Agenda Statement**

Page 1
Item No. 8

Meeting Date: June 13, 2016

Agenda Item: PUBLIC HEARING – Ordinance to Amend Town Code Section 158-6 Pertaining to Adoption by Reference of the State Motor Vehicular Laws (*1st Reading*)

Summary: Council is requested to affirm on its first reading an ordinance to amend Section 158-6 of the Front Royal Town Code pertaining to Adoption by Reference of the State Motor Vehicular Laws. Annually, Towns must re-adopt this section of the Town Code that legally allows the Town to incorporate all the changes to the State Code traffic laws that have been made during the year.

Budget/Funding: None

Attachments: Proposed Ordinance

Meetings: Work Session held May 2, 2016

Staff Recommendation: Approval X Denial

Proposed Motion: I move that Council affirm on its first reading an ordinance to amend Section 158-6 of the Front Royal Town Code pertaining to Adoption by Reference of the State Motor Vehicular Laws, as presented.

ROLL CALL VOTE REQUIRED

*Note: Motions are the formal & final proposal of Council,
proposed motions are offered by Staff for guidance

*To be clear and concise, motions should be made in the positive

Approved By: SB

**AN ORDINANCE TO AMEND SECTION
158-6 OF THE FRONT ROYAL TOWN CODE
PERTAINING TO ADOPTION BY REFERENCE
OF THE STATE MOTOR VEHICULAR LAWS**

BE IT ENACTED by the Town Council of the Town of Front Royal, Virginia, that Section 158-6 of the Front Royal Town Code is hereby amended and enacted as follows:

Pursuant to the authority of Section 46.2-1313, Code of Virginia, 1950, as amended, all of the provisions and requirements of the laws of the State as of July 1, **2016**, contained in Title 46.2, Code of Virginia, 1950, as amended, and Article 2 of Chapter 7 of Title 18.2, Code of Virginia, 1950, as amended, except those provisions and requirements the violation of which constitutes a felony and except those provisions and requirements which, by their very nature, can have no application to or within the Town, are adopted and incorporated by reference and made applicable within the Town. References to "highways of the state" contained in such provisions and requirements hereby adopted shall be deemed to refer to the highways and other public ways within the Town. Such provisions and requirements are hereby adopted, mutatis mutandis, and made part of this chapter as fully as those set forth at length herein; and it shall be unlawful for any person within the Town to violate or fail, neglect or refuse to comply with any provision of Title 46.2, Code of Virginia, and Article 2 of Chapter 7 of Title 18.2, Code of Virginia, which is adopted by this section, provided that in no event shall the penalty imposed for the violation of any provision or requirement adopted exceed the penalty imposed for a similar offense under Title 46.2, Code of Virginia, and Article 2 of Chapter 7 of Title 18.2, Code of Virginia.

For purposes of § 4-4 (E) of the Town Code, this Ordinance is deemed routine, and is effective on **July 1, 2016.**

APPROVED:

Timothy W. Darr, Mayor

ATTEST:

Jennifer E. Berry, Clerk of Council

THIS ORDINANCE was approved at the Regular Meeting of the Town of Front Royal, Virginia on its second reading, conducted _____ 2016, upon the following recorded vote:

Bébhinn C. Egger	Yes/No	Bret W. Hrbek	Yes/No
John P. Connolly	Yes/No	Hollis L. Tharpe	Yes/No
Eugene R. Tewalt	Yes/No	Jacob L. Meza	Yes/No

A public hearing on the above was held on _____, 2016, having been advertised in the Northern Virginia Daily on _____, 2016, and _____, 2016. The Ordinance was enacted at the Regular Meeting of the Town Council held _____ 2016, to become effective immediately.

Approved as to form and legality:

Douglas W. Napier, Town Attorney
Date: ____ / ____ / ____

9



**Town of Front Royal, Virginia
Council Agenda Statement**

Page 1
Item No. 9

Meeting Date: June 13, 2016

Agenda Item: PUBLIC HEARING – Ordinance to Amend Town Code Sections 160-10 and 160-11 pertaining to Licensing of Vehicles (*1st Reading*)

Summary: Council is requested to affirm on its first reading an ordinance to amend Sections 160-10 [Prohibitions] and 160-11 [Violations and Penalties] pertaining to Licensing of Vehicles. If approved, these Town Code sections will be consistent with Section 46.2-752, Code of Virginia 1950, as amended, regarding local vehicle licensing requirements.

Budget/Funding: None

Attachments: Proposed Ordinance Amendment

Meetings: Work Session held May 2, 2016

Staff Recommendation: Approval X Denial

Proposed Motion: I move that Council affirm on its first reading an ordinance to amend Sections 160-10 [Prohibitions] and 160-11 [Violations and Penalties] of Licensing of Vehicles, as presented.

ROLL CALL VOTE REQUIRED

*Note: Motions are the formal & final proposal of Council, proposed motions are offered by Staff for guidance
*To be clear and concise, motions should be made in the positive

Approved By: SB

**AN ORDINANCE TO AMEND AND RE-ENACT FRONT ROYAL TOWN CODE
SECTIONS 160-10 AND 160-11 PERTAINING TO VIOLATIONS OF
LOCAL VEHICLE LICENSING REQUIREMENTS**

WHEREAS, Town Staff has become aware that Front Royal Town Code Sections 160-10 (Prohibitions) and 160-11 (Violations and Penalties) contained some inconsistencies when compared to enabling law Section 46.2-752, Code of Virginia, 1950, as amended, regarding local vehicle licensing requirements.

NOW THEREFORE, BE IT ENACTED, pursuant to the authority provided by Section 46.2-752, Code of Virginia, 1950, as amended, by the Town Council of the Town of Front Royal, Virginia, that Sections 160-10 and 160-11 of the Front Royal Town Code are hereby amended and re-enacted as follows:

160-10 PROHIBITIONS

~~No person shall:~~

~~Operate or permit a motor vehicle, trailer or semitrailer controlled by him to be operated within the Town, which does not have attached thereto and displayed thereon the license plate or sticker assigned thereto for the current license year.~~

~~B. Display, cause or permit to be displayed or to have in possession any license plate or sticker, knowing the same to be fictitious or to have been canceled, revoked, suspended or altered.~~

~~C. Lend or knowingly permit the use by one not entitled thereto of any license plate or sticker.~~

~~D. Park upon streets, alleys or grounds of the Town of Front Royal or in any other place open to the public a motor vehicle, trailer or semitrailer which does not have attached thereto and displayed thereon the license plate or sticker assigned thereto for the current license year.~~

It shall be unlawful for any owner or operator of a motor vehicle, trailer, or semitrailer, located and registered in Town, to:

A. Fail to obtain, or fail to display thereon after having been assigned thereto, a Town license plate or sticker for the current license year; or,

B. Display or allow to be displayed thereon a Town license plate or sticker after its expiration date, or while knowing the same to be fictitious, canceled, revoked, suspended or altered; or,

C. Park upon streets, alleys or grounds of the Town of Front Royal or in any other place open to the public such motor vehicle, trailer or semitrailer which does not have attached thereto and displayed thereon the Town license plate or sticker assigned thereto for the current license year.

160-11 VIOLATIONS AND PENALTIES

~~Any person who shall violate any of the provisions of this section shall be guilty of a misdemeanor and shall be punished by a fine not to exceed twenty dollars (\$20.).~~

Any person who violates any of the provisions of this chapter shall be guilty of a Class 4 misdemeanor. A violation of this chapter by the registered owner of the motor vehicle, trailer, or semitrailer may not be discharged by payment of a fine except upon presentation of satisfactory evidence that the required Town license plate or sticker has been obtained. The police officers of the Town are authorized to enforce the prohibitions of this chapter by issuing citations, summonses, parking tickets (Notice of Violation) or uniform traffic summonses.

This ordinance is effective July 1, 2016.

APPROVED:

Timothy W. Darr, Mayor

ATTEST:

Jennifer E. Berry, Clerk of Council

THIS ORDINANCE was approved at the Regular Meeting of the Town of Front Royal, Virginia on its second reading, conducted _____ 2016, upon the following recorded vote:

Bébhinn C. Egger	Yes/No	Bret W. Hrbek	Yes/No
John P. Connolly	Yes/No	Hollis L. Tharpe	Yes/No
Eugene R. Tewalt	Yes/No	Jacob L. Meza	Yes/No

A public hearing on the above was held on _____, 2016, having been advertised in the Northern Virginia Daily on _____, 2016, and _____, 2016. The Ordinance was enacted at the Regular Meeting of the Town Council held _____ 2016, to become effective immediately.

Approved as to form and legality:

Douglas W. Napier, Town Attorney

Date: ____ / ____ / ____

10



**Town of Front Royal, Virginia
Council Agenda Statement**

Page 1
Item No. 10

Meeting Date: June 13, 2016

Agenda Item: PUBLIC HEARING – Ordinance to Amend and Re-enact Town Code Section 12-5 pertaining to Police Department Fees for Minor Accident Reports (*1st Reading*)

Summary: Council is requested to affirm on its first reading an ordinance to amend and re-enact Town Code Section 12-5 [Police Department Fees] to establish a \$5.00 fee for minor accident reports where damage is \$1,500.00 or less and no personal injury is involved and is less than five (5) pages, effective July 1, 2016. All other requested accident reports will continue to be referred to the Department of Motor Vehicles (DMV).

Budget/Funding: None

Attachments: Proposed Ordinance Amendment

Meetings: Work Session held June 6, 2016

Staff Recommendation: Approval X Denial

Proposed Motion: I move that Council affirm on its first reading an ordinance to amend and re-enact Town Code Section 12-5 [Police Department Fees], as proposed and effective July 1, 2016.

ROLL CALL VOTE REQUIRED

*Note: Motions are the formal & final proposal of Council,
proposed motions are offered by Staff for guidance
*To be clear and concise, motions should be made in the positive

Approved By: SB

**AN ORDINANCE TO AMEND AND RE-ENACT FRONT ROYAL TOWN CODE
CHAPTER 12-5 PERTAINING TO A FEE FOR ACCIDENT/INCIDENT REPORTS**

WHEREAS, the charge for accident reports from the Front Royal Police Department was removed from the Front Royal Town Code June 8, 2016; and,

WHEREAS, the charge of \$5.00 continues to be collected from the Police Department for minor accident reports as defined below; and,

NOW THEREFORE, BE IT ENACTED, by the Town Council of the Town of Front Royal, Virginia, that Chapter 12-5 of the Front Royal Town Code is hereby amended and re-enacted as follows:

12-5 POLICE DEPARTMENT FEES

Minor Accident Reports	\$5.00
-------------------------------	---------------

Minor Accident Reports shall be accidents where damage is \$1,500.00 or less and no personal injury is involved. Minor Accident Reports shall be five (5) pages or less. Any additional pages shall incur a cost of \$0.15 per page. Accident Reports that are not minor shall be obtained from the Commonwealth of Virginia Department of Motor Vehicles.

This ordinance is effective July 1, 2016

APPROVED:

Timothy W. Darr, Mayor

ATTEST:

Jennifer E. Berry, Clerk of Council

THIS ORDINANCE was approved at the Regular Meeting of the Town of Front Royal, Virginia on its second reading, conducted _____ 2016, upon the following recorded vote:

Bébhinn C. Egger	Yes/No	Bret W. Hrbek	Yes/No
John P. Connolly	Yes/No	Hollis L. Tharpe	Yes/No
Eugene R. Tewalt	Yes/No	Jacob L. Meza	Yes/No

A public hearing on the above was held on _____, 2016, having been advertised in the Northern Virginia Daily on _____, 2016, and _____, 2016.

Approved as to form and legality:

Douglas W. Napier, Town Attorney

Date: ____/____/____

11



**Town of Front Royal, Virginia
Council Agenda Statement**

Page 1
Item No. 11

Meeting Date: June 13, 2016

Agenda Item: PUBLIC HEARING – Ordinance to Amend Town Code Section 75-44 pertaining to Delinquent Tax Lists and Mailing of Bills (*1st Reading*)

Summary: Council is requested to affirm on its first reading an ordinance to amend Town Code Section 75-44.A. [Delinquent Tax Lists – Mailing of bills; Due Dates; Penalty and Interest; Imposition of the Taxes and Rates]. If approved, this section of the Town Code will remove the wording of “Delinquent Tax Lists” and clarify that this Town Code Section pertains to the mailing of standard tax bills.

Budget/Funding: None

Attachments: Proposed Ordinance Amendment

Meetings: Work Session held May 2, 2016

Staff Recommendation: Approval X Denial

Proposed Motion: I move that Council affirm on its first reading an ordinance to amend Town Code Section 75-44.A. [Delinquent Tax Lists – Mailing of bills; Due Dates; Penalty and Interest; Imposition of the Taxes and Rates], as presented.

ROLL CALL VOTE REQUIRED

*Note: Motions are the formal & final proposal of Council,
proposed motions are offered by Staff for guidance

*To be clear and concise, motions should be made in the positive

Approved By: SB

**AN ORDINANCE TO AMEND AND RE-ENACT FRONT ROYAL MUNICIPAL TOWN
CODE SECTION 75-44.A. PERTAINING TO MAILING OF TAX BILLS**

WHEREAS, the Front Royal Municipal Town Code Section 75-44 is currently titled “*Delinquent Tax Lists – Mailing of Bills; Due Dates, Penalty and Interest; Imposition of the Taxes and Rates*”; and,

WHEREAS, Section 75-44 pertains more to standard tax bills and delinquent tax bills are addressed in other areas of the Town Code; and,

WHEREAS, Section 75-44, as currently written, views standard tax bills are being mailed in January of each year rather than delinquent tax bills; and,

NOW THEREFORE, BE IT ENACTED by the Town Council of the Town of Front Royal, Virginia that 75-44.A. of the Town of Front Royal Municipal Code is hereby amended and re-enacted as follows:

**75-44 ~~DELINQUENT TAX LISTS~~ - MAILING OF BILLS; DUE DATES, PENALTY
AND INTEREST; IMPOSITION OF THE TAXES AND RATES**

A. The Town Treasurer, personally or through the Director of Finance, shall, ~~in January~~ **after the annual tax assessments are made available to the Town, but not later than twenty (20) days prior to the due date of the taxes** each year, send or cause to be sent by United States mail to each taxpayer assessed with real and personal property taxes and levies for that year amounting to five dollars (\$5.00) or more as shown by an assessment book in the Office of the Director of Finance, a bill or bills setting forth the amount due. If the said Director or Treasurer intends to seek collection of a tax in an amount less than five dollars (\$5.00), he shall send or cause to be sent to the taxpayer a bill as set forth above. Notwithstanding any of the foregoing, failure of the said Director or Treasurer to send or of the taxpayer to receive a bill shall not affect the taxpayer’s obligation to pay the full amount of said taxes by the due date.

This ordinance is effective upon passage.

APPROVED:

Timothy W. Darr, Mayor

ATTEST:

Jennifer E. Berry, Clerk of Council

THIS ORDINANCE was approved at the Regular Meeting of the Town of Front Royal, Virginia on its second reading, conducted _____ 2016, upon the following recorded vote:

Bébhinn C. Egger	Yes/No	Bret W. Hrbek	Yes/No
John P. Connolly	Yes/No	Hollis L. Tharpe	Yes/No
Eugene R. Tewalt	Yes/No	Jacob L. Meza	Yes/No

A public hearing on the above was held on _____, 2016, having been advertised in the Northern Virginia Daily on _____, 2016, and _____, 2016. The Ordinance was enacted at the Regular Meeting of the Town Council held _____ 2016, to become effective immediately.

Approved as to form and legality:

Douglas W. Napier, Town Attorney

Date: ____/____/____

12



**Town of Front Royal, Virginia
Council Agenda Statement**

Page 1
Item No. 12

Meeting Date: June 13, 2016

Agenda Item: COUNCIL APPROVAL – Ordinance Amendment to R-1A District (*2nd Reading*)

Summary: Council is requested to adopt on its second and final reading an ordinance to amend the R-1A District regulations that include Front Royal Town Code Sections 175-18.1 through 175-18.7, and the addition of Section 175-18.8. The amendment would add an optional set of performance standards known as “cluster development” standards.

Budget/Funding: None

Attachments: Proposed Ordinance Amendments

Meetings: Work Sessions held March 2, and May 2, 2016. Public Hearing held May 23, 2016.

Staff Recommendation: Approval X Denial

Proposed Motion: I move that Council adopt on its second and final reading an ordinance to amend the R-1A District regulations that include Front Royal Town Code Section 175-18.1 through 175-18.7, and the addition of Section 175-18.8, as presented.

ROLL CALL VOTE REQUIRED

*Note: Motions are the formal & final proposal of Council,
proposed motions are offered by Staff for guidance
*To be clear and concise, motions should be made in the positive

Approved By: SB

**AN ORDINANCE TO AMEND AND RE-ENACT FRONT ROYAL MUNICIPAL
TOWN CODE SECTIONS 175-18.1 - 175-18.8 PERTAINING TO THE R-1A
DISTRICT AND THE ADDITION OF THE CLUSTER DEVELOPMENT OPTION**

WHEREAS, the Front Royal Planning Commission along with Front Royal Limited Partnership (FRLP) drafted an amendment to Town Code’s R-1A District by adding Cluster Development Standards; and,

NOW THEREFORE, BE IT ENACTED by the Town Council of the Town of Front Royal, Virginia that 175-18.1 – 175-18.8 of the Town of Front Royal Municipal Code is hereby amended and re-enacted as follows:

**DRAFT AMENDMENT – VERSION 4
R-1A Cluster Development Option**

175-18.1 STATEMENT OF INTENT (R-1A)

The R-1A District is designed to accommodate single-family residential development of a medium density on smaller individual lots. The standards for this district are designed to stabilize and protect the character of the designated areas and to protect and encourage a suitable environment for family life. Optional cluster subdivision standards are included with the intent and purpose of providing greater flexibility for larger development projects. To ensure quality development, the added development flexibility is balanced with requirements that require additional open space and recreational amenities. These additional requirements support a development with higher property values; better preservation of the natural environment; and a more active and healthy community.

175-18.2 USE REGULATIONS (R-1A)

- A. Subject to the standards and requirements set forth in this Chapter, except as prohibited or restricted by separate restrictions of record that may pertain to property within the R-1A District, the following uses of land and buildings are permitted by-right in the R-1A District:

RESIDENTIAL:

Single-family dwellings, detached

COMMERCIAL:

INDUSTRIAL:

ORGANIZATIONAL:

Churches
Schools

MISCELLANEOUS:

Accessory uses, structures and buildings
Home occupations

Open space and conservation areas.
Public facilities, excluding Fire and Rescue Squads & Police Stations
Public parks and playgrounds
Public utilities
Signs, as set forth in Section 175-106
Special childcare services
Such other uses as determined similar to one or more enumerated uses by the Zoning Administrator

- B. The following uses are permitted within the R-1A District only by approval of a special use permit, except as prohibited or restricted by separate restrictions of record that may pertain to property within the R-1A District:

RESIDENTIAL:

COMMERCIAL:

Day care, and day-care facilities as set forth in the Town Code Section 175-107.1.

INDUSTRIAL:

ORGANIZATIONAL:

Fire and Rescue Squad & Police Stations.

Public Libraries.

Community Center.

MISCELLANEOUS:

Any use permitted under Section 175-10.18.2.A, or specifically listed above under this subsection, that proposes to occupy a building or structure that exceeds the height requirements of Section 175-10.18.4, subject to the requirements of Section 175-136. Additional heights approved by a special use permit shall be required to increase the required setback and yard area requirements by an equivalent distance from each property line. Such other uses as determined similar to one or more enumerated uses by the Zoning Administrator.

175-18.3 AREA (R-1A)

Notwithstanding the provisions of Section 175-128, all newly established uses, with the exception of single-family dwellings, shall be required to meet the minimum area requirements at the time of establishment of the use.

- A. Minimum lot size:
1. Single family dwellings: seven thousand (7,000) square feet.
 2. Schools: twenty thousand (20,000) square feet.
 3. Churches: twenty thousand (20,000) square feet.
 4. Parks and playgrounds: five thousand (5,000) square feet.
 5. Public utilities: no regulation.
 6. Other public facility uses: twenty thousand (20,000) square feet.

- B. Minimum lot width:
 - 1. Single-family dwellings:
 - a. Corner lots: seventy (70) feet.
 - b. Interior lots: fifty (50) feet.
 - 2. Parks and playgrounds and public utilities: no regulation.
 - 3. All other uses: one hundred (100) feet.
- C. Minimum district size: three (3) acres.

175-18.4 HEIGHT(R-1A)

- A. Single-family dwellings: thirty-five (35) feet maximum.
- B. Public or semipublic buildings: forty-five (45) feet maximum, provided that the required front, side and rear yards are increased by two (2) feet for each foot in height over thirty-five (35) feet.
- C. Exemptions from height requirements:
 - 1. Church spires.
 - 2. Belfries.
 - 3. Cupolas.
 - 4. Municipal water towers.
 - 5. Chimneys.
 - 6. Flues.
 - 7. Flagpoles.
 - 8. Television antennas.
 - 9. Radio aerials.
- D. Accessory buildings and structures:
 - 1. On lots with an area of less than five-tenths (0.5) acre: two-thirds (2/3) height of principal structure.
 - 2. On lots with an area of five-tenths (0.5) acre or more: not to exceed height of principal structure or thirty-five (35) feet, whichever is less.

175-18.5 MINIMUM YARD DIMENSIONS (R-1A)

- A. Single-family dwellings:
 - 1. Front setback: twenty-five (25) feet.
 - 2. Side: seven (7) feet.
 - 3. Corner side: twenty-five (25) feet.
 - 4. Rear: twenty-five (25) feet.
- B. Other principal structures:
 - 1. Front setback: twenty-five (25) feet.
 - 2. Side: fifteen (15) feet.
 - 3. Rear: thirty (30) feet.
 - 4. Corner side: twenty-five (25) feet.
- C. Accessory buildings and structures:
 - 1. Front setback: thirty (30) feet.
 - 2. Side: five (5) feet or fifty percent (50%) of building height, whichever is greater.

3. Rear: five (5) feet or fifty percent (50%) of building height, whichever is greater.
 4. Corner side: twenty-five (25) feet.
- D. Notwithstanding the provisions above, the front setback on any lot located within a block that is fifty percent (50%) or more developed shall conform with any consistently established setback along the block.
- E. The main or front building facade and entrance for any single-family dwelling shall be oriented toward the front yard of the property, unless an administrative variance is granted pursuant to Section 175-147.1.

175-18.6 LOT COVERAGE (R-1A)

- A. Maximum building coverage: thirty-five percent (35%)
- B. Accessory building coverage: thirty percent (30%) of any required yard

175-18.7 OFF-STREET PARKING (R-1A)

- A. Space requirements:
 1. Single-family dwellings: two (2) spaces per unit.
 2. Churches/assembly area: one (1) space per four (4) fixed seats in the main assembly or one (1) per one hundred (100) net square feet.
 3. Schools: one (1) space per employee plus parking space for assembly areas as provided in Subsection A (2) above.
 4. Libraries: one (1) space per one thousand (1,000) gross square feet.
- B. Location: Minimum setback for driveways and parking: three (3) feet from side and rear property lines for parking areas consisting of **no more than 4,500 square feet in area** ~~with fewer than fifteen (15) spaces~~. All parking areas with **more than 4,500 square feet in area** ~~fifteen (15) or more spaces~~ shall meet the requirements of Section 148-48 **870**.
- C. Parking spaces where one car is parked behind another car are permitted in this district for individual dwelling units.

175-18.8 OPTIONAL CLUSTER DEVELOPMENT STANDARDS (R-1A)

- A. **In lieu of the traditional design standards of Sections 175-18.3 through 175-18.7, the following design standards may be used for cluster developments in the R-1A District.**
 1. **Area.**
 - a. **Minimum lot size: 5,500 square feet**
 - b. **Minimum lot width:**
 - i. **Corner lots: sixty (60) feet**
 - ii. **Interior lots: fifty (50) feet**
 - c. **Minimum district size: twenty (20) acres**

2. Height.

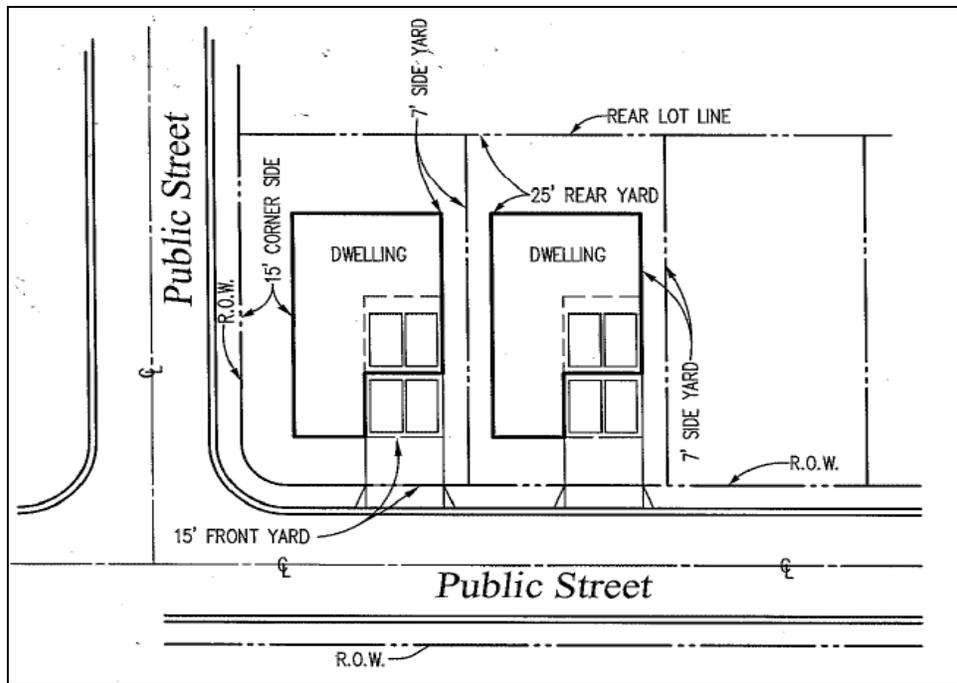
- a. Single-family dwellings: thirty-five (35) feet maximum.
- b. Public or semipublic buildings: forty-five (45) feet maximum, provided that the required front, side and rear yards are increased by two (2) feet for each foot in height over thirty-five (35) feet.
- c. Exemptions from height requirements:
 - (1) Church spires.
 - (2) Belfries.
 - (3) Cupolas.
 - (4) Municipal water towers.
 - (5) Chimneys.
 - (6) Flues.
 - (7) Flagpoles.
 - (8) Television antennas.
 - (9) Radio aerials.
 - (10) Accessory buildings and structures: Not to exceed the height of principal structure, or thirty-five (35) feet, whichever is less.

3. Minimum Yard Dimensions.

a. Single-family dwellings, detached:

- (1) Front: Fifteen feet (15); provided that required off-street parking is at least eighteen (18) feet in length, and the required setbacks from any building are met as specified below under Section 175-18.8.A.5. An unenclosed porch may encroach within the required front yard an additional five (5) feet.
- (2) Side: Seven (7) feet; except that the setback can be reduced to a minimum of five (5) feet when a separation of fourteen feet (14) feet is maintained between the adjacent structure.
- (3) Corner side: fifteen (15) feet; provided that any accessory building is not closer than other houses located along the same street.
- (4) Rear: Twenty five (25) feet.

ILLUSTRATION 175-18.8.A.3. Illustration of Minimum Yard Dimensions for Cluster Developments.



b. Accessory buildings and structures:

- (1) Front: fifteen (15) feet; provided that any accessory building is not closer than other houses located along the same street.
- (2) Side: five (5) feet.
- (3) Corner side: fifteen (15) feet; provided that any accessory building is not closer than other houses located along the same street.
- (4) Rear: five (5) feet.

c. Notwithstanding the provisions above, the front setback on any lot located within a block that is fifty percent (50%) or more developed shall conform with any consistently established setback along the block.

d. The main or front building facade and entrance for any single-family dwelling shall be oriented toward the front yard of the property, unless an administrative variance is granted pursuant to Section 175-147.1, or alternatively, a special use permit, in accordance with Section 175-136, may be issued to allow frontage along open space areas when such request is submitted with a site plan or subdivision plan for review.

4. *Lot Coverage.*

a. Maximum building coverage: fifty percent (50%).

5. *Off-Street Parking.*

a. Space Requirements:

- (1) Single-family dwellings: two (2) spaces per unit.
- (2) Churches/assembly area: one (1) space per four (4) fixed seats in the main assembly or one (1) per one hundred (100) net square feet.
- (3) Schools: one (1) space per employee, plus one (1) space per four (4) fixed seats in the main assembly, or alternatively for the latter, one (1) per one hundred (100) net square feet.
- (4) Libraries: one (1) space per one thousand (1,000) gross square feet.

b. Minimum setback for driveways and parking: three (3) feet from side and rear property lines for parking areas consisting of no more than 4,500 square feet in area. All parking areas with more than 4,500 square feet in area shall meet the requirements of Section 148-870.

c. As required under Section 148-870.A.10, required off-street parking spaces shall be setback at least five (5) feet from all buildings; excluding the setback between the side orientation of the parking space and a single-family detached

dwelling, provided that a garage is provided that is recessed behind the front building façade of such dwelling.

- d. Parking spaces where one car is parked behind another car are permitted in this district for individual dwelling units. Furthermore, within cluster subdivisions, regardless of other provisions within Chapter 175 or Chapter 148, up to one (1) space within a garage or carport may be counted as required off-street parking within a cluster development, provided that the minimum parking space dimensions are met.

6. Community Open Space.

- a. Minimum Community Open Space Area: A minimum amount of common open space shall be provided at the equivalence that the minimum lot area of all lots is reduced below 7,000 square feet. Below is an example of how the required minimum common open space for a cluster subdivision shall be calculated:

$$\begin{aligned} \text{Total Number of Building Lots} \times 7,000 \text{ square feet} &= X \\ X - \text{Total Area of Building Lots Proposed} &= \text{Required Open Space} \end{aligned}$$

- b. No more than 50% of open space may be located within developmentally restricted areas, such as, but not limited to, the floodway.
- c. Surface water bodies may be included within common open space areas, but may not be counted towards the required amount of open space.
- d. Access to community open space shall be provided by adjoining street frontage. In lieu of adjoining street frontage, a 20-foot wide public access easement may be authorized by the Planning Commission during the site plan or subdivision plan review process. In such consideration, the Planning Commission may require pedestrian improvements to ensure adequate access is provided to the common opens space.
- e. Cluster subdivisions shall provide recreational facilities within common open space based on the number of dwelling units. For the purpose of determining minimum requirements, one (1) recreational unit shall be provided for every 50 dwelling units.

(1) The number of recreational unit credits that each type of recreational facility receives shall be based on Table 175-18.8.A.6.e.(1), shown below.

TABLE 175-18.8.A.6.e.(1)

Recreational Unit Type	Recreational Unit Credit
Playground, as described under 175-18.8.A.6.e (2).	1.5
Community Center, including an enclosed building with a meeting hall.	2.5

In-ground Swimming Pool with fencing.		2
Tennis Court Facility with fencing.		1
Pocket Park w/ vegetable gardens.		1
Pocket Park w/ meditation gardens.		1
Partial or full Athletic Fields or courts, such as soccer or baseball fields.		1
6' wide asphalt Hiking / Biking Trail . (or other approved material)	≥ ¼ mile	1
	≥ 1 mile	2
	≥ 3 mile	3
	≥ 4 mile	4
Picnic Shelters with cooking facilities, picnic tables & trash receptacles.		1
Horseshoe pit and/or fire pit with seating area.		1
Covered structure with seating area		1
Improved/landscaped passive or active nature areas with wildflowers or edible landscaping or ornamental trees or orchards.		1
Neighborhood green/square of ½ acre or more with pathways.		1
Community park of 8 acres or more with pathways.		2
Other types of recreational facilities.		As equivalent to any of the above-listed types, as determined by the Planning Commission.

(2) The first recreational unit type of a cluster subdivision shall consist of a playground, with the amenities described below. Alternative recreational unit types for the first recreational unit may be permitted by the Planning Commission for age-restricted communities.

1. A playground shall consist of a composite play system, or systems, with eight (8) play features and a sitting bench.

TABLE 175-18.8.A.6.e.(2)i.

Example Playground Recreational Unit Type

Quantity	Equipment
Minimum 2	2 to 5 year-old play features
Minimum 1	Slides
Minimum 1	Climbing features
Minimum 1	Overhead features
Minimum 1	Tunnels
Minimum 1	Play panels
Minimum 1	Swings (8 feet high, 2 seats)
Minimum 1	Sitting bench

2. Playgrounds shall be constructed to specifications equivalent to those issued by the U.S. Consumer Product Safety Commission in the document *Public Playground Safety Handbook (2010)*, or as may be amended in the future.

- (3) Each home shall be within one-quarter (1/4) of a mile from at least one qualifying recreational unit facility.
- (4) Recreational facilities shall be constructed in sequence with the phasing of development for the cluster subdivision.
- (5) Recreational facilities shall conform to the Virginia Uniform Statewide Building Code, including Handicap Accessibility (ADA) Standards.
- (6) Buildings or structures used for community recreational purposes may be located within transitional yards, as required below, but shall conform with the minimum setback requirements for principle structures.
- (7) Common open space, including all recreational units, shall be maintained in good condition by the developer until such time that it is dedicated to a Homeowner's Association or accepted as a public park by Warren County or the Town of Front Royal.

7. *Transitional Yard.* A minimum transitional yard area is required between any principal building and the following:
 - a. Any planned limited access roadway (i.e. no curb cuts for individual driveways): Minimum 25 feet
 - b. Any adjoining development that is not part of the R-1A cluster subdivision, unless such adjoining property shares the same ownership as the R1-A cluster subdivision: Minimum 50 feet.

This ordinance is effective upon passage.

APPROVED:

Timothy W. Darr, Mayor

ATTEST:

Jennifer E. Berry, Clerk of Council

THIS ORDINANCE was approved at the Regular Meeting of the Town of Front Royal, Virginia on its second reading, conducted _____ 2016, upon the following recorded vote:

Bébhinn C. Egger	Yes/No	Bret W. Hrbek	Yes/No
John P. Connolly	Yes/No	Hollis L. Tharpe	Yes/No
Eugene R. Tewalt	Yes/No	Jacob L. Meza	Yes/No

A public hearing on the above was held on _____, 2016, having been advertised in the Northern Virginia Daily on _____, 2016, and _____, 2016. The Ordinance was enacted at the Regular Meeting of the Town Council held _____ 2016, to become effective immediately.

Approved as to form and legality:

Douglas W. Napier, Town Attorney

Date: ____ / ____ / ____

13



**Town of Front Royal, Virginia
Council Agenda Statement**

Page 1
Item No. 13

Meeting Date: June 13, 2016

Agenda Item: COUNCIL APPROVAL – Amendment to the Comprehensive Plan (*2nd Reading*)

Summary: Council is requested to adopt on its second and final reading a request submitted by Front Royal Limited Partnership (FRLP) to adopt a “Future Land Use Plan” as part of the Town’s Comprehensive Plan. The Plan is for FRLP’s 604-acre property that was annexed in 2014 and is currently zoned A-1. The “Future Land Use Plan” is the same as approved during the annexation of the property and is incorporated into the Voluntary Settlement Agreement as Exhibit A, and was approved by both the Town of Front Royal and the County of Warren.

Budget/Funding: None

Attachments: Statement of Justification – FRLP Comprehensive Plan Amendment from David Vazzana, FRLP

Meetings: Work Session held March 21, 2016 and Public Hearing held May 23, 2016

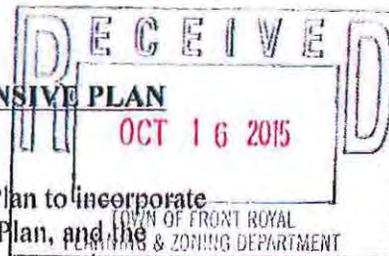
Staff Recommendation: Approval X Denial

Proposed Motion: I move that Council adopt on its second and final reading to adopt the “Future Land Use Plan” for Front Royal Limited Partnership (FRLP) 604-acre property annexed in 2014, as part of the Town’s Comprehensive Plan, as proposed.

*Note: Motions are the formal & final proposal of Council, proposed motions are offered by Staff for guidance
*To be clear and concise, motions should be made in the positive

Approved By: SB

**STATEMENT OF JUSTIFICATION – FRLP COMPREHENSIVE PLAN
AMENDMENT**



FRLP would like to request that the Town amend its Comprehensive Plan to incorporate the attached "Future Land Use Map" into the Town's Comprehensive Plan, and the Town's N.E. Planning Area, pursuant to the Voluntary Settlement Agreement between the Town, FRLP, and the County (the "VSA").

BACKGROUND AND PROPOSED CHANGES:

As a part of the boundary line adjustment proceedings, and the eventual VSA, the Town held two public hearings on the matter and approved the VSA on first and second readings in both August of 2013 and again in March/April of 2014. The County also had a public hearing and 2 votes on the matter. The Virginia Commission on Local Government also held a public hearing and issued a report on the VSA. A Special Court appointed by the Virginia Supreme Court ultimately approved and gave force and effect to the VSA in October of 2014 and the FRLP property was annexed into the Town shortly thereafter – pursuant to the terms and conditions of the VSA. Moreover, and as a part of the VSA, the Town agreed to "use its best good faith efforts to amend its Comprehensive Plan to incorporate the Future Land Use Plan therein" (Section 3.1 and 3.2).

FRLP requests that the Town incorporate the attached "Future Land Use Plan" into its Comprehensive Plan for its N.E. Planning Area. In support of this request please find attached:

1. Voluntary Settlement Agreement, Exhibit A, "Future Land Use Plan".
2. FRLP Presentation to Town Council and County B.O.S., September 2012.

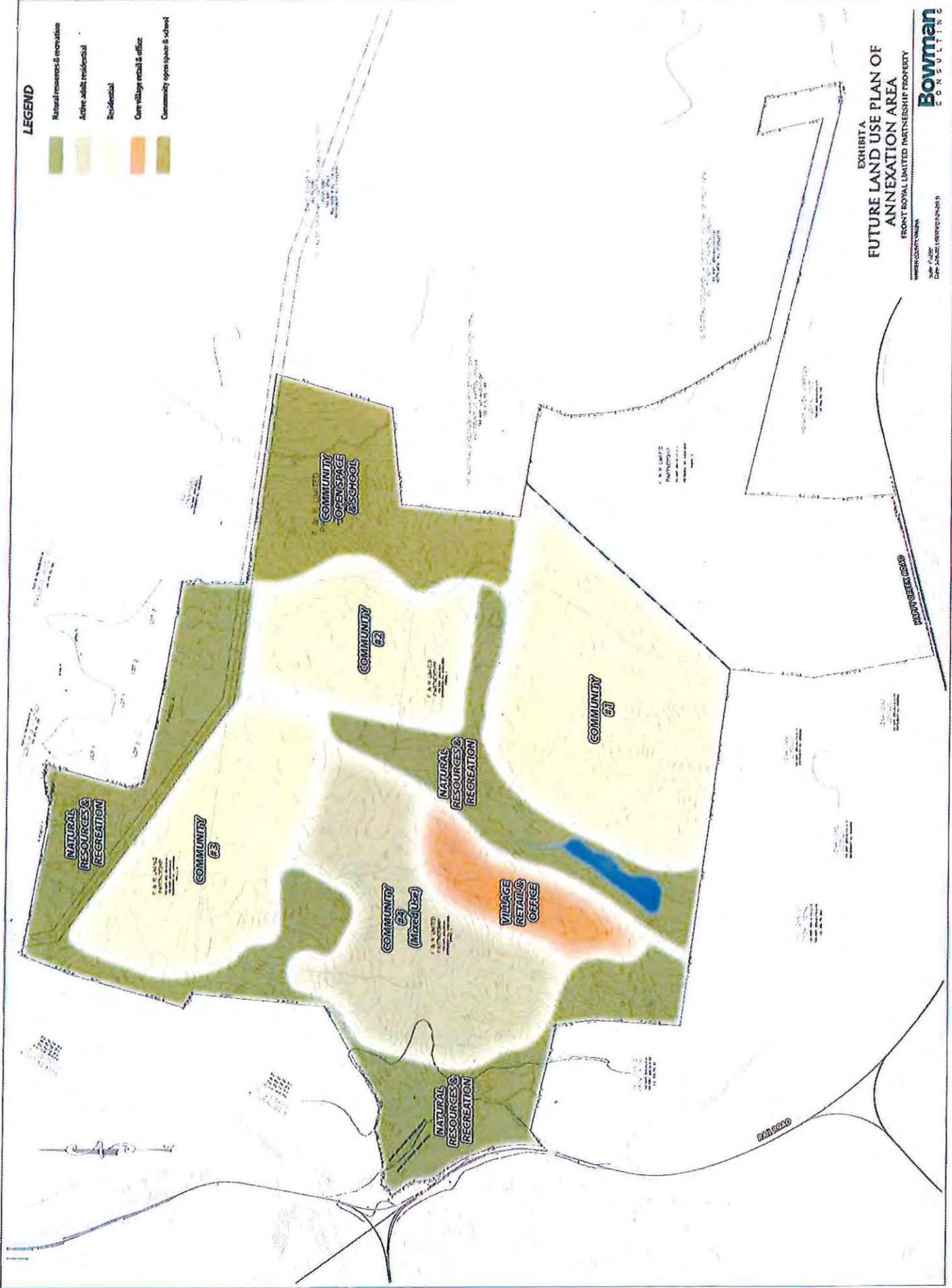
FRLP looks forward to working with the Town on this matter.

Respectfully Submitted,

David Vazzana, FRLP
dvazzana@gmail.com
202-215-0038

LEGEND

-  Natural resources & recreation
-  Active adult residential
-  Residential
-  Core village retail & office
-  Community open space & school



**EXHIBIT A
FUTURE LAND USE PLAN OF
ANNEXATION AREA**

FRONT ROYAL LIMITED PARTNERSHIP PROPERTY



DATE: 10/15/2019
DRAWN BY: J. HARRIS
CHECKED BY: J. HARRIS

A. POPULATION GROWTH

1. "In order to effectively develop a plan or vision for Warren County's future, it is important to understand where the County has been, where it is now, and where it is headed." (County Plan, page 2 – 1)

Table 1-1 Population Growth in Warren County and Front Royal, 1960-2010

	<u>1960</u>	<u>1970</u>	<u>1980</u>	<u>1990</u>	<u>2000</u>	<u>2010</u>
Warren	6,706	7,090	10,074	14,262	17,995	23,135
Front Royal	7,959	8,211	11,126	11,880	13,589	14,440
Warren County & Front Royal	14,665	15301	21200	26,142	31,584	37,575
% Residing in County	45.73%	46.34%	47.52%	54.56%	56.98%	61.57%
% Residing in Town	54.27%	53.66%	52.48%	45.44%	43.02%	38.43%

Source: U.S. Census Data and Warren County Comprehensive Plan, Table 2.3.

Table 1-2 Population Growth by Percentage in the Town and County in the Preceding 10 years, 1970-2010

	<u>1970</u>	<u>1980</u>	<u>1990</u>	<u>2000</u>	<u>2010</u>
Warren	5.73%	42.09%	41.57%	26.17%	28.56%
Front Royal	3.17%	35.50%	6.78%	14.39%	6.26%
Warren County & Front Royal	4.34%	38.55%	23.31%	20.82%	18.97%

- *Past population growth has been consistent and has favored Warren County, which has added between 5 and 6 thousand persons per decade since 1970.*

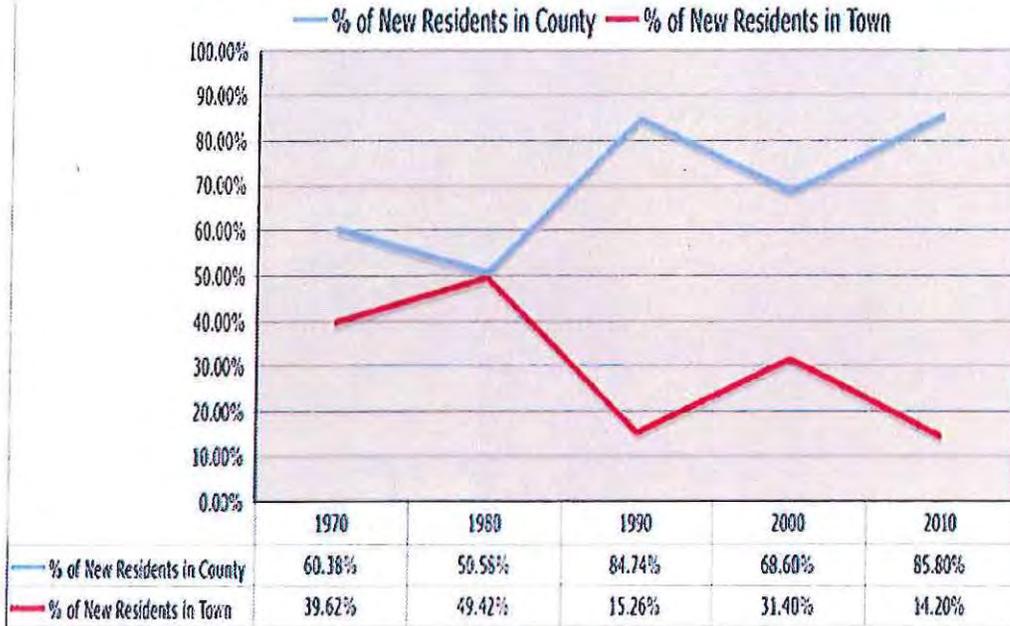
2. Warren County has projected that it would grow from 36,717 persons to 65,700 persons by 2025 - Warren County Government Facilities Space Needs Analysis and Master Plan, 2007.

Year Structure was Built and Total New Housing Units in Preceding 10 years

	Total New Housing Units Located In Warren County	Located In Town	% in Town
1970-79	2602	956	36.74%
1980-89	2489	954	38.33%
1990-99	2986	1110	37.17%
2000-09	2328	402	17.27%

Source: 2010 U.S. Census.

Chart 1-2 Percent of Total New Residents Residing in the Town and County



- *The Town and County (and State) will continue growing... The question is not if development will proceed within the community, but how it will proceed - and more importantly - where?*

B. CONTEXT AND AREA MAPS – HCR PLANNING AREA

1. Overview

An increasing number of residential developments in rural parts of Warren County, characterized by either large lots on former agricultural land or mountain development, is altering the traditional pattern of compact development surrounded by open space. The scattered pattern of this development in the rural parts of Warren County is slowly robbing Front Royal residents of the public values contributed by surrounding farms and natural areas.

Goal: *To direct future development into an efficient and serviceable form that will preserve the County's predominately rural character.*

Objectives:

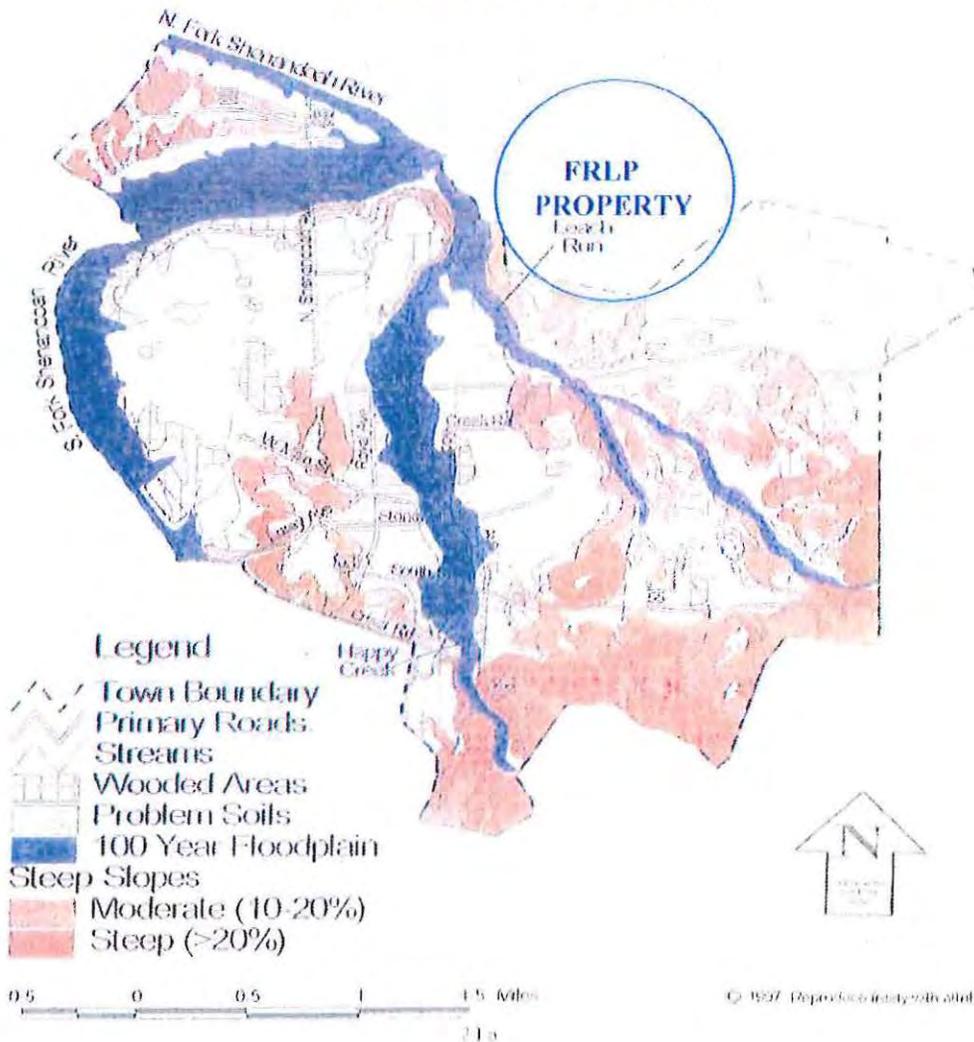
- *Direct County development to areas contiguous with Front Royal or rural villages that are served or will be served with adequate public facilities such as roads, sewer, and water.*
- *Limit future suburban sprawl in rural or agricultural areas where adequate public facilities do not exist or where their provision would not be cost-efficient.*
- *Coordinate the County's and the Town of Front Royal's growth and management plans.*

We believe a positive solution can be found to every problem. Whenever possible we will look for the solution that benefits all sides. Confrontation, conflict and adversarial relationships are not conducive to positive resolution of problems.

- Town of Front Royal and County of Warren Comprehensive Plans

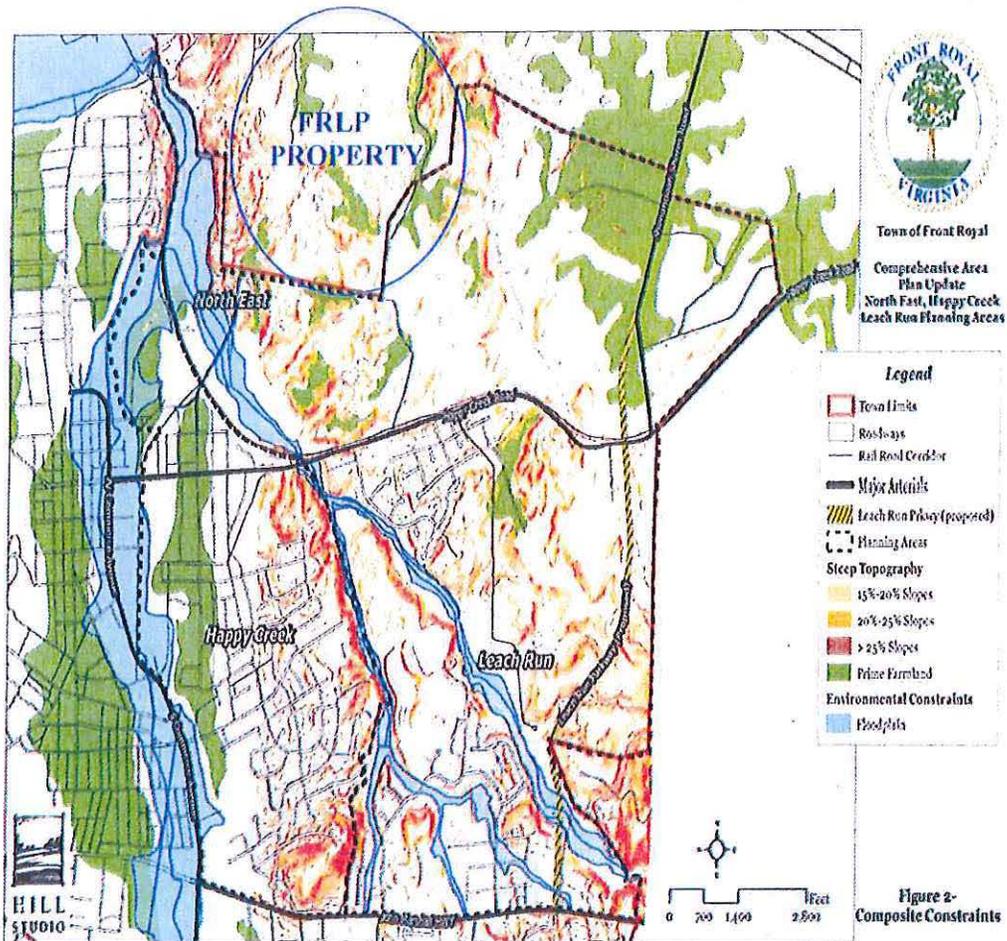
2. Town of Front Royal, Natural Features, Town Comprehensive Plan.

Natural Features Town of Front Royal



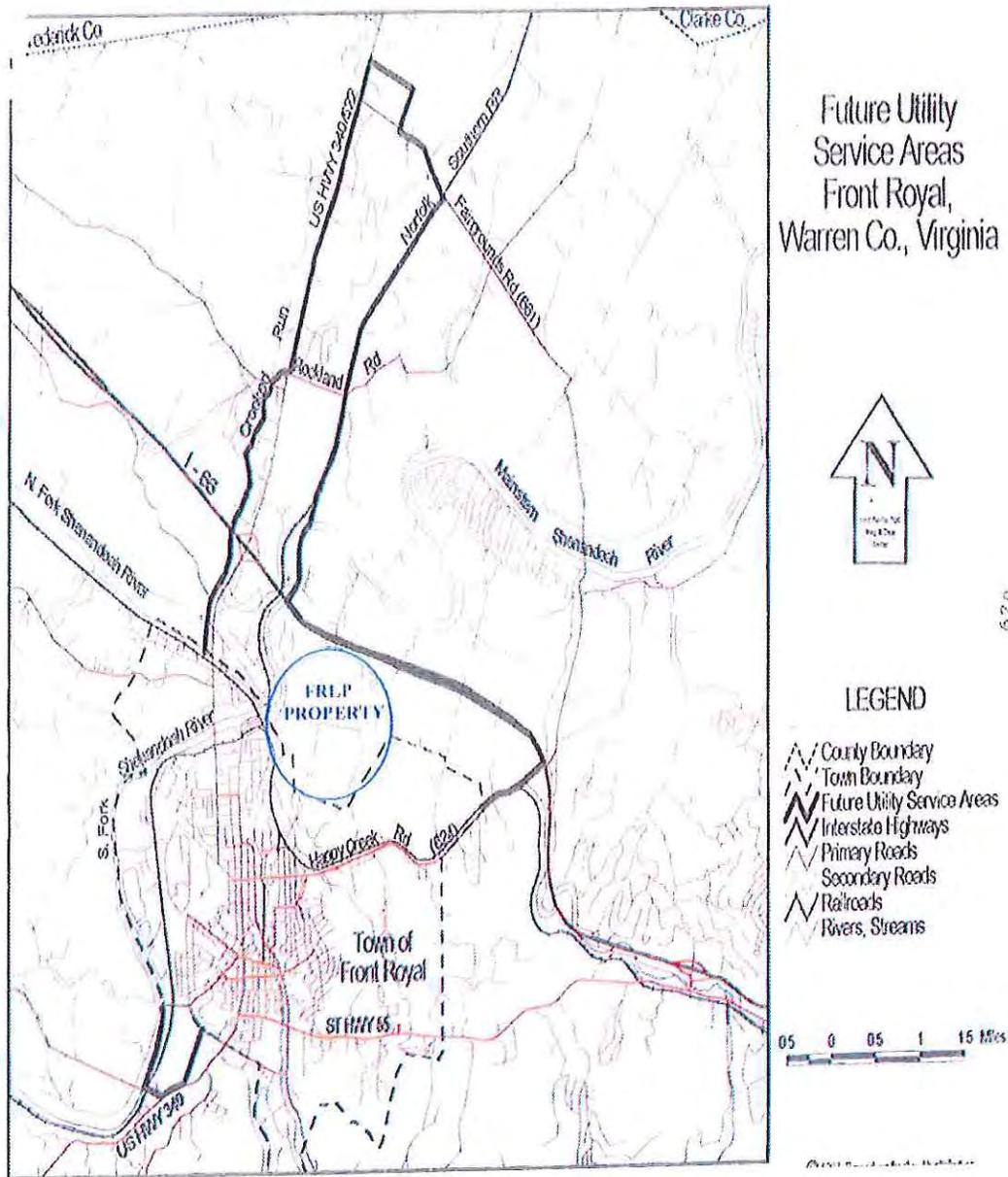
✓ *"Front Royal is an area in which developable land is intermingled with steep slopes, floodplains, and woodlands, creating a clear pattern of where development is socially beneficial without excessive environmental costs." (Town Plan, Page 22)*

3. Town of Front Royal, Composite Development Constraints Map,
Development Constraints Analysis February 2007.



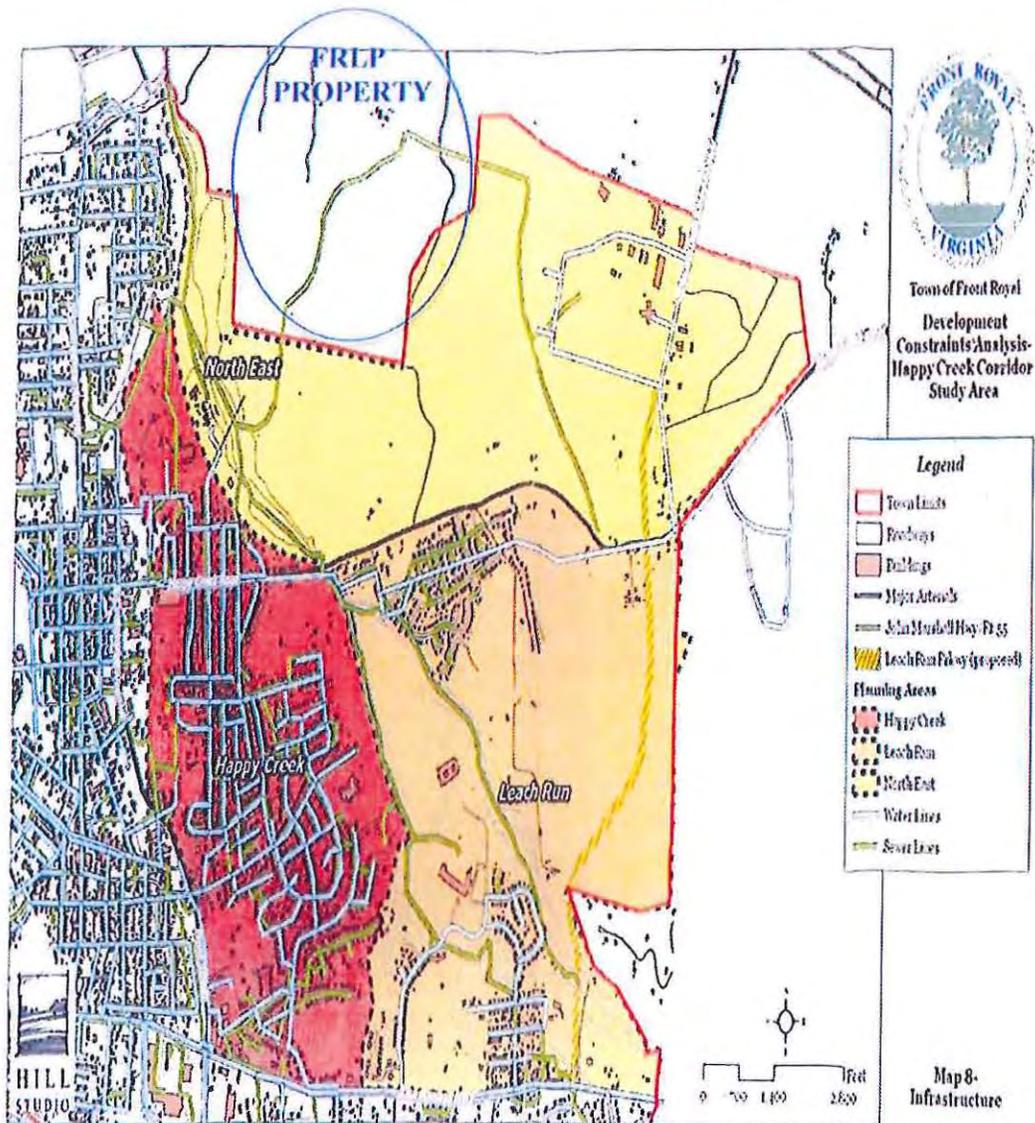
✓ *“An increasing number of residential developments in rural parts of Warren County, characterized by either large lots on former agricultural land or mountain development, is altering the traditional pattern of compact development surrounded by open space. The scattered pattern of this development in the rural parts of Warren County is slowly robbing Front Royal residents of the public values contributed by surrounding farms and natural areas.”(Page 16)*

4. Future Utility Service Area Map, Town of Front Royal Comprehensive Plan, 1988-2012



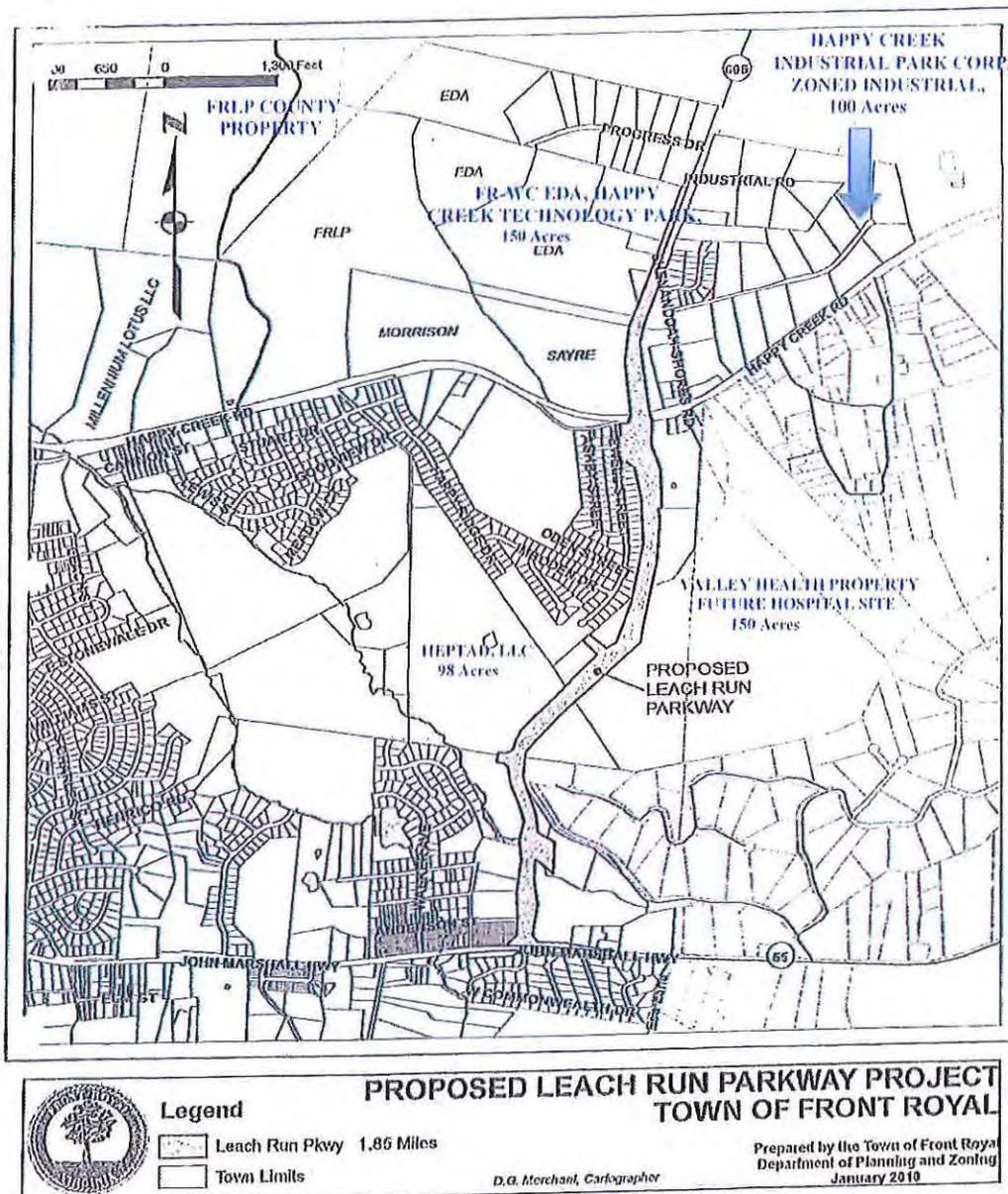
➤ *“Goal: To provide safe and reliable public water and sanitary sewer systems serving every property in Town desiring connection and within extraterritorial service areas.” (Page 56)*

5. Town Water and Sewer Infrastructure, 2007 Town Comprehensive



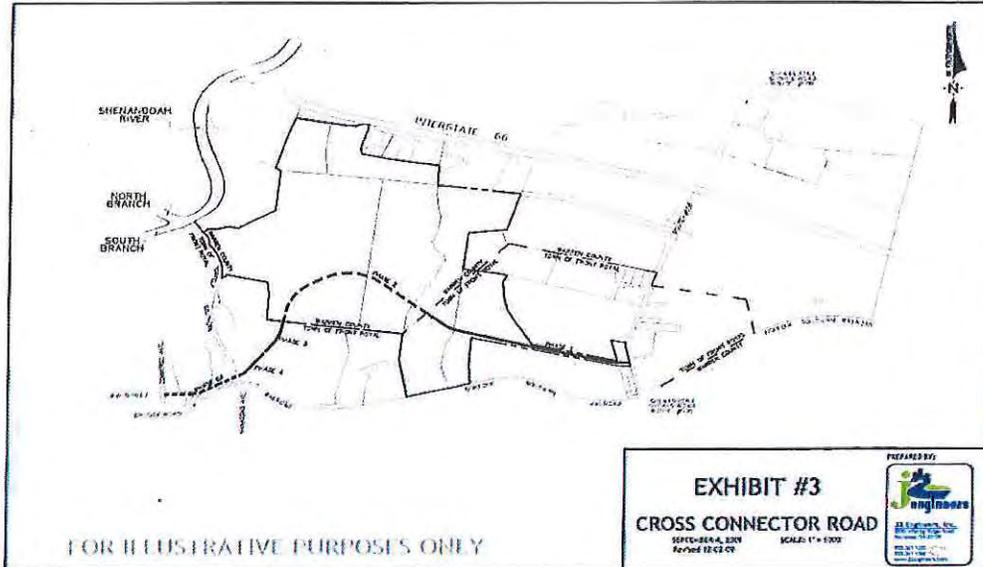
➤ **“Future Utility Service Areas: Area North of Happy Creek Road to I-66. This area is a logical extension of the Town’s utility service area, as the Town/County boundary is located within open farm fields and split many contiguously owned parcels. The Happy Creek Industrial Park is moving forward in the development of the land in that area.... The County’s draft Comprehensive Plan recommends the development of mixed-use in this area, which cannot be accomplished without the availability of public water and sewer service.” (Page 62)**

7. Future (2014) Leach Run Parkway



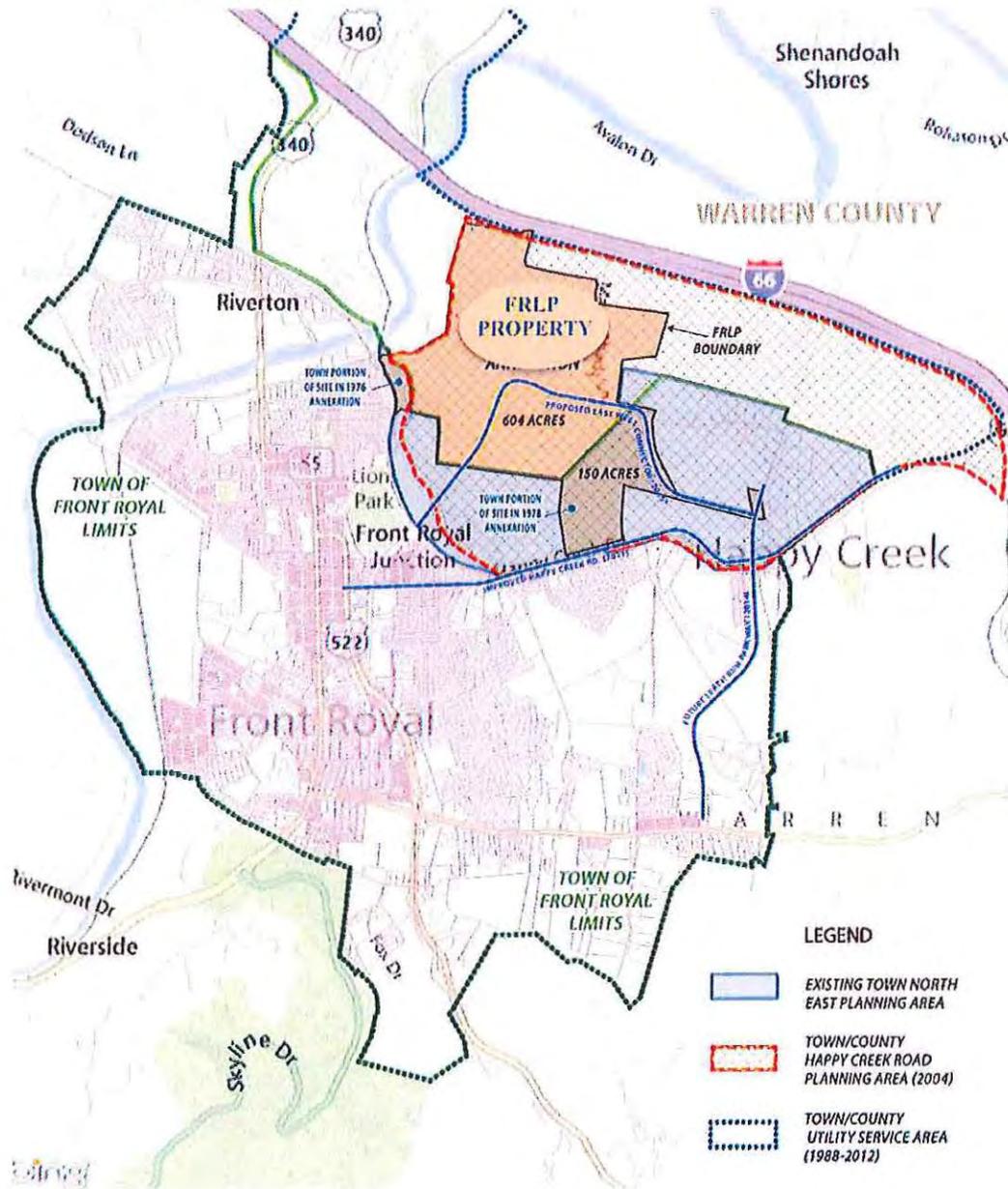
➤ *“Goal: To direct future development into an efficient and serviceable form that will preserve the County’s predominately rural character. (Page 4 – 5)*

8. Proposed East-West Connector Road per FRLP Town Rezoning



- *“Objective: Direct County development to areas contiguous with Front Royal or rural villages that are served or will be served with adequate public facilities such as roads, sewer, and water.”*

9. Planning Area's Map



➤ ***“Objective: Limit future suburban sprawl in rural or agricultural areas where adequate public facilities do not exist or where their provision would not be cost-efficient.”***

10. Draft Master Plan for Happy Creek Road Planning Area, 2004 Joint
Town-County Happy Creek Charrette.

Draft Land Use Plan

Below is the first map of the Concept Plan, the *Draft Land Use Plan for land use and circulation*, which shows general relationships of land uses and circulation elements. (A detailed land use program is shown on page 19 of this Summary).

Note that this plan reflects the basic road pattern shown in the preferred transportation scenario.



HAPPY CREEK ROAD CONCEPT PLAN

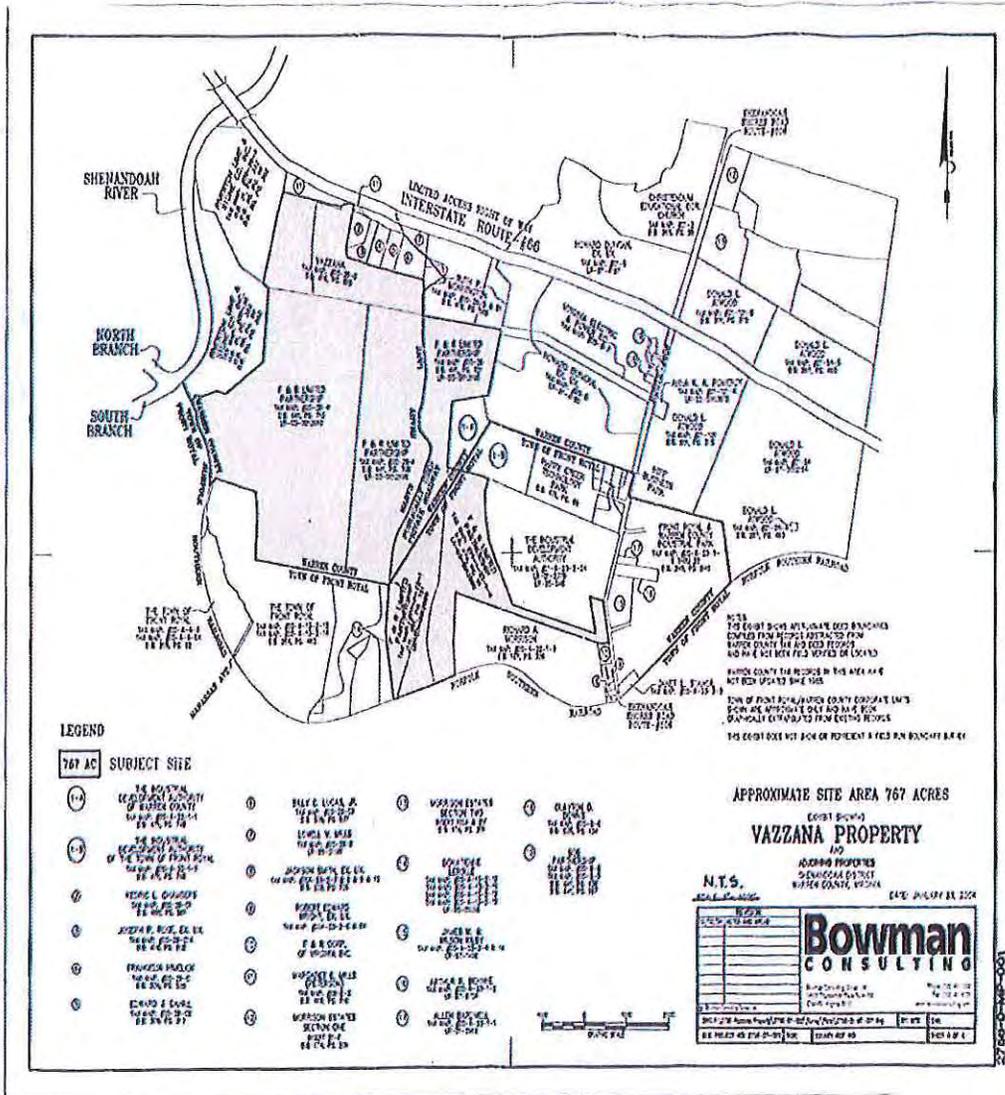
DRAFT LAND USE PLAN

BASED ON DEC 15, 2004 CITIZENS MEETING



➤ **“Objective: Coordinate the County’s and the Town of Front Royal’s growth and management plans.” (Page 4 – 5)**

11. The Town and County have been planning for growth in the Happy Creek Road Planning Area since the 1976 and 1978 Town annexations...



- ✓ Indeed, a review of the materials related to the 1976 and 1978 Town boundary adjustments that are archived in the Warren County courthouse reveals that all the maps associated with the files are actually incorrect, as they show the areas to be adjusted as extending all the way up to I-66.
- ✓ We believe a positive solution can be found to every problem. Whenever possible we will look for the solution that benefits all sides.

LEGEND

-  Natural resources & recreation
-  Active adult residential
-  Residential
-  Core village retail & office
-  Community open space & school



EXHIBIT
A
2 party Agt
tabular

EXHIBIT A
FUTURE LAND USE PLAN OF
ANNEXATION AREA
FRONT ROYAL LIMITED PARTNERSHIP PROPERTY



14



**Town of Front Royal, Virginia
Council Agenda Statement**

Page 1
Item No. 14

Meeting Date: June 13, 2016

Agenda Item: COUNCIL APPROVAL – Ordinance Amendment to Increase Rates for Solid Waste Management Services (*2nd Reading*)

Summary: Council is requested to adopt on its second and final reading an ordinance to amend Front Royal Town Code Section 85-3 to increase rates for solid waste management services, effective July 1, 2016.

Budget/Funding: None

Attachments: Proposed Ordinance Amendment

Meetings: Work Session held May 2, 2016. Public Hearing held May 23, 2016.

Staff Recommendation: Approval X Denial

Proposed Motion: I move that Council adopt on its second and final reading an ordinance to amend Front Royal Town Code Section 85-3 to increase rates for solid waste management services, as presented and effective July 1, 2016.

ROLL CALL VOTE REQUIRED

*Note: Motions are the formal & final proposal of Council,
proposed motions are offered by Staff for guidance
*To be clear and concise, motions should be made in the positive

Approved By: SB

**AN ORDINANCE TO AMEND AND RE-ENACT FRONT ROYAL TOWN CODE
SECTION 85-3.A. PERTAINING TO REFUSE COLLECTION CHARGES OF
GARBAGE, RUBBISH, REFUSE AND SOLID WASTE**

WHEREAS, the Town Charter and the Code of Virginia at Section 15.2-928, expressly authorizes the Town of Front Royal to regulate the collection of garbage and refuse, and to charge for the collection of these materials; and,

WHEREAS, the Town has reduced expenses to operate the Solid Waste Management Enterprise to the minimum necessary to continue servicing the Town's customers; and,

NOW, THEREFORE, BE IT ENACTED by the Town Council of the Town of Front Royal, Virginia that Section 85-3.A. of the Front Royal Town Code is hereby amended and re-enacted as follows:

85-3 COLLECTION CHARGES

A. The owner or occupant of each residential unit, office, retail and wholesale business, church, public building, and any other building or unit, provided such structure is connected to the Town's water and sewer system, whether using or not, shall pay a charge to the Town for its collection of solid waste. The owners or occupants of such structures which are not so connected to the water and sewer system may request and pay for refuse collection services from the Town. The collection charge shall be ~~two hundred seventy seven and 00/100 dollars (\$277.00)~~ **three hundred and 00/100 dollars (\$300.00)** per month for every customer who requires twice weekly pickup service on an ~~eight (8) cubic yard~~ **larger than six (6) cubic yards**; and ~~two hundred twenty seven and 00/100 dollars (\$227.00)~~ **two hundred fifteen and 00/100 dollars (\$215.00)** per month for every customer who requires once weekly pickup service on an ~~eight (8) cubic yard~~ **a container larger than six (6) cubic yards**; **an additional monthly charge of fifty-eight and 00/100 dollars (\$58.00) for tipping fees per pickup of a commercial dumpster; twenty-six and 00/100 dollars (\$26.00) per month for each ninety-six (96) gallon container per commercial customer each week; thirteen and 75/100 dollars (\$13.75) fourteen and 10/100 dollars (\$14.10)** per month for each ninety-six (96) gallon container per customer each week; and twelve and 00/100 (**\$12.00**) dollars per month for each thirty-two (32) gallon container per customer each week.

This ordinance is effective July 1, 2016.

APPROVED:

Timothy W. Darr, Mayor

ATTEST:

Jennifer E. Berry, Clerk of Council

THIS ORDINANCE was approved at the Regular Meeting of the Town of Front Royal, Virginia on its second reading, conducted _____ 2016, upon the following recorded vote:

Bébhinn C. Egger	Yes/No	Bret W. Hrbek	Yes/No
John P. Connolly	Yes/No	Hollis L. Tharpe	Yes/No
Eugene R. Tewalt	Yes/No	Jacob L. Meza	Yes/No

A public hearing on the above was held on _____, 2016, having been advertised in the Northern Virginia Daily on _____, 2016, and _____, 2016.

Approved as to form and legality:

Douglas W. Napier, Town Attorney
Date: ____/____/____

15



**Town of Front Royal, Virginia
Council Agenda Statement**

Page 1
Item No. 15

Meeting Date: June 13, 2016

Agenda Item: COUNCIL APPROVAL – Annual Appropriation Ordinance (*1st Reading*)

Summary: Council is requested to affirm on its first reading the adoption of the Town's Annual Appropriation Ordinances for FY2016-2017 Budget. Appropriations would be effective July 1, 2016 through June 30, 2017. At their May 23, 2016 Public Hearing, Council moved to postpone the first reading of the FY2016-2017 Budget to their next regularly scheduled meeting on June 13, 2016.

Budget/Funding: None

Attachments: Proposed Ordinance and Proposed Budget Amendments

Meetings: Work Sessions held March 21, April 4, April 18 and May 2, 2016. Public Hearing held May 23, 2016

Staff Recommendation: Approval X Denial

Proposed Motion: I move that Council affirm on its first reading the Annual Appropriation Ordinance for the FY2016-2017 Budget (see attached proposed amendments)

ROLL CALL VOTE REQUIRED

*Note: Motions are the formal & final proposal of Council,
proposed motions are offered by Staff for guidance
*To be clear and concise, motions should be made in the positive

Approved By: SB



Town of Front Royal, Virginia



ANNUAL APPROPRIATION ORDINANCE

AN ORDINANCE ESTABLISHING THE BUDGET FOR THE TOWN OF FRONT ROYAL, VIRGINIA FOR THE FISCAL YEAR BEGINNING JULY 1, 2016 AND ENDING JUNE 30, 2017 APPROPRIATING FUNDS FOR PUBLIC PURPOSES FOR SUCH FISCAL YEAR; CONFIRMING AND CONTINUING ALL ORDINANCES OF THE TOWN OF FRONT ROYAL, VIRGINIA RELATING TO TAXES, LICENSES, FEES, SERVICE CHARGES, COSTS AND OTHER CHARGES AND ALL ORDINANCES RELATING TO THE TIME OF PAYMENT THEREOF AND COLLECTION THEREOF, EXCEPT AS HEREIN SPECIFICALLY MODIFIED

BE IT ORDAINED by the Council of the Town of Front Royal, Virginia as follows:

BUDGET EXPENDITURES

The following budget incorporated by reference, totaling **\$45,782,442** for the Town of Front Royal, Virginia for the fiscal year beginning July 1, 2016 and ending June 30, 2017 is hereby proposed, proposed, and adopted:

(See Attached BUDGET SUMMARY and Town Manager's FY2016-2017 Budget for details, incorporated by reference)

BUDGET REVENUES

Public revenues of the Town of Front Royal, Virginia are hereby appropriated for public purposes for the fiscal year beginning July 1, 2016 and ending June 30, 2017, as set forth in the appropriate Section of such budget.

TAX RATES

The tax rate for all real estate and for all real property and improvements located within the Town of Front Royal subject to tax established by Town Council in Town Code Chapter 75-44.

PERSONAL PROPERTY TAX RELIEF & PRORATION

When any motor vehicle, trailer, or boat is sold and removed from the Town limits after January 1, the tax shall be relieved through proration on a monthly basis, and the appropriate amount of tax refunded if such tax has already been paid, upon application by the owner to the Commission of the Revenue and notice has been provided to the Commonwealth of Virginia Department of Motor Vehicles; however, no refund shall be made if the motor vehicle, trailer, or boat is moved within the Commonwealth to a non-prorating locality. Requests for relief refunds must be made no later than three (3) years from the last day of the tax year during which the motor vehicle, trailer, or boat was sold, had its title transferred, or was removed from the Town limits. No refund of less than five dollars (\$5.00) shall be issued. If a motor vehicle, trailer, or boat is acquired or moved into the Town limits after January 1, the tax shall be assessed for the remainder of the tax year. Such tax

shall be prorated on a monthly basis. For purposes of proration, a period of more than one-half of a month shall be counted as a full month and a period of less than one-half of a month shall not be counted. All requests for relief or proration shall be filed in compliance with the Warren County Code.

RATES & FEES

The licenses, fees, services charges, costs, and other charges established by Town Council in the Town Code and as identified in the budget to generate the revenues for the Town are hereby confirmed and appropriated for public purposes.

AUTHORIZATION

The Town Manager is hereby authorized to pursue revenue collection and expenditure of public funds in pursuit of fulfilling the budget as conforming to the adopted Town Council Fiscal Policies and Procurement Manual. The Town Manager is further authorized to withhold or postpone the expenditure of any funds appropriated by and in this Ordinance when it appears to the Town Manager that it would be in the best interest of the Town for such expenditure to be withheld; but, this provision shall not in any way limit or restrict the right of the Council of the Town of Front Royal, Virginia, in its sole discretion to the fullest extent permitted by law, to direct immediate disbursement of any appropriated funds when the Council of the Town of Front Royal, Virginia, is of the opinion that the funds should be expended regardless of the position or action of the Town Manager. The Town Manager is authorized to transfer monies between line items and categories within the budgeted appropriations.

CONFLICT

Any Ordinance in conflict with this Ordinance is hereby repealed to the extent and only to the extent that such conflict exists. However, all Ordinances not in conflict with this Ordinance shall continue in effect, including specifically all Ordinances of the Town of Front Royal, Virginia relating to taxes, licenses, fees, service charges, costs and payment, and collection thereof continuing in effect except as herein specifically modified.

CONTINUITY

If any part of this Ordinance is found to be invalid by competent authority, the remaining portions of this Ordinance shall continue in effect to the fullest extent permitted by law.

EFFECTIVE DATE

This Ordinance shall become effective July 1, 2016.

Adopted this ____th day of June, 2016

APPROVED:

Timothy W. Darr, Mayor

Attest:

Jennifer E. Berry, CMC, Clerk of Council

THIS ANNUAL APPROPRIATION ORDINANCE was approved at the Regular Meeting of the Town of Front Royal, Virginia Town Council on _____ 2016, upon the following recorded vote:

Hollis L. Tharpe	Yes/No	Bret W. Hrbek	Yes/No
Eugene R. Tewalt	Yes/No	John P. Connolly	Yes/No
Bébhinn C. Egger	Yes/No	Jacob L. Meza	Yes/No

Approved as to Form and Legality:

Douglas W. Napier, Esq., Town Attorney

Date: _____

The above Ordinance was published in the *Northern Virginia Daily* on _____ with approval on the first reading at a regular meeting of the Town Council held on _____, and to be formally approved on the second and final reading at the regular meeting of the Town Council on _____.

**TOWN OF FRONT ROYAL, VIRGINIA
BUDGET SUMMARY FOR FISCAL YEAR ENDING JUNE 30, 2017**

GENERAL FUND EXPENDITURES

General Government	\$1,041,015
Financial Administration	\$794,000
Legal Services	\$374,630
Public Safety	\$4,874,045
General Property Maintenance	\$1,202,940
Planning & Zoning Administration - Including Boards & Commissions	\$421,455
Risk Management & Insurances	\$877,095
Economic Development	\$8,600
Information Technology	\$694,155
Transfers & Contingency Reserves	\$622,345
TOTAL GENERAL FUND EXPENDITURES	\$10,910,280

STREET FUND EXPENDITURES

Environmental Services & Inspections	\$274,985
State Highway Maintenance System	\$2,183,805
TOTAL STREET FUND EXPENDITURES	\$2,458,790

ECONOMIC DEVELOPMENT & DESIGNATED FUNDS EXPENDITURES

Debt Obligation - Economic Development	\$193,740
Community Development Projects	\$375,000
Asset Forfeitures - Public Safety	\$12,000
TOTAL ECONOMIC & DESIGNATED FUND EXPENDITURES	\$580,740

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ELECTRIC FUND EXPENDITURES

Operations	\$2,857,865
Purchase of Electricity	\$14,165,000
Transfer to General Fund and/or Contingency Fund	\$1,500,000
TOTAL ELECTRIC FUND EXPENDITURES	\$18,522,865

WATER FUND EXPENDITURES

Administration	\$133,585
Water Plant Operations	\$1,869,075

Line Maintenance Operations	\$1,228,785
Meter Reading	\$607,360
Debt Service	\$970,000
Transfer to General Fund and/or Contingency Fund	\$936,250
TOTAL WATER FUND EXPENDITURES	\$5,745,055

SEWER FUND EXPENDITURES

Administration	\$128,985
Wastewater Plant Operations	\$2,830,750
Line Maintenance Operations	\$2,335,960
Debt Service	\$257,185
Transfer to General Fund and/or Contingency Fund	\$951,250
TOTAL SEWER FUND EXPENDITURES	\$6,504,130

SOLID WASTE FUND EXPENDITURES

Operations	\$1,025,582
Transfer to General Fund and/or Contingency Fund	\$35,000
TOTAL SOLID WASTE FUND EXPENDITURES	\$1,060,582

TOTAL ALL FUND EXPENDITURES	\$45,782,442
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GENERAL FUND REVENUE

Real Estate Property Tax (\$0.0725 per \$100 assessed valuation)	\$980,000
Public Service Property Tax & Tax Penalties	\$53,230
Personal Property Tax (\$0.64 per \$100 assessed valuation)	\$587,000
Other Local Taxes	\$4,760,500
Permits & Fees	\$28,000
Fines & Forfeitures	\$200,000
Use of Money & Property	\$65,250
Public Right-of-Ways Use Fees	\$5,000
Intergovernmental	\$625,415
Interfund Transfers	
Electric Fund	\$1,500,000
Water Fund	\$936,250

Sewer Fund	\$951,250
Solid Waste Fund	\$35,000
Miscellaneous Receipts	\$86,830
TOTAL GENERAL FUND REVENUE	\$10,813,725

STREET FUND REVENUE

State Highway Maintenance Funds	\$2,179,905
Use of Money & Property	\$20,000
Street, Curb, & Gutter Assessments	\$2,000
Transfer from General Fund	\$353,440
TOTAL STREET FUND REVENUE	\$2,555,345

ECONOMIC DEVELOPMENT & DESIGNATED FUNDS REVENUE

Real Estate Property Tax (\$0.0175 per \$100 assessed valuation) - Economic Development	\$193,740
Asset Forfeiture & Grant Funding	\$12,000
Real Estate Property Tax (\$0.04 per \$100 assessed valuation) - Community Development	\$375,000
TOTAL ECONOMIC & DESIGNATED FUNDS REVENUE	\$580,740

ELECTRIC FUND REVENUE

Use of Money & Property	\$57,500
Connection Fees	\$100,000
Internal Loan	\$150,000
Sale of Services	\$18,201,400
Miscellaneous Receipts	\$13,965
TOTAL ELECTRIC FUND REVENUE	\$18,522,865

WATER FUND REVENUE

Use of Money & Property	\$35,000
Antenna Rentals	\$80,000
Sale of Services	\$5,550,555
Connection Fees	\$75,000
Miscellaneous Receipts	\$4,500
TOTAL WATER FUND REVENUE	\$5,745,055

SEWER FUND REVENUE

Use of Money & Property	\$35,000
Sale of Services	\$6,324,630

Connection Fees	\$140,000
Miscellaneous Receipts	\$4,500
TOTAL SEWER FUND REVENUE	\$6,504,130

SOLID WASTE FUND REVENUE

Use of Money & Property	\$16,000
Sale of Services	\$1,040,582
Miscellaneous Receipts	\$4,000
TOTAL SOLID WASTE FUND REVENUE	\$1,060,582

TOTAL ALL FUND REVENUES	\$45,782,442
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RATES & FEES IN SUPPORT OF THE FY 16-17 BUDGET

REAL ESTATE PROPERTY TAX	\$0.13 per \$100
PERSONAL PROPERTY TAX	\$0.64 per \$100
MEAL TAX	4%
LODGING TAX	6%
AUTOMOBILE LICENSE FEE	\$25.00
RES ELEC FACILITY CHARGE	\$6.24
RES ELEC USAGE RATE	\$0.8490 per kWh
WATER BASE RATE (3,000 GAL)	\$9.92
WATER ADDL 1,000 GAL RATE	\$8.51
SEWER BASE RATE (3,000 GAL)	\$16.17
SEWER ADDL 1,000 GAL RATE	\$13.91
SOLID WASTE RES 32 GAL CAN	\$12.00 per month
SOLID WASTE RES 96 GAL CAN	\$14.10 per month
SOLID WASTE RES PRIV ENTRY	\$5.00 per month
SOLID WASTE COMM 96 GAL CAN	\$26.00 per month
SOLID WASTE DUMPSTER (1x week)	\$215.00 per month
SOLID WASTE DUMPSTER (2x week)	\$300.00 per month
SW COMM DUMPSTER TIP FEE	\$58.00 per haul

Town of Front Royal, Virginia FY16-17 Budget Amendments

Corridor Funding

I move to remove \$82,500 from Line Item 3121211- PILOT - Warren County, funding from the Corridor Meals and Lodging Tax Agreement, from the revenue funding the Community Development Director salary and furniture and the SBDC Contract. I further move to fund \$60,000 for 1101-41001 - Community Development Director salary; \$2,500 for 1101-45410 - Furniture; and \$20,000 for 1101-43002 - Community Development Contract from the Community Development Reserve Account 1101-R43002.

Clerk of Council

I move to remove \$10,800 from Line Item 1102-41003 for the reclassification of the Clerk of Council to full-time.

Information Technology

I move to remove \$2,500 from Line Item 1204-41001 for the salary adjustment for the IT Director

I move to remove \$24,000 from Line Item 1204-47005 for the acquisition of a new vehicle for the IT Department. The remaining \$1,000 will be used to improve a vehicle from the fleet removed from Town service to be used by the Department.

I further move to transfer the \$24,000 from Line Item 1204-47005 to 1202-43002 for the purpose of hiring a consultant to conduct a salary study for the Town.

Town Attorney

I move to remove \$4,000 from 2201-41001 for the salary adjustment for the Town Attorney.

I move to remove \$7,000 from 2201-41001 for the salary adjustment for the Assistant Town Attorney.

I move to remove \$1,500 from 2201-41001 for the salary adjustment for the Legal Assistant.

Police Department

I move to reduce 3102-41002 by \$23,400 to \$225,000 for the Patrol Division Overtime budget.

Environmental Services

I move to reduce 9602-47001 by \$55,000 and 9802-47001 by \$55,000 to remove acquisition of the mini excavator for the Water & Sewer Maintenance Division.

The advertised budget for Solid Waste removed the \$37,000 for the rates study and does not require further action from Town Council.

I move to reduce 4500-47001 by \$25,000 to \$13,600 to remove acquisition of the mill head which was acquired during the FY15-16 Budget.

Miscellaneous

I move to change the \$1.00 per hour Cost of Living Adjustment to a one-time \$2,000 bonus to be paid in December.



16



**Town of Front Royal, Virginia
Council Agenda Statement**

Page 1
Item No. 16

Meeting Date: June 13, 2016

Agenda Item: COUNCIL APPROVAL – Resolution to Rename Town Administration Building

Summary: Council is requested to consider a Resolution that would rename the present Administration Building located at 102 E. Main Street from “Front Royal Administration Building” to “Town Hall”.

Budget/Funding: None

Attachments: None

Meetings: Work Session held June 6, 2016

Staff Recommendation: Approval X Denial

Proposed Motion: I move that Council approve a Resolution that would rename the present Administration Building located at 102 E. Main Street from “Front Royal Administration Building” to “Town Hall”.

ROLL CALL VOTE REQUIRED

*Note: Motions are the formal & final proposal of Council,
proposed motions are offered by Staff for guidance
*To be clear and concise, motions should be made in the positive

Approved By: SB



Town of Front Royal, Virginia



**RESOLUTION
RENAME ADMINISTRATION BUILDING**

WHEREAS, the Town of Front Royal conveyed the former Town Hall located at 16 North Royal Avenue to the Economic Development Authority on September 29, 2014 to facilitate redevelopment of the Afton Inn; and,

WHEREAS, the Town administrative offices moved into the Administration Building located at 102 East Main Street on January 28, 2013; and,

WHEREAS, the current owner of the former Town Hall has removed the “Town Hall” letter from 16 North Royal Avenue; and,

WHEREAS, the Town desires to establish 102 East Main Street as the center of Town administrative offices and identify such location as the Town Hall for the Town of Front Royal;

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Town of Front Royal, Virginia hereby designate 102 East Main Street as the Town Hall for the Town of Front Royal and hereby approve renaming the building to Town Hall

Adopted this 13th day of June, 2016

APPROVED:

Timothy W. Darr, Mayor

Attest:

Jennifer E. Berry, CMC, Clerk of Council

THIS RESOLUTION was approved at the Regular Meeting of the Town of Front Royal, Virginia Town Council on _____ 2016, upon the following recorded vote:

Hollis L. Tharpe	Yes/No	Bret W. Hrbek	Yes/No
Eugene R. Tewalt	Yes/No	John P. Connolly	Yes/No
Bébhinn C. Egger	Yes/No	Jacob L. Meza	Yes/No

Approved as to Form and Legality:

Douglas W. Napier, Esq., Town Attorney
Date: _____

17



**Town of Front Royal, Virginia
Council Agenda Statement**

Page 1
Item No. 17

Meeting Date: June 13, 2016

Agenda Item: COUNCIL APPROVAL – Installation of “No Thru Traffic” Signs for Massie Street and 1st Street for a 90-Day Trial Period

Summary: Council is requested to approve the installation of “No Thru Traffic” signs on Massie Street and 1st Street for a 90-day trial period to assist in addressing speed and traffic volume concerns from the citizens who reside in this area; and to direct staff on Council’s direction.

Budget/Funding: None

Attachments: None

Meetings: Work Session held June 6, 2016 and numerous other work sessions in 2015.

Staff Recommendation: Approval _____ Denial _____

Proposed Motion: I move that Council approve and direct staff to install “No Thru Traffic” signs on Massie Street and 1st Street for a 90-day trial period.

*Note: Motions are the formal & final proposal of Council, proposed motions are offered by Staff for guidance
*To be clear and concise, motions should be made in the positive

Approved By: SB